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2002

# DEERFIELD NEW HAMPSHIRE 2002



*Annual Reports  
of the  
Town & School District*



### **Acknowledgements**

Thank you to all of the commissions, committees, boards and individuals for their assistance in the preparation of the 2002 Town Report.

Special thanks to Richard Pelletier, Mark Tibbetts and Deborah Bosivert for contributing photographs to this year's Town Report.

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## TOWN OFFICERS

### Board of Selectmen

Frances L. Menard, Chair	March, 2003
R. Andrew Robertson	March, 2004
Paul P. Dinneen	March, 2004
Joseph E. Stone, Vice-Chair	March, 2005
Stephen R. Barry	March, 2005

### Town Clerk/Tax Collector

Cynthia E. Heon	March, 2003
Jeanette L. Foisy, Deputy	March, 2003

### Town Treasurer

Cynthia E. Tomilson	March, 2005
Raymond Sundstrom, Deputy	March, 2005

### Moderator

Jonathan W. Hutchinson	March, 2004
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### Trustees of Trust Funds

Walter C. Hooker	March, 2003
Dwight D. Barnes	March, 2004
Donald Gorman	March, 2005

### Trustees of the Philbrick-James Library

Eve M. Hazen	March, 2003
Donald M. Williams, Jr.	March, 2003
Ruth Kletnick	March, 2004
Lizabeth MacDonald	March, 2004
Christopher Dunstan	March, 2004
Anne K. Deely	March, 2005
Claudia Renee Rivard	March, 2005

### Water Commissioners

Steven Cruikshank	March, 2003
Robert Kilham (Appointed)	March, 2003
Waldo H. Twombly, Jr.	March, 2004
Vacant	March, 2005

### Supervisors of Checklist

Cherie Sanborn	March, 2004
George Owen	March, 2006
Katharyn E. Williams	March, 2008

### Planning Board Members

Frederick J. McGarry, Chair	March, 2003
Katherine Hartnett, Co-Chair	March, 2003
David A. Gattuso	March, 2004
George H. Thompson, Jr.	March, 2005
Daniel Briggs (Alternate)	March, 2005
Christine Hatfield (Alternate)	March, 2005
Richard Pelletier (Alternate)	March, 2005
Frances L. Menard	Selectmen Member

### Highway Agent

Keith Rollins	March, 2005
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### Municipal Budget Committee

Walter C. Hooker	March, 2003
Stephen Robinson (Resigned)	March, 2003
Harriet E. Cady (Appointed)	March, 2003
Kevin R. Chalbeck	March, 2003
Thomas A. Foulkes	March, 2004
Thomas P. Dillon	March, 2004
Timothy Godbois	March, 2004
Elbert Bicknell, Chair	March, 2005
Raymond W. Cote	March, 2005
Stephen P. Phillips	March, 2005
R. Andrew Robertson	Selectmen Member
Judith D. Williams	School Board Member

### Overseer of Welfare

Rodney Swanson (Appointed)	March, 2003
John Richards, Deputy (Appointed)	March, 2003
Elizabeth Wunderlich (Resigned)	March, 2003
Glenda Gonnella, Deputy (Resigned)	March, 2003

### APPOINTED OFFICES

#### Police Department

Robert Wunderlich, Chief of Police
Michael Greeley, Lieutenant, Full Time
Steven Turner, Sergeant, Full Time
Paul C. Tower, Senior Patrolman, Full Time
Eric A. Hardy, Patrolman, Full Time
Daniel Deyermond, Patrolman, Full Time
Michael Lavoie, Patrolman, Full Time
Roger St. Onge, Part Time Officer
Glenda Gonnella, Admin Secretary, Patrolman, Part Time

#### Librarian

Evelyn Cronyn
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#### Building Inspector/Health Officer

Richard Pelletier	April, 2004
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#### Heritage Commission

Kathryn E. Williams, Chair	April, 2004
James Deely, Vice-Chair	April, 2003
Joe Sears, Finance	April, 2003
Irene Shores	April, 2003
Rebecca Hutchinson	April, 2004
Hannah Gile Beye (Alternate)	April, 2004
Elsie Brown (Alternate)	April, 2004
Frances L. Menard	Selectmen Member

## TOWN OFFICERS

### Animal Control Officer

Donald Evans April, 2003

### Board of Adjustment

Timothy Boucher April, 2003  
 Anthony DiMauro, Chair April, 2003  
 Dianne Kimball, Vice Chair April, 2003  
 Joshua Freed April, 2004  
 Dennis Kuczewski April, 2004  
 John Leighton (Alternate) April, 2005  
 George H. Thompson, Jr. (Alternate) April, 2005

### Conservation Commission

Erick Berglund, Jr. April, 2003  
 Brenda Eaves April, 2003  
 Mary I Doane April, 2004  
 Joe Sears, Chair April, 2004  
 Rebecca Whitmeyer April, 2004  
 Katherine Hartnett April, 2005  
 Charles L. McCabe (Alternate) April, 2005  
 Wesley A. Golomb April, 2005

### Deerfield Open Space Committee

Erick Berglund April, 2003  
 Daniel Briggs April, 2003  
 Katherine Hartnett April, 2003  
 Robert Mathews April, 2003  
 Edward Casurole (Resigned) April, 2003  
 Terence X. Crotty April, 2003  
 Erick Gross April, 2003  
 Jeanne Menard April, 2003  
 James E. Normandeau April, 2003  
 Wendy S. Schorr April, 2003

### Parks and Recreation Commission

Jeff Shute April, 2003  
 Richard Pelletier April, 2004  
 Dwight D. Barnes April, 2004  
 Jonathan Hutchinson April, 2005

### Veasey Park Commission

Donald Williams April, 2003  
 Paula McCoy April, 2004

### Cemetery Commission

Frances Menard April, 2004  
 Donald Tordoff April, 2004  
 Roger Hartgen April, 2005

### Forestry Commission

Roger Mathes April, 2003  
 David Sidmore April, 2004  
 Frederick Dodge April, 2005

### Representatives to the General Court

Elbert Bicknell Rudolph Kobel  
 Harriet E. Cady Joseph E. Stone  
 Robert A. Johnson

### Fire Chief

Mark A. Tibbetts

### Forest Fire Warden

Mark A. Tibbetts

### Fire Wards

Mark A. Tibbetts  
 Gary Clark  
 Dale L. Purdy

### Forest Fire Deputy Wardens

Kevin McDonald Dale L. Purdy  
 Lewis G. Clark, Jr. Donald F. Smith  
 Keith Rollins George F. Clark  
 Dwight Stevens Mathew Kimball  
 Nicholas Tordoff Gary Clark

### OFFICE HOURS

Board of Selectmen Meets Mondays 5:00PM  
**Selectmen's Office** 463-8811  
 Office Hours: Monday 8:00 AM - 7:00 PM  
 Tuesday - Friday 8:00 AM - 2:30 PM

**Town Clerk/Tax Collector** 463-8811  
 Office Hours: Monday 8:00 AM - 7:00 PM  
 Tuesday-Friday 8:00 AM - 2:30 PM

**Transfer Station** 463-7705  
 Hours: Saturday & Sunday 7:00 AM - 3:00 PM  
 Winter Hours: Wednesday 12:00 PM - 4:00 PM  
 Summer Hours: Wednesday 4:00 PM - 8:00 PM  
*Permits are Required / Closed on Holidays*

**Planning Board** 463-8811  
 Meets the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday

**Board of Adjustment** 463-8811  
 Meets the 4<sup>th</sup> Tuesday

**Conservation Commission**  
 Meets the 1<sup>st</sup> Wednesday of each Month

**Philbrick-James Library** 463-7187  
 Monday 1:00 PM - 8:00 PM  
 Tuesday 9:00AM - 5:00 PM  
 Wednesday 1:00 PM - 8:00 PM  
 Thursday 1:00 PM - 5:00 PM  
 Friday 1:00 PM - 5:00 PM  
 Saturday 9:00 AM- 12:00 PM

# THE STATE OF NEW HAMPSHIRE

***TO THE INHABITANTS OF THE TOWN DEERFIELD***, in the County of Rockingham, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Historic Town Hall in said Deerfield, on Tuesday, the eleventh of March, next at 7 of the clock in the forenoon, to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.

2. To see if the Town will vote to adopt amendments to the existing Town Zoning Ordinance as proposed by the Planning Board. (The amendments are posted with the Warrant and are available for inspection at the offices of the Town Clerk and Selectmen during business hours of 8:00am to 7:00pm Mondays, and from 8:00am to 2:30pm Tuesday through Friday.) The sections to be amended and a topical description of each amendment are as follows:

(1.) Are you in favor of the adoption of Amendment No. 1 as proposed by the Deerfield Planning Board for the Town Zoning Ordinance as follows:

Amend Section 213 "Senior Housing Overlay District" "Purpose and Intent" to change the age from fifty five (55) years to sixty two (62) years so that the Section now reads:

Purpose and Intent: The provisions relating to senior housing are established to promote affordable housing for the senior population, provide for the efficient use of land and utilities consistent with the needs of the senior population sixty two (62) years of age and over and to preserve open space.

(2.) Are you in favor of the adoption of Amendment No. 2 as proposed by the Deerfield Planning Board for the Town Zoning Ordinance as follows:

Amend Section 213:9 "Assurances of Senior Residency" to change the age from fifty five (55) years to sixty two (62) years so that the first sentence of the Section reads as follows:

The applicant (developer) shall provide deed restrictions, use limitations, covenants or some other legally enforceable instrument which shall permanently restrict occupancy of the senior housing to families in which at least one member is over the age of sixty two (62) years.

(3.) Are you in favor of the adoption of Amendment No. 3 as proposed by the Deerfield Planning Board for the Town Zoning Ordinance as follows:

Amend Article VI, Section 602 "Term Definitions" by replacing "Senior Housing" with the following new definition:

Senior Housing: Housing principally used, designed or adapted for use by senior citizens, sixty two (62) years of age and older, and complying with the design requirements of the "Architectural Barrier Free Design Code for the State of New Hampshire", as amended, and licensed by the appropriate state agencies.

(4.) Are you in favor of the adoption of Amendment No. 4 as proposed by the Deerfield Planning Board for the Town Zoning Ordinance as follows:

Amend Section 316 "Expansion of a Nonconforming Use" by adding the following new sentence:

The expansion of structures on sub-standard size lots is permitted, but only so long as said expansion occurs within the yard dimensions for the district in which the lot is located, subject to Section 307 and all other applicable requirements of this Ordinance.

***THE POLLS ARE TO OPEN AT 7:00AM AND WILL CLOSE NOT EARLIER THAN 7:00PM.***

***THE BUSINESS PORTION OF THE TOWN MEETING WILL BE HELD ON SATURDAY, MARCH 15, 2003, AT THE DEERFIELD COMMUNITY SCHOOL BEGINNING AT 9:00AM.***

Given under our hands and seal, this 24th day of February, in the year of our Lord Two Thousand Three.

Frances L. Menard, Chairman  
Joseph E. Stone, Vice Chairman  
Stephen R. Barry  
R. Andrew Robertson  
Paul P. Dinneen

Board  
of  
Selectmen

A True Copy,

Attest: Frances L. Menard, Chairman  
Joseph E. Stone, Vice Chairman  
Stephen R. Barry  
R. Andrew Robertson  
Paul P. Dinneen

Board  
of  
Selectmen

## THE STATE OF NEW HAMPSHIRE

**TO THE INHABITANTS OF THE TOWN OF DEERFIELD** in the County of Rockingham in said State qualified to vote in Town Affairs:

You are hereby notified to meet at the Deerfield Community School in said Deerfield, on Saturday, the 15th day of March, next at nine of the clock in the forenoon, to act upon the following subjects:

### Article 1

*Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the Municipal Budget Committee.*

a. To see if the Town will vote to raise and appropriate the sum of Two Million Five Hundred Thirty Thousand Dollars (\$2,530,000) (gross budget) for the construction and original equipping of a new Safety Services Complex (Police/Fire/Rescue/Emergency Management) and;

b. To authorize the issuance of not more than Two Million Five Hundred Thirty Thousand Dollars (\$2,530,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and amendments thereto enabling for the purpose of defraying the cost of the foregoing and to authorize the municipal officials to determine the time and place of payment and the rate of interest on such notes or bonds and to take such other actions as may be necessary to effect the issuance and sale of such bonds and notes; and

c. To authorize the Selectmen to apply for, negotiate, contract for, seek and do all other things necessary to obtain such Federal and State grant-in-aid, contributions and assistance as may be available for the construction of the Safety Services Complex (Police/Fire/Rescue/Emergency Management), and to adopt any vote relating thereto; and

d. To authorize the Selectmen to do all things necessary or convenient to carry the foregoing into effect, including, without limitations, the employment of engineers and the execution in the name of the Town of a contract or contracts for the construction of the Safety Services Complex (Police/Fire/Rescue/Emergency Management).

2/3 Ballot Vote Required.

This is a Special Warrant Article.

Recommended by the Selectmen

Not Recommended by the Budget Committee

### Article 2

To see if the Town will vote to raise and appropriate Seventeen Thousand Five Hundred Dollars (\$17,500) for engineering design services for Intersection Improvements to the intersection of New Hampshire Routes 43 and 107 located in the vicinity of the George B. White Building.

Recommended by the Selectmen

Not Recommended by the Budget Committee

### Article 3

To see if the Town will vote to raise and appropriate the sum of Twenty Two Thousand Dollars (\$22,000) for the purpose of replacing the stainless steel tank on the primary Fire Department Tanker (the 1987 Ford Tank Truck).

Recommended by the Selectmen

Recommended by the Budget Committee

### Article 4

To see if the Town will vote to raise and appropriate the sum of Five Thousand and Thirty Six Dollars (\$5,036) for the purpose of acquiring four sets of protective gear for the Deerfield Volunteer Firefighters (4 pairs of boots, 4 pairs of pants, 4 coats, 12 pairs of gloves). This protective gear will replace worn gear.

Recommended by the Selectmen

Recommended by the Budget Committee

### Article 5

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Eight Hundred Sixty Dollars (\$10,860) for replacing the T-111 siding from the roof to the overhangs at doorways of the George B. White Building (\$8,900) and pressure washing, scraping, priming and painting (two coats) the exterior of the George B. White Building (\$1,960).

Recommended by the Selectmen

Recommended by the Budget Committee

#### **Article 6**

To see if the Town will vote to raise and appropriate the sum of Six Thousand Seven Hundred Eighty Dollars (\$6,780) for a new file server to be installed in the Town Offices. The purchase is to correct network problems. The old file server will remain in use in the Police Department.

Recommended by the Selectmen

Recommended by the Budget Committee

#### **Article 7**

To see if the Town will vote to raise and appropriate the sum of Fifty Eight Thousand Dollars (\$58,000) for building renovations, the construction and installation of a composting toilet system, drainage improvements and an educational display at Veasey Park; and to accept a grant from NHDES Watershed Assisted Grants under sect. 319 of the Federal Clean Water Act in the amount of \$25,000. The balance of \$33,000 shall be raised through taxation.

Recommended by the Selectmen

Recommended by the Budget Committee

#### **Article 8**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Eight Hundred Dollars (\$4,800) to wash, scrape, prime and apply two coats of paint, to the front exterior of the Historic Town Hall.

Recommended by the Selectmen

Recommended by the Budget Committee

#### **Article 9**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purchase of one trash containment unit (previously rented) to be housed at the Transfer Station.

Recommended by the Selectmen

Recommended by the Budget Committee

#### **Article 10**

To see if the Town will vote to raise and appropriate the sum of Thirteen Thousand Five Hundred Seventy Seven Dollars (\$13,577) for the purpose of Town employee raises for salaries and wages (This represents a 2.6% cost of living increase for all full time and part time employees.).

Recommended by the Selectmen

Not Recommended by the Budget Committee

#### **Article 11**

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for the purpose of funding a portion of the costs of installing an elevator in the Town Hall. The remainder of the costs would be raised through other means. (By Petition)

Recommended by the Selectmen

Not Recommended by the Budget Committee

#### **Article 12**

To see if the Town will vote to raise and appropriate the sum of \$4,000 (\$2,000 raised through taxation and \$2,000 in matching State grant funds) to serve as required local match for a regional groundwater study to be undertaken by the United States Geological Survey (USGS) and the Department of Environmental Services (DES). This study, "Sustainability of Groundwater Resources in the Southeastern Region of New Hampshire", encompasses 42 communities in southeastern New Hampshire and will investigate the supply of groundwater available in the region.

Recommended by the Selectmen

Not Recommended by the Budget Committee

#### **Article 13**

To see if the Town will vote to raise and appropriate a sum not to exceed Seven Thousand Dollars (\$7,000) for engineering design services for traffic management through the Deerfield Center area from the Routes 107/43, Candia Road, Old Center Road intersection westerly to and including the planned road improvements associated with the Senior Housing Construction Project.

Recommended by the Selectmen

Not Recommended by the Budget Committee

#### **Article 14**

To see if the Town will vote to raise and appropriate the sum of Two Million Four Hundred Sixty Eight Thousand Nine Hundred Thirty Three Dollars (\$2,468,933) which represents the Town Operating Budget. Said sum does not include special or individual articles addressed.

The Selectmen Recommend \$2,523,423.

The Municipal Budget Committee Recommends \$2,468,933.

**Article 15**

To see if the Town will vote to accept the conveyance of Map 414 Lot 97-1, Plan D-29947 formerly belonging to Roger C. King in accordance with RSA 31:3.

**Article 16**

Shall we adopt the provisions of RSA 72:37 for the exemption for the blind from the assessed value of residential real estate for property tax purposes? This statute provides that every inhabitant who is legally blind shall be exempt each year, for the property tax purposes, from the assessed value on a residence to the value of \$15,000. (Ballot Vote Required)

**Article 17**

To see if the Town of Deerfield will vote to rescind NH RSA 32:14-23, relative to the Municipal Budget Committee adopted at Town Meeting in March, 1973. (By Petition)

**Article 18**

If the preceding article is adopted, to see if the Town of Deerfield will vote pursuant to RSA 32:24, to establish an Advisory Budget Committee (ABC), to consist of 5 members (one member appointed by the Board of Selectmen, one member appointed by the School Board, and three members elected). This article is contingent upon the preceding article, abolishing the Municipal Budget Committee, and if both articles are approved, replacing the Municipal Budget Committee (MBC) with an Advisory Budget Committee (ABC). (By Petition)

**Article 19**

To see if the Town will vote that the Annual Inventory Blanks for purposes of inventorying your taxable property now being mailed yearly to taxpayers will cease as of the vote at this Town Meeting. (By Petition)

**Article 20**

We the residents of Cottonwoods Estates are petitioning the Town of Deerfield, NH to accept and maintain (snow removal, repairs, storm drain upkeep & etc.) the following roads as town roads: Bliss Rd., Companion Rd., Harmony Rd., Prospect Rd., and Fire Pond access road, Homestead Rd. (By Petition)

**Article 21**

To see if the Town will vote to ask the Parks and Recreation Commission to present to the 2004 Town Meeting a plan and budget for a team sports facility to be built on Deerfield Fairground property under the 10 year renewable agreement between the Town and the Fair Association. The Parks and Recreation Commission estimates the total cost of this project between \$200,000 and \$500,000 and a 2004 request of \$100,000. The Commission would also undertake private fundraising and the sports programs (baseball, softball and soccer) may contribute. This is an advisory article.

**Article 22**

To see if the Town will act on the following resolution submitted by New Hampshire for Health Care.

**Whereas**, New Hampshire residents pay the 12th highest cost for insurance in the country; and

**Whereas**, the cost of health insurance premiums for families has increased by 45% over the past three years; and

**Whereas**, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

**Whereas**, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of Deerfield, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

- Everyone, including the self-employed, unemployed, un- and underinsured, and small business owners, has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care. (By Petition)

**Article 23**

To see if the Town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget.

**Article 24**

To transact any other business that may legally come before this meeting.

Given our hands and seal, this 24th day of February, in the year of our Lord Two Thousand and Three.

Frances L. Menard, Chairman  
Joseph E. Stone, Vice Chairman  
R. Andrew Robertson  
Paul P. Dinneen  
Stephen R. Barry

Board  
of  
Selectmen

A True Copy,  
Attest:

Frances L. Menard, Chairman  
Joseph E. Stone, Vice Chairman  
R. Andrew Robertson  
Paul P. Dinneen  
Stephen R. Barry

Board  
of  
Selectmen

In accordance with the American Disabilities Act, if you need or prefer an alternate format of communication, please contact us.



## MS-7 Budget - Town of Deerfield

FY 2003

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. A/C #	Appropriations Prior Year As Approved DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS (Recommended)	Ensuring Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS (Recommended)	Ensuring Fiscal Year (Not Recommended)
GENERAL GOVERNMENT								
4130-4139	Executive		243,025	228,640	254,779		232,324	22,455
4140-4149	Election, Reg & Vital Statistics		7,575	8,572	7,050		6,500	500
4150-4151	Financial Administration		21,544	18,312	23,001		22,851	150
4152	Revaluation of Property		35,038	46,697	31,100		31,100	
4153	Legal Expense		20,000	5,167	20,000		20,000	
4155-4159	Personnel Administration		40,647	43,652	36,796		36,796	
4191-4193	Planning & Zoning		31,069	17,685	31,334		25,234	6,100
4194	General Government Buildings		116,926	109,977	124,094		124,094	
4195	Cemeteries		8,800	9,126	9,000		9,000	
4196	Insurance		167,340	158,645	219,986		219,986	
4197	Advertising & Regional Assoc.		2,220	2,230	2,440		2,440	
4199	Other General Government							
PUBLIC SAFETY								
4210-4214	Police		390,752	400,419	404,283		393,553	10,730
4215-4219	Ambulance		5,000	5,000	5,500		5,500	
4220-4229	Fire		43,645	38,621	48,452		48,452	
4240-4249	Building Inspection		50,231	64,748	60,973		60,973	
4290-4298	Emergency Management		7,520	7,708	6,501		4,751	1,750
4299	Other (Including Communications)							
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
4311	Administration		128,498	101,839	131,497		126,997	4,500
4312	Highways & Streets		438,106	439,134	499,247		495,347	3,900
4313	Bridges		500	0	22,371		22,371	

MS-7 Budget - Town of Deerfield FY 2003

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art. #	Appropriations Prior Year As Approved DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Recommended	Not Recommended
	HIGHWAYS & STREETS cont.							
4316	Street Lighting							
4319	Other							
	SANITATION		XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX
4321	Administration		36,500	35,650	40,000		40,000	
4323	Solid Waste Collection		22,150	20,278	25,050		25,050	
4324	Solid Waste Disposal		128,751	130,356	138,751		138,751	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
	WATER DISTRIBUTION&TREATMENT		XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv. & Other							
	ELECTRIC		XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX
4351-4352	Admin. & Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
	HEALTH&WELFARE		XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX
4411	Administration							
4414	Pest Control (ACO)		25,984	18,126	26,114		24,784	1,330
4415-4419	Health Agencies & Hosp. & Other		19,784	18,556	21,870		21,870	
4441-4442	Administration & Direct Assistance		24,000	24,039	26,370		26,370	
4444	Intergovernmental Welfare Pymnts							
4445-4449	Vendor Payments & Other							
					3			

## MS-7 Budget - Town of Deerfield

FY 2003

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art. #	Appropriations Prior Year As Approved DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuring Fiscal Year (Recommended)	Ensuring Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Recommended	Not Recommended
	CULTURE & RECREATION		XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4520-4529	Parks & Recreation		73,351	69,798	108,782		105,207	3,575
4550-4559	Library		55,959	49,463	55,605		55,605	
4583	Patriotic Purposes - Memorial Day				300		300	
4589	Other Culture & Recreation - Heritage		1,000	1,000	1,000		1,000	
	CONSERVATION		XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4611-4612	Admin & Purch. of Nat. Resources		3,632	3,232	3,677		3,677	
4619	Other Conservation						500	
4631-4632	REDEVELOPMENT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT							
	DEBT SERVICE		XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4711	Princ.-Long Term Bonds & Notes		100,000	100,000	100,000		100,000	
4721	Interest-Long Term Bonds & Notes		28,125	28,125	22,500		22,500	
4723	Int. on Tax Anticipation Notes		3,000		3,000		3,000	
4790-4799	Other Debt Service		12,000	15,246	12,000		12,000	
	CAPITAL OUTLAY		XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
	OPERATING TRANSFERS OUT		XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							

## MS-7 Budget - Town of Deerfield

FY 2003

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art. #	Appropriations Prior Year As Approved DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Recommended	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Not Recommended
	OPERATING TRANSFERS OUT continued							
	Electric-							
	Airport-							
4915	To Capital Reserve Fund							
4916	To Exp Tr Fund except #4917							
4917	To Health Maintenance Trust Fund							
4918	To Nonexpendable Trust Fund							
4919	To Agency Funds		2,292,672	2,220,042	2,523,423	0	2,468,933	54,990
	Subtotal 1							

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

## MS-7 Budget - Town of Deerfield

FY 2003

## 2002 \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32.3, VI, as appropriations: 1) in petitioned warrant articles, 2) appropriations raised by bonds or notes, 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds, or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32.3.V)	Warr. Art. #	Appropriations Prior Year As Approved DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Recommended	Not Recommended
	Children's Playground	5	15,000	15,000				
	Northwood Lake Milfoil	12	1,500	1,175				
	SUBTOTAL 2 RECOMMENDED		16,500	16,175	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX

## 2002 \*\*INDIVIDUAL WARRANT ARTICLES\*\*

"Individual" warrant articles are not necessarily the same as "Special Warrant Articles." An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32.3.V)	Warr. Art. #	Appropriations Prior Year As Approved DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Recommended	Not Recommended
	Highway Truck	1	39,911	32,351				
	PD Radios	2	21,783	15,414				
	FD Central Shingles	3	18,884	13,855				
	Transfer Station Compactor	4	15,000	0				
	Employees 2.8% COLA	6	16,786	0				
	Bandstand	7	8,858	8,190				
	Transfer Station-Electrical	8	8,000	0				
	T/DPD Computer Upgrades	9	6,230	4,563				
	FD Protective Gear	10	6,000	5,998				
	PD In-Cruiser Video	11	0	0				
	PD Moving Radar	13	0	0				
	SUBTOTAL 3 RECOMMENDED		141,452	80,371	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX

## MS-7 Budget - Town of Deerfield

FY 2003

## 2003 \*\*SPECIAL WARRANT ARTICLES\*\*

"Special" warrant articles are defined in RSA 32.3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32.3.V)	Warr. Art. #	Appropriations Prior Year As Approved DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Recommended	Not Recommended
	Safety Services Complex	1			2,530,000			2,530,000
	Historic Town Hall Elevator	11			30,000			30,000
	SUBTOTAL 2 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	2,560,000	XXXXXXXXXX	0	XXXXXXXXXX

## 2003 \*\*INDIVIDUAL WARRANT ARTICLES\*\*

"Individual" warrant articles are not necessarily the same as "Special Warrant Articles." An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32.3.V)	Warr. Art. #	Appropriations Prior Year As Approved DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Recommended	Not Recommended
	Rte 43 - 107	2			17,500			17,500
	Tank for FD	3			22,000		22,000	
	Protective Gear	4			5,036		5,036	
	GBW Building	5			10,860		10,860	
	Computer Service	6			6,780		6,780	
	Compost Toilets	7			58,000		58,000	
	Paint Town Hall	8			4,800		4,800	
	Trash Container	9			5,000		5,000	
	COLA Raise	10			13,577			13,577
	Ground Water	12			4,000		4,000	
	Traffic Common	13			7,000			7,000
	SUBTOTAL 3 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	154,553	XXXXXXXXXX	112,476	XXXXXXXXXX

6A

1	2	3	4	5	6
ACCT. #	SOURCE OF REVENUE	Warr. Art. #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
	<b>TAXES</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		45,000.00		0.00
3180	Resident Taxes				
3185	Timber Taxes		25,000.00	11,340.00	10,000.00
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		45,000.00	57,355.04	45,000.00
	Inventory Penalties		3,000.00	0.00	0.00
3187	Excavation Tax (\$.02 cents per cu yd)		400.00	0.00	400.00
3188	Excavation Activity Tax		1,500.00		
	<b>LICENSES, PERMITS &amp; FEES</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		15,000.00	27,908.32	20,000.00
3220	Motor Vehicle Permit Fees		500,000.00	619,656.50	600,000.00
3230	Building Permits		25,000.00	31,159.65	25,000.00
3290	Other Licenses, Permits & Fees		11,000.00	11,706.58	11,000.00
3311-3319	FROM FEDERAL GOVERNMENT			2,651.64	
	FROM STATE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		19,859.00	39,502.60	19,859.00
3352	Meals & Rooms Tax Distribution		80,000.00	111,592.52	80,000.00
3353	Highway Block Grant		102,087.00	102,086.73	109,122.00
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		2,876.00	3,693.58	3,600.00
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		17,370.00	17,370.82	41,000.00
3379	FROM OTHER GOVERNMENTS		8,500.00	9,101.13	7,000.00
	<b>CHARGES FOR SERVICES</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		60,000.00	83,361.28	95,000.00
3409	Other Charges				
	<b>MISCELLANEOUS REVENUES</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		10,000.00	7,271.00	0.00
3502	Interest on Investments		50,000.00	42,659.12	45,000.00
3503-3509	Other		75,500.00	57,182.66	49,000.00
	<b>INTERFUND OPERATING TRANSFERS IN</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds		40,000.00	25,739.86	27,337.00
3913	From Capital Projects Funds				



1	2	3	4	5	6
ACCT. #	SOURCE OF REVENUE	Warr. Art. #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.					
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds			6,545.64	
3916	From Trust & Agency Funds		8,800.00	8,575.75	8,800.00
	OTHER FINANCING SOURCES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
	Amts VOTED from F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
	TOTAL ESTIMATED REVENUE & CREDITS		1,145,892.00	1,276,460.42	1,197,118.00

**\*\*BUDGET SUMMARY\*\***

	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	2,292,672.00	2,523,423.00	2,468,933.00
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6&6A)	16,500.00	2,560,000.00	0.00
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6&6A)	141,452.00	154,553.00	112,476.00
TOTAL Appropriations Recommended	2,450,624.00	5,237,976.00	2,581,409.00
Less: Amount of Estimated Revenues & Credits (from above)	1,145,892.00	1,197,118.00	1,197,118.00
Estimated Amount of Taxes to be Raised	1,304,732.00	4,040,858.00	1,384,291.00

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
 (See Supplemental Schedule with 10% Calculation)



## 2002 SUMMARY INVENTORY OF VALUATION

Land - Current Use	2,171,809
Residential Land	85,532,900
Commercial Land	3,519,200
Residential Buildings	147,376,423
Manufactured Housing	3,159,800
Commercial Buildings	6,936,900
Public Utilities	<u>16,434,900</u>
	265,131,932
Elderly Exemptions	854,600
Disabled Veterans	<u>127,000</u>
Less -Total Exemptions Allowed	981,600
Less - Public Utilities - Electric	<u>16,434,900</u>
NET VALUATION	247,715,432

### STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED

Executive	243,025
Election, Registration & Vital Statistics	7,575
Financial Administration	21,544
Revaluation of Property	35,038
Legal Expense	20,000
Personnel Administration	40,647
Planning & Zoning	31,069
General Government Buildings	116,926
Cemeteries	8,800
Insurance	167,340
Advertising & Regional Association	2,220
Police Department	390,752
Ambulance	5,000
Fire Department/Forest Fires	43,645
Building Inspection	50,231
Emergency Management	7,520
Highways & Streets	566,604
Bridges	500
Transfer Station	187,401
Animal Control	25,984
Health Agencies & Hospitals	19,784
General Assistance	24,000
Parks & Recreation	73,351
Library	55,959
Patriotic Purposes	1,000
Conservation	3,632
Princ-Long Term Bonds & Notes	100,000
Int-Long Term Bonds & Notes	28,125
Interest on Tax Anticipation Notes	3,000
Other Dept Service	12,000
Warrant Articles	<u>157,952</u>
	2,450,624

### LESS: ESTIMATED REVENUES & CREDITS

Yield Tax	25,000
Interest & Penalties on Delinq.Tax	45,000
Inventory Penalties	9,000
Motor Vehicle Permit Fees	550,000
Building Permits	25,000
Other Licenses, Permits & Fees	11,000
Shared Revenue	21,850
Rooms & Meals Tax	111,593
Highway Block Grant	102,087
State & Federal Forest Lands Reimb	3,694
Other State Grants & Reimb	17,370
Income from Departments	60,000
Sale of Municipal Property	7,500
Interest on Investments	50,000
G.B. White Rentals & Insurance	50,500
Impact/Off -Site Fees	20,000
Capital Reserve Funds	6,522
Trust & Agency Funds	8,575
General Fund Balance	<u>528,000</u>
	1,652,691

### TOTAL REVENUES & CREDITS

Appropriations	2,450,624
Less: Revenues	1,652,691
Less: Shared Revenues	13,487
Add: Overlay	148,794
Add: War Service Credits	25,000
Net Town Appropriation	958,240
Net School Appropriation	4,148,807
State Education Tax	1,358,449
County Tax Assessment	344,048

### ALLOCATION OF TAX DOLLAR

Town	School	County	ST ED
\$ 3.63	\$15.71	\$ 1.30	\$ 5.48

2001 Tax Rate	\$24.04
2002 Tax Rate	\$26.12

**TOWN OF DEERFIELD**  
**Town Meeting--Election Portion**  
**March 12, 2002**

Moderator, Jonathan Hutchinson, gave instructions and made the following announcements: The Checklist was in place, Ballot Clerks present, Sample Ballots posted, Absentee Ballots to be cast at 1:00PM, procedures for voting and registering on Election Day, no electioneering within the prescribed areas.

Moderator, Hutchinson ran the pre-election test on the Accu-Vote Ballot Machine. The Voting Machine was shown to be empty and a zero tape was printed. The Ballot Box was locked.

Moderator, Jonathan Hutchinson stated if a ballot is spoiled return the ballot to the Ballot Clerks for a new ballot.

Election Officials present were: Moderator, Jonathan Hutchinson, Assistant Moderator, James County; Town Clerk/Tax Collector, Cynthia E. Heon; Deputy Town Clerk/Tax Collector, Jeanette Foisy; Election Assistants, Debra Tibbetts and Barbara Sundstrom; Inspectors of Elections, Irene Shores, Barbara Daley, Ella Sawyer and Suzanne Sherburne-Irene Shores and Barbara Daley were designated Ballot Clerks; Supervisors of the Checklist, Harriet Cady -Chairman, George Owen and Cherie Sanborn, Supervisors of the Checklist; Board of Selectmen, James T. Alexander-Chairman, Joseph E. Stone-Vice Chairman; Frances L. Menard, R. Andrew Robertson and Paul L. Dinneen, Selectmen.

Gatekeeper for this Election was Chief of Police, Robert Wunderlich.

<b>7:00AM</b>	The Moderator declared the Polls open and balloting began.
<b>1:10PM</b>	Processing the Absentee Ballots began.
<b>1:30PM</b>	All Absentees Ballots received, to this point, were processed.
<b>5:10PM</b>	Absentee Ballots from the day's mail were completed.
<b>7:00PM</b>	Moderator, Jonathan Hutchinson declared the polls closed.

The counting of the Ballots began immediately.

Serving as Inspectors of Elections to count ballots were: Kevin Barry, Philip Bilodeau, Richard Boisvert, Paul Campelia, Ginger Demers, Judith Hartgen, Roger Hartgen, Rebecca Hutchinson, George Keech, Robert Knoettner, Violet Knoettner, Mark Lamontagne, Barbara Letourneau and Joan Mountford.

The Moderator announced the following dates of importance:

March 15	Last Day to Request a Recount
March 16	School District Meeting 9:00AM Deerfield Community School
March 19	Last Day to Request a Recount of a Ballot Question
March 23	Town Meeting--Business Portion 9:00AM Deerfield Community School

**March 12, 2002 Election Statistics**

2646	Registered Voters
1102	Regular Ballots Cast
42	Absentee Ballots Cast
10	Cancelled
43%	Voter Turnout

7:15PM

Moderator, Jonathan Hutchinson read the unofficial results of the Election for the Officers. The unofficial results were posted in the hall.

***For Selectmen for Three Years (Vote for Two)***

Paul A. Asselin	296
Stephen R. Barry	498
Timothy Godbois	159
Peter J. Onksen	259
Joseph E. Stone	611

***For Moderator for Two Years (Vote for One)***

Jonathan "Jack" W. Hutchinson	931
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***For Supervisors of Checklist for Six Years (Vote for One)***

Harriet E. Cady	354
Donald J. Daley	172
Katharyn E. Williams	521

***For Town Treasurer for Three Years (Vote for One)***

Cynthia E. Tomilson	983
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***For Highway Agent for Three Years (Vote for One)***

Keith L. Rollins	677
David P. Twombly	285
Waldo "Wally" H. Twombly	73

***For Trustee of Trust Funds for Three Years (Vote for One)***

Donald "Don" Gorman	706
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***For Trustee of Philbrick James Library for Three Years (Vote for Two)***

Anne K. Deely	520
Luz "Rachel" Quill	459
Claudia "Renee" Rivard	479

***For Overseer of Welfare for One Year (Vote for One)***

Claudia "Renee" Rivard	788
------------------------	-----

***For Planning Board for Three Years (Vote for One)***

Joseph A. Coronati	255
George H. Thompson, Jr.	638

***For Municipal Budget Committee for One Year (Vote for One)***

Kevin R. Chalbeck	646
Sonia P. Rogers	321

***For Municipal Budget Committee for Three Years (Vote for Four)***

Elbert I. Bicknell	522
Raymond W. Cote	607
Thomas P. Dillon	556
Stephen P. Phillips	537

***For Water Commissioner for One Year (Vote for One)***

	Write-Ins
Steve Cruikshank	35
David O'Neal	6
David Twombly	6
Carlyn Bosworth	5
Donald Smith	5

***For Water Commissioner for Three Years (Vote for One)***

	Write-Ins
Steve Cruikshank	21
Waldo Twombly, Jr	6
Joe Stone	5

***For School Board Member for Three Years (Vote for Two)***

Timothy Godbois	163
Donald "Don" Gorman	449
Colleen C. Guardia	367
Kevin A. Webber	347
Judith "Judy" Williams	497

***For School District Moderator for One Year (Vote for One)***

Douglas Leavitt	644
Gavin F. Quill	381

***For School District Treasurer for One Year (Vote for One)***

Cynthia E. Tomilson	950
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***For School District Clerk for One Year (Vote for One)***

Harriet E. Cady	590
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***I. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 1, PROPOSED BY PETITION FOR THE TOWN ZONING ORDINANCE AS FOLLOWS:***

Repeal Article II, Section 213 relative to the Senior Housing Overlay District in the Agricultural Zone: repeal Article VI, Section 602, eliminating the definition of "senior housing"; and amend Article II, Section 204, by eliminating as a permitted use senior housing up to twenty (20) units and permitting senior housing over twenty (20) units by special exception. (The Planning Board has voted to disapprove this petitioned Article.)

YES 438 NO 674

**8:30PM** The Town/School/Zoning Ballots were sealed in a box. The Moderator declared the Meeting Adjourned.

**Note:** A complete list of Write-Ins for the Town and School Officers is available at the Town Clerk/Tax Collector's Office.

A True Record,  
Attest:

Cynthia E. Heon  
Town Clerk/Tax Collector

**TOWN OF DEERFIELD  
TOWN MEETING – BUSINESS PORTION  
March 23, 2002**

At 9:00AM, Moderator Jonathan Hutchinson welcomed everyone and called the Business Portion of the Town Meeting to Order.

For the safety of all those in attendance, the Moderator pointed out the emergency exits, where a telephone was available and noted smoking was not allowed anywhere on the grounds of the Deerfield Community School.

The Moderator led the Pledge of Allegiance to the Flag.

Moderator Jonathan Hutchinson introduced the officials seated on the platform as follows: Selectman Paul P. Dinneen, Selectman R. Andrew Robertson, Selectman Frances L. Menard, Vice Chairman of the Board of Selectmen, Joseph Stone and Chairman of the Board of Selectmen, James T. Alexander; Town Clerk/Tax Collector, Cynthia Heon; Douglas Leavitt, Assistant Moderator; Deputy Town Clerk/Tax Collector, Jeanette Foisy; Election Assistant, Debra Tibbetts; and other Officials at the Meeting were: Chairman of the Supervisors of the Checklist, Harriet Cady, Supervisors of the Checklist, Cherie Sanborn and George Owen; Ballot Clerks, Irene Shores, Ella Sawyer, Barbara Daley and Suzanne Sherburne; Inspectors of Elections, (Ballot Counters) Kevin Barry, George Keech, Stephen Barry, George Clark, Peter Onksen, Gary Roberge and Rachael Stuart.

***Announcements***

As part of the Earth Day celebration, the Deerfield Solid Waste Committee is selling composting bins for \$30 of which \$5 goes to the Bandstand Construction Fund.

***Town Meeting-March 12, 2002-Election Results***

Results of the March 12th Election were read and those who stood for election were recognized for the work they will do as it is often thankless and criticized. The Moderator stated that immediately following adjournment of this meeting, the newly elected officials should come forward and take the Oath of Office. Moderator Hutchinson announced the petitioned amendment to repeal a previously adopted Zoning Ordinance permitting senior housing was defeated.

***Recognition/James T. Alexander***

The Moderator recognized Town Clerk, Cynthia Heon and Vice Chairman of the Board of Selectmen/Representative to the General Court, the Honorable Joseph Stone for the purpose of making presentations.

Mrs. Heon was honored to share in the recognition of an individual who served as Selectman for eighteen years, eight of those as Chairman of the Board of Selectmen and asked that James T. Alexander come forward. Mrs. Heon presented Chairman Alexander with a memento of his last three years in office, which had been more than eventful. Having requested his dollar-filing fee back, on numerous occasions, a dollar (not Town funds) and a copy of the receipt, appropriately framed were returned to Chairman Alexander. In addition to this, and on behalf of the citizens of the community, a banner signed by the citizens on this past Election Day and a Certificate of Appreciation were presented for his dedication to this community. There was a standing ovation.

Chairman Alexander thanked the assembly saying that it was a pleasure and honor to serve the Town and it was somewhat sad to step down but it was time for new blood and new ideas and thanked the citizens for their confidence over the years.

Vice Chairman of the Board of Selectmen/Representative and Honorable Joseph Stone addressed the assembly stating it was a pleasure to be able to honor Chairman Alexander for his service to the community. Vice Chairman Stone reviewed the events that had taken place during Chairman Alexander's tenure in

Office-1984 to the present day. Having served many years as Chairman of the Board of Selectmen, Vice Chairman Stone said it was only fitting the gavel Chairman Alexander used be presented to him. There was a round of applause.

Representative Stone then presented Chairman Alexander with a Resolution from the General Court publicly recognizing and granting its hearty and sincere congratulations for exemplary and dedicated service to Deerfield. The Speaker of the House, Representative Joseph Stone and Representative Kevin Chalbeck signed the Resolution. There was a round of applause.

During the presentation of the gavel, the gavel left the hand of Vice Chairman Stone and landed on the floor which provided Moderator Hutchinson with the opportunity to tell the assembly that Vice Chairman Stone, in his day was a great ball player-which is true.

#### ***Recognition/Erick Berglund***

The Moderator recognized Selectman R. Andrew Robertson for the purpose of making presentations.

Selectman Robertson began by saying the Board of Selectmen and women wish to recognize an individual for his service and commitment to Town government and asked that Erick Berglund come forward. For 24 years of service to the Municipal Budget Committee (MBC) which equates to hundreds of meetings, serving as Chairman of the MBC and in keeping with the Town name and stature of the recipient Selectman Robertson presented Mr. Berglund with the official Old Buck of Deerfield Award. Selectman Robertson then presented a more respectful Certificate of Appreciation and a small gift. A round of applause.

Mr. Berglund said this was a very big surprise and appreciated. He noted that he could not sum up everything in one word but told the assembly that if anyone wanted to find out how the Town and School work consider running for the MBC. Certainly, Mr. Berglund said, it had been "fun", and a lot of other things too, and now it was time for something else. A round of applause.

#### ***Recognition/James T. Alexander***

Selectman Robertson stated that although Chairman Alexander had been recognized it didn't seem right to let him go without receiving an Old Buck of Deerfield Award. In the eighteen years of service and that of Chairman, he surpassed the 1,000 meeting mark and a number of after hours phone calls. This kind of commitment deserves recognition. Selectman Robertson noted that, as any good woodsman knows old bucks only get to be old bucks because they know when to get out of the line of fire. Certainly Chairman Alexander earned the right to get out of the line of fire and Selectmen Robertson thanked him for his service to the community. A round of applause.

#### ***Recognition/Deerfield Fair Association***

The Moderator recognized Parks and Recreation Director, Joe Manzi. Mr. Manzi wished to acknowledge, and inform the Town, that the Town and the Deerfield Fair Association share a close relationship. The two entities were close to reaching an agreement to locate athletic fields at the Fairgrounds. This is also being accomplished with the assistance of the Parks and Recreation Commission consisting of Jonathan Hutchinson, Jeff Shute, Richard Pelletier and Dwight Barnes. Mr. Manzi publicly thanked the Deerfield Fair Association for their generosity.

#### ***Rules and Procedures***

The rules and procedures as set forth by Moderator Hutchinson for this meeting are as follows: Each member is to pass through the voter checklist and receive a voting card and sheet of ballots; Non-registered voters have a designated area in which to be seated and may participate in debate but not vote; The meeting will be governed by Roberts Rules as modified by the Moderator and in accordance with the laws of the State of New Hampshire; Each article will be read, a motion and second entertained; The maker of the

motion will speak first and then the floor opened to all; Members will be recognized at microphones in turn; Remarks are recorded for the purpose of an accurate record; Remarks are confined to merit of pending question, order or privilege and everything is to pass through the Chair; A member is to state their name and is allowed three minutes to express his or her views; All must have a first turn before any has a second; The overriding principal is fairness; A speaker may address the pending question or may move to close debate but may not do both in the same turn; Five members may request a secret ballot in writing and must be for a specific vote; The secret ballot exists to offer secrecy and not intended as a tactic for delay; Secret Ballots are requested by approaching a microphone, and when recognized, make the request then pass a written request to the Moderator; the vote will be by a show of voting cards; If the vote is not clear there will be a division of the house, a count of raised cards, requested by a member or the Moderator; Seven members who question any non-ballot vote may request a written vote immediately after the vote is announced; If the margin of the vote is narrow, the Moderator may also request a written vote; Five voters may also request a recount of a written ballot vote provided the vote margin is not more than 10% of the total votes cast and the recount will take place immediately following the public announcement of that vote; If uncertain of how to accomplish something, rise to Point of Inquiry; The role of the Moderator is to fairly organize and regulate the meeting with rules agreeable to the members; Rules of the Moderator are subject to appeal by any member and the procedure of appeal is explained which results in the Moderator being sustained or the ruling reversed.

Moderator Jonathan Hutchinson turned to the business of the day, the Warrant.

#### **ARTICLE 1**

**To see if the Town will vote to raise and appropriate the sum of Thirty Nine Thousand Nine Hundred Eleven Dollars (\$39,911) to purchase a 2002 Ford F450 Truck for the Highway Department.**

Chairman of the Board, James Alexander moved Article 1 be adopted as printed. Seconded by Vice Chairman Stone.

Chairman Alexander explained this vehicle would replace the one ton Highway Department Truck, which is not capable of doing the job. By piggybacking with the State Bid, the Town can get the lowest possible price.

George Humphrey Co-Chair of the Municipal Budget Committee (MBC) was recognized. Mr. Humphrey stated that he and Tom Foulkes Co-Chair of the MBC shared the position during the past year and Mr. Humphrey will work with the Town Budget today.

The MBC's position on Article 1 was 6 in Favor-2 Opposed. Mr. Humphrey explained that three members (11 Member Board) were absent on the evening the votes were taken.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 1** as printed. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 1 is adopted in the amount of **\$39,911**.

#### **ARTICLE 2**

**To see if the Town will vote to raise and appropriate the sum of Twenty One Thousand Seven Hundred Eighty Three Dollars (\$21,783) to purchase Police Department radios.**

Chairman of the Board, James Alexander moved Article 2 be adopted as printed. Seconded by Selectman Frances Menard.

Chairman Alexander deferred to Chief of Police, Robert Wunderlich. Chief Wunderlich said the amount represented the purchase of seven portable radios, (\$2,800 each). Included in this amount are batteries,

carrying cases and microphones. During the last year, the State has initiated a new digital radio system statewide making the current system obsolete. The State received a 7 1/2 million dollar grant to equip all Police Departments. Deerfield received \$22,000 and installed mobile radios in the cruisers. The funds from Article 2 will pay for some additional radios that are needed. The portable radios are the Officer's lifeline when the Officer is out of the cruiser.

Co-Chair Humphrey stated the MBC concurred with the Selectmen and voted 8-0 on Article 2.

Peter Onksen questioned if the portable radios would have enough range to cover every area of Deerfield. Because it is a statewide microwave system, Chief Wunderlich believed all of Deerfield would be covered.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 2** as printed. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 2 is adopted in the amount of **\$21,783**.

### **ARTICLE 3**

**To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Eight Hundred Eighty Four Dollars (\$18,884) to replace the shingles at the Central Fire Station.**

Chairman of the Board, James Alexander moved Article 3 be adopted as printed. Seconded by Vice Chairman, Joseph Stone.

Chairman Alexander deferred to Fire Chief, Mark Tibbetts. Chief Tibbetts explained that after twenty-two years, the shingles on the Library side of the Central Fire Station were showing wear. The quote included removing shingles, installing an ice and water shield, flashing, remove old shingles and clean up around the building.

Co-Chair Humphrey said the MBC questioned the value of Article 3 if the Fire Department was going to move into a new complex. It was learned the building would be used for something and did need a roof. The vote was 8-0.

Raymond Cote wanted to know if the amount in Article 3 included labor. Chief Tibbetts answered that labor was included and the project would go out to bid.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 3** as printed. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 3 is adopted in the amount of **\$18,884**.

### **ARTICLE 4**

**To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to purchase a compactor for the Transfer Station.**

Chairman of the Board, James Alexander moved Article 4 be adopted as printed. Seconded by Selectman Paul Dinneen.

Chairman Alexander deferred to Transfer Station Manager, Eugene "Gino" Edwards. Speaking to the growth in Deerfield, Mr. Edwards said the purchase of this equipment would allow the storage of more trash on site and begin the process of the Town owning equipment as opposed to leasing as is done now.

Co-Chair Humphrey said the MBC concurred with the logic set forth and approved Article 4 on an 8-0 Vote.



**VOTE:** The Moderator called for the vote to adopt ARTICLE 4 as printed. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 4 is adopted in the amount of **\$15,000**.

**ARTICLE 5 (By Petition)**

**To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for the purpose of helping to fund a children's playground. The Selectmen have granted permission to locate the playground on the grounds near the Gazebo. *This is a special warrant article.***

Petitioner Maryann Clark moved Article 5 (By Petition) as printed. Seconded by Jean Cummings.

Mrs. Clark explained that a group of citizens formed a Playground Committee out of the desire to build a playground in the area of the Gazebo. The committee looked at six communities (including Auburn and Candia) who have spent between \$40,000 and \$75,000 on their playgrounds. The Committee met with five playground equipment vendors, which confirmed Deerfield's cost of a complete playground to be \$40,000. Article 5 asks the Town to raise \$15,000 and the remainder to be raised through grants, fundraising and sponsorships. The playground will be designed for children between the ages of two and twelve and constructed of steel and plastic. Mrs. Clark stated the playground at the Deerfield Community School (DCS) is not available to younger children during school hours and not age appropriate. Mrs. Clark saw this project as a community-binding project in that families, who attended Church, came to the Community Center, Town Hall, Library or new Senior Housing could use the playground. Beyond that, it meshed well with the PLAN NH Charrette.

Co-Chair Humphrey said that this petitioned article came to the MBC with the recommendation of the Selectmen and after discussion was recommended on a 6-2 vote.

As a Selectman in Candia, Peter Onksen experienced this process. It was a lot of work for the volunteers but a very worthwhile project. Bruce Graham, having been part of the group of people who built the current playground at DCS, wanted to see two thirds of the money raised before the committee asked the Town for funds. Responding to this comment, Mr. Onksen noted that Candia would have been more successful in obtaining major sponsorships if the Town had already appropriated funds. Agreeing with Mr. Graham, Christine Allen wanted to know what funds were obtained already to show that an effort has been put forth.

**Point of Order**

Moderator Hutchinson asked Harriet Cady to come forward as she had submitted a written request for a Secret Ballot on Article 5. The Moderator instructed Mrs. Cady to strike the language in her request for a Secret Ballot "or any amendment thereto".

Mrs. Clark said the project would be in two phases. Phase One--The \$15,000 from Warrant Article 5 would allow for the installation of playground equipment, wood chips, site work and fencing for a total cost of \$20,000 to be completed by August of 2002. Phase Two--May of 2003 playground equipment totaling \$20,000 will be installed. Letters have been mailed for sponsorships and grants. To date, \$2,000 has been raised from fundraisers.

Having worked on the Gazebo, and a member of the MBC, Steve Robinson believed in the PLAN NH Charrette and what the Town is trying to accomplish. This project is in concert with the plan for the center of Town and he supported it moving forward.

Terressa Roberge, of FOCUS, told the members of the meeting they should not worry about this project being accomplished, as the group in her words were "movers". The group is under the blanket of FOCUS and Mrs. Roberge described a list of grants that have been applied for.

As for corporate sponsorships, Mrs. Roberge announced that Avitar Associates of NE, Inc. would be the first to say they will give \$2,000 to the project and she hoped others who will benefit will do the same.

Chairman of the original playground committee, Jeff Shute recalled two things that hurt that committee. One was obtaining grants and the other was Deerfield didn't have a full time Parks and Recreation Department. Funds requested from the Town were not raised. Mr. Shute supported Article 5, as he believed it would allow the committee to be more successful.

Raymond Cote presented another point of view. While he found the project worthwhile, he didn't see a guarantee the committee would not return for more money as the bandstand project has this year.

Co-Chair of the Playground Committee, Beth Cook stated that the committee would not come back for more money but will fundraise until they get enough to complete the project. The committee has twenty members and individuals in the community are interested in donating time and supplies to complete the project.

Strongly in favor of the project, Emily Moore talked about the commitment that the group has; who are willing to raise \$25,000 for the public good. Mrs. Moore said the Town should be grateful for the committee's efforts and pointed out they were asking for less than half the money needed.

Vice Chairman of the Board of Selectmen, Joseph Stone recalled when the group came before the Selectmen he was the only Selectman not in favor of the project. The request was to have a playground near the Gazebo and they would not be requesting money from the Town. Then the request came for funding. Following this, Vice Chairman Stone heard the group left no stones unturned, and asked the pun be excused, to seek funds. If the vote were before the Selectmen today, he would vote in favor.

#### **MOTION TO CLOSE DEBATE**

Donald Gorman made a motion to Close Debate and Move the Question. Seconded by Anthony DiMauro. **VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

#### **SECRET BALLOT VOTE**

The Moderator went directly to the vote on **ARTICLE 5** and declared the vote would be by Secret Ballot. He asked the Ballot Counters to come forward. The Ballot Boxes were shown as empty. The Moderator designated **BALLOT "A"**, as the Ballot to use for Article 5. Instructions were given and balloting began. *(The results of the Vote on Article 5, by Secret Ballot, are recorded following Article 6)*

#### **Secret Ballot Challenged**

Timothy Godbois challenged the legality of the Secret Ballot because the petition requesting the Secret Ballot was altered.

#### **Point of Order**

According to the rules established for this Meeting, Peter Aubrey thought Harriet Cady should have voiced the request for a Secret Ballot at a microphone.

#### **Moderators Ruling**

Moderator Hutchinson stated his interpretation of the legality of the forms requesting the Secret Ballots which are pre-signed, and do not reflect an article on them when they are executed, are not legitimate. Having a set of forms and then putting the articles in, by one person, is not legitimate. The people should all know they are requesting a Secret Ballot on a specific thing before they sign. The request should be for one question.

#### **ARTICLE 6**

To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Four Hundred Forty Five Dollars (\$12,445) for the purpose of Town employee raises for salaries and wages. (This represents a 2.6% cost of living increase for all full time and part time employees.)

Chairman of the Board, James Alexander moved Article 6 be adopted as printed. Seconded by Selectman Frances Menard.

**AMENDMENT:** Chairman Alexander moved to amend **ARTICLE 6** and change the amount from **\$12,445 to \$16,786**. Seconded by Frances Menard.

Chairman Alexander explained that when the Selectmen first offered the 2.6% COLA increase, it was based on the Federal rate for this coming year. After that, it was brought to the Board's attention that several employees (ten) who have family plans or two person plans for health insurance coverage would see their hourly rate decrease due to the significant increase in the cost of health insurance. The \$4,368 is to be distributed amongst the ten people who are enrolled in multi-person health coverage. The Town currently pays 100% for an individual employee and 80% for multi-person coverage.

#### **Point of Clarification**

The Moderator did not believe the difference was calculated correctly. It was determined the correct amount reflecting the difference between Article 6 and the total request is \$4,341. The **AMENDMENT** would increase **ARTICLE 6** from **\$12,445 by \$4,341 to \$16,786**.

Co-Chair Humphrey speaking for the Municipal Budget Committee (MBC) stated the MBC did not know of the amendment but did recommend the original warrant article in the amount of \$12,445 on an 8-0 vote.

Harriet Cady thought it might be better to have this included in the raises, for those ten employees, under the Merit Line. She said the cost of living increase (COLA) given to those on social security, and those in manufacturing, is 2.6% and includes such things as medical care, health insurance, groceries, cars and so forth. Presently, according to Chairman Alexander employees on family plans lose about \$.15 cents an hour if only the 2.6% is granted. Mrs. Cady didn't believe her question was answered and restated her question of why not take the increase, for the ten employees, out of the Merit Line. Chairman Alexander stated the Merit Line is strictly for employees deserving of a meritorious raise for work that is above average. Giving a bigger COLA increase to some employees and not others, according to Mrs. Cady, was not fair.

#### **Point of Inquiry**

Elizabeth Wunderlich sought direction on how to amend Article 6 to double the amount in the article in an effort to keep employees and in the long run save money. Moderator Hutchinson said once the amendment on the floor was dealt with he would recognize Mrs. Wunderlich.

**VOTE:** Moderator Jonathan Hutchinson called for the vote on the **AMENDMENT** to change the amount of **ARTICLE 6** from **\$12,445 to \$16,786** an **INCREASE OF \$4,341**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

Back to the Main Motion, Article 6, as amended in the amount of \$16,786.

**AMENDMENT:** Elizabeth Wunderlich moved to amend **ARTICLE 6** from **\$16,786 to \$24,890** and add the word "all" after "of" and before "Town". Seconded by Gary Roberge.

Mrs. Wunderlich followed up on her previous comments that in the long run it would save the Town money because good employees would stay and not so much would be spent in training. Mrs. Wunderlich outlined

the cost of training and providing the proper equipment for a Police Officer and estimated the cost for one Officer to be approximately \$10,000. Mrs. Wunderlich pointed out that the Town of Raymond starts an officer at \$31,000 compared to Deerfield at \$26,000. She then commented that the Office Staff is also experienced the same problems with training employees only to have them leave. It was Mrs. Wunderlich's theory if appreciation is shown through an increase in pay the employees would stay.

Vice Chairman Joseph Stone did not recommend adopting the amendment. Vice Chairman Stone stated the Police Chief has come to the Selectmen requesting raises for the Officers to be brought up to a comparable rate with the communities around Deerfield. The Selectmen have adopted a salary schedule for Police Officers, which is comparable. The Chief of Police and Mrs. Heon put a lot of thought into the new schedules that were adopted. Vice Chairman Stone wasn't clear on how the funds would be distributed if the amendment passed. It was his hope the assembly would recognize the Selectmen do address the issue and within the wishes of the Department Heads.

Speaking to the amendment, Peter Onksen said that Town employees should have their salaries reviewed by the Selectmen, and appropriate Department Head, whose responsibility it is to come up with an appropriate schedule. The Police Department should do the same, which apparently they have so the turnover would not be as great. Within the Town Budget, Mr. Onksen found areas where there were increases in salaries, which apparently covered an increase in pay. He believed the intent Article 6 is only for COLA and not a general redoing of the whole pay scale.

Gary Roberge could not speak to the Police Department but in his opinion, the Office Staff, in most cases, is underpaid. Mr. Roberge asked the Selectmen if they were comfortable that the Office Staff is paid fairly considering surrounding towns and was the Board suggesting defeating the amendment because they would rather see it in the Merit Line or did the Selectmen find no adjustment necessary.

Vice Chairman Stone explained that the Selectmen act on requests for increases in wages based on the discussions with each department manager when they come before the Board asking for a merit raise for an employee. If the Town employees were not comparable, the Selectmen would hear from Mrs. Heon and they would be brought up to where they need to be.

Gary Roberge wondered if the other Selectmen agreed. Selectman Robertson commented that various places in the budget reflect salary increases, a new Personnel Policy has been ratified with specific salary ranges for various positions including Police Officers. There will be a motion to increase the Merit Line later in the meeting. This being Selectman Robertson's first year, and even though not familiar with municipal employee pay scales, he believed if the wages were not comparable, they were close and a good effort is being made to accomplish that.

Speaking in favor of the amendment, Donald Gorman said Mrs. Wunderlich clearly explained what was necessary for training and educating a Police Officer. Once the Officer returns to the community certified, they then have an opportunity to shop around. Mr. Gorman found this an opportunity for the Selectmen to discharge the requests of department heads when they offer their recommendations.

Mrs. Wunderlich questioned what amount was in the Merit Line. Chairman Alexander replied \$4,000 and an amendment to increase the line to \$8,000 will be brought forward during discussion on the budget. Chairman Alexander stated the Selectmen have recognized the needs of employees. He further stated that the terms of employment for a Police Officer includes a wage increase upon completion of the Academy and an increase following six months of active duty. Mrs. Wunderlich asked for the number of Town employees. Selectman Robertson replied 32.

#### **MOTION TO CLOSE DEBATE**

Christine Allen made a motion to Close Debate and Move the Question. Seconded by Steve Barry. **VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

**VOTE:** Moderator Jonathan Hutchinson called for the vote on the **AMENDMENT** to increase the amount of **ARTICLE 6** from **\$16,786** to **\$24,890** and add the word "all" to the phrase "of all Town employees salaries and wages". It was a **HAND VOTE** in the **NEGATIVE** and so declared and the motion does not carry.

Back to the Main Motion, Article 6, as amended, in the amount of \$16,786.

Looking over the budget Peter Onksen observed that the COLA increase for the prior year appeared not to be spent but wondered if it was reflected within the budget line items. Chairman Alexander explained because of the current software program, which the Town is looking to replace, the money couldn't be transferred from one line to another. He noted on Page 37 there was a total amount expended shown under the Warrant Article and the budget as presented in 2002 incorporates the increase granted at the 2001 meeting.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 6, AS AMENDED**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 6, as amended, is adopted in the amount of **\$16,786**.

#### **VOTE ON ARTICLE 5**

The Moderator read the results of the **SECRET BALLOT VOTE** on Article 5.

**YES 184 NO 68**

It was a vote in the **AFFIRMATIVE** and so declared. Article 5 is adopted as printed in the amount of **\$15,000**.

#### **ARTICLE 7**

To see if the Town will vote to raise and appropriate the sum of Eight Thousand Eight Hundred Fifty Eight Dollars (\$8,858) to complete the bandstand.

Chairman of the Board, James Alexander moved Article 7 be adopted as printed. Seconded by Selectman Frances Menard.

Chairman Alexander deferred to Richard Pelletier for the explanation. Mr. Pelletier stated that following a few meetings the people who attended wanted a more functional and usable bandstand than originally planned for. After visiting bandstands in North Hampton, Kittery and Plaistow (costs ranged from \$70,000 to \$130,000) it was decided to move forward with the more functional bandstand. Unfortunately, the money appropriated was not sufficient to build a bandstand of that size. The underground power and electrical work was not taken into consideration previously.

Co-Chair Humphrey said the MBC concurred with the Selectmen and voted 8-0.

Steve Robinson, who has worked on the Gazebo, asked if these funds would bring the project to completion. Mr. Pelletier believed volunteers would continue to work on the project. Joe Sears, who has also worked on the project, talked about the support for the project and the fact the bandstand has already been used and it appears to be very functional.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 7** as printed. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 7 is adopted in the amount of **\$8,858**.

#### **ARTICLE 8**

To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) for an electrical upgrade at the Transfer Station to include a phase converter.

Chairman of the Board, James Alexander moved Article 8 be adopted as printed. Seconded by Vice Chairman Stone.

Chairman Alexander deferred to Transfer Station Manager, Eugene "Gino" Edwards. Mr. Edwards said the Transfer Station does not have three-phase power and when a piece of equipment is purchased a phase converter has to be purchased. A multi-verter will allow running up to five motors and instead of purchasing one at a cost of \$4,000 the multi-verter can purchased for \$8,000.

#### **Point of Inquiry**

Jolene Smith wanted to know how to return to Article 6. The Moderator advised Mrs. Smith she could do that between articles.

Co-Chair Humphrey said the MBC recommended the Article on a vote of 8-0.

Josh Freed asked if as the Transfer Station grows and the Town gets bigger if anyone investigated the utility company bringing in three phase power to the site. Mr. Edwards did not think that option was explored but it could be.

Looking to a less expensive way to solve the problem, Bruce Graham recommended a diesel generator as an alternative. Mr. Edwards indicated a diesel generator was not looked at nor was the option researched.

Wadsworth Winslow was in favor of Article 8, as it will allow for more trash to be bailed, and sold, and less to be sent to Penacook to be burned.

#### **Point of Inquiry**

Harriet Cady asked if an amendment was made to allow the Selectmen to explore the options for future growth, whichever is most feasible, would it change the intent. The Moderator suggested striking the final phrase "to include a phase converter".

**AMENDMENT:** Harriet Cady moved to amend **ARTICLE 8 TO STRIKE "to include a phase converter"**. Seconded by Raymond Cote.

Harriet Cady said that by striking this phrase it would allow the Selectmen and Mr. Edwards to accomplish bringing three phase power to the Transfer Station but not be bound to buying a phase converter.

#### **Point of Clarification**

Transfer Station Manager, Eugene "Gino" Edwards asked if the dollar limit remained at \$8,000. The Moderator replied yes.

**VOTE:** Moderator Jonathan Hutchinson called for the vote on the **AMENDMENT to ARTICLE 8** to strike the phrase "to include a phase converter". It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared, the phrase "to include a phase converter" is struck.

Back to the Main Motion, Article 8, as amended.



George Humphrey asked if there was anyone who could speak to what could be accomplished for \$8,000. Maureen Mann said it cost \$2,400 to bring three phase to Stage Road. Richard Pelletier, Code Enforcement Officer stated he has seen costs of \$6,000 to \$10,000 for a third of a mile to half of a mile line extension.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 8 AS AMENDED**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 8, as amended is adopted in the amount of **\$8,000**.

**Point of Inquiry**

Jolene Smith asked to return to Article 6 because it was her opinion the employees were being overlooked and instead money was being spent on a playground and gazebo. She further noted that last week substantial increases for teachers and aides were voted and it didn't seem fair the Town employees should only get 2.6%, whether they work for the School or the Town. The Moderator advised Mrs. Smith that if she wished to revisit Article 6 there would have to be a motion for Reconsideration by the prevailing side.

**MOTION FOR RECONSIDERATION**

Jolene Smith moved **RECONSIDERATION** of **ARTICLE 6** for the purpose of reconsideration of an amendment to Article 6. Seconded by Barbara Raymond.

**Point of Information**

George Humphrey questioned if it was necessary to reconsider the amendment in order to discuss the amount. The Moderator stated this would be taken one step at a time.

**Point of Clarification**

Vice Chairman Stone asked if I do not wish to vote to bring the Article up again I would vote no and if I want to bring it up again I vote yes. The Moderator indicated that was correct.

**Point of Clarification**

The Moderator stated for clarity, voting "yes" and reconsidering Article 6 reopens the article and sets aside the previous vote and voting "no" leaves Article 6 as adopted.

**VOTE:** The Moderator called for the Vote to **RECONSIDER ARTICLE 6**. It was a **HAND VOTE** in the **NEGATIVE** and so declared. The motion for reconsideration fails.

**ARTICLE 9**

To see if the Town will vote to raise and appropriate the sum of Six Thousand Two Hundred Thirty Dollars (\$6,230) for the purchase of two PC's to include networking (\$2,500 Police Department and \$2,500 Town Offices); reconfigure and network Gateway Laptops {equipment transfer from the Police Department to the Town Offices} \$225; to reconstruct Police Department and Town Office Computers by using parts from retired PC's labor of \$160; install four network connections \$400; Establish Web Page on Internet \$445.

Chairman of the Board, James Alexander moved Article 9 be adopted as printed. Seconded by Selectman Paul Dinneen.

Chairman Alexander deferred to Selectman Robertson. Selectman Robertson described this Warrant Article as particularly difficult to present to the MBC because virtually everyone had an opinion on where the best and cheapest computer could be purchased. Chief Wunderlich and Mrs. Heon worked with a computer consultant to come up with solutions. The Town is relying on computers purchased in 1999 with some minor upgrades and occasional replacement of pieces. The Town will see increased computer usage due to going on-line with the State Department of Motor Vehicles (essentially becoming a registry substation),

expanding Town Offices hours and the possibility of being able to offer vital statistics. The Article is not just the purchase of new computer equipment but also refurbishing Police Department laptops no longer suitable in the cruisers. Components of other computers will be used to upgrade existing computers.

Co-chair Humphrey commented that Selectman Robertson stated it quite well when he said everybody on the MBC is a computer expert with lots of opinions. The Vote was 5 in Favor, 1 Opposed and 2 abstentions.

Joe Sears was in favor of this and wanted to know if the Town would allow advertisers to use it and if so couldn't they pay part of the cost. Selectman Robertson does not believe there is any intent to allow advertising with regard to the web site or Town computer. The Town has had some generous offers from volunteers with regard to this.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 9** as printed. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 9 is adopted in the amount of \$6,230.

#### **ARTICLE 10**

**To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) for protective gear for the members of the Fire Department.**

Chairman of the Board, James Alexander moved Article 10 be adopted as printed. Seconded by George Keech.

Chairman Alexander deferred to Fire Chief, Mark Tibbetts. Chief Tibbetts informed the assembly that in 1991 new protective gear was purchased for the Fire Department. The past few years, the Fire Department has replaced gear on their own. The funds from this warrant article will buy five sets of gear, boots and helmets. Next year another request will be made for another five sets.

Co-Chair Humphrey stated there wasn't a better deal than the Deerfield Fire Department. Following a round of applause, Mr. Humphrey commented that the feelings of the community were obvious. With little discussion, the MBC voted 8-0.

Harriet Cady wanted to be assured that all of the firemen have the gear necessary to do their job. The gear is checked once a year according to Chief Tibbetts. He assured Mrs. Cady the Fire Department had the gear necessary to protect all firefighters.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 10** as printed. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 10 is adopted in the amount of \$6,000.

#### **ARTICLE 11**

**To see if the Town will vote to raise and appropriate the sum of Four Thousand Four Hundred and Fifty Dollars (\$4,450) to purchase an in-cruiser video recording system.**

Chairman of the Board, James Alexander moved Article 11 be adopted as printed. Seconded by Vice Chairman Joseph Stone.

Chairman Alexander deferred to Chief of Police, Robert Wunderlich. Chief Wunderlich explained that last year there was a State grant that paid for part of the camera system. Unable at last year's meeting to receive funding to purchase all the necessary equipment, not receiving a grant this year and having two cameras not repairable, the funds would be used to replace one of the older cameras and put a camera in the fourth car.



Co-Chair Humphrey noted that this article generated more discussion than the computer article and in the end the MBC did not recommend Article 11 on a vote of 2 in Favor, 5 Opposed and 1 abstention.

**VOTE:** The Moderator called for the vote to adopt ARTICLE 11 as printed. The **HAND VOTE** was **UNCLEAR**. The Moderator declared there would be a Division of the House and the votes would be counted. The Moderator declared the results of the **HAND VOTE-COUNTED: YES 95 NO 74**  
Article 11 is adopted in the amount of \$4,450.

#### **Request for Secret Ballot - Article 11**

The Moderator read the names of those requesting a Secret Ballot on Article 11-Harriet E. Cady, William J. O'Neal, Carroll Pinkham, Alfred Simmons, Robert Paradise, Brenda Wilson, Eleanor Ambrose and Elisabeth S. Thacher.

#### **Point of Order**

Peter Aubrey recalled at the beginning of the meeting, the Moderator notified the assembly that in order to call for a Secret Ballot the individual was to approach the microphone, be recognized, make the motion and then forward the list. The Moderator stated that would be the procedure before the vote is taken but following the vote seven voters can request a Secret Ballot. The request had eight voters and the Moderator deemed the request legitimate.

#### **Point of Order**

It was George Humphrey's understanding that after the vote, there should be a Division of the House not a Secret Ballot unless the Secret Ballot Vote was requested in advance. Moderator Hutchinson said the law is subsequent to the announcement of a vote; seven members may request a Secret Ballot.

#### **Point of Order**

Selectman Robertson believed a vote could be reconsidered with seven signatures for the purpose of a Division of the House but didn't believe the vote could be reconsidered for the purpose of redoing the vote as a Secret Ballot. Moderator Hutchinson stated that if the results are questioned a written ballot can be requested. Selectman Robertson said it wasn't the result that was questioned instead it was stated there was a request for a Secret Ballot. The Moderator ruled that if the members whose names he read were satisfied that they would like a Secret Ballot, then that is what will be done.

#### **Point of Order**

Harriet Cady said that because the Moderator ruled that a Secret Ballot has to be in writing, even though the law doesn't require it, that is why it was presented. Mrs. Cady quoted the law saying that five members request previous to the vote and seven members after the vote. She told the Moderator if the request didn't have to be in writing someone could simply go to the microphone and request a Secret Ballot. Moderator Hutchinson agreed but clarified for everyone that as a citizen if you sign a petition, it should not signed if it is not completely filled out. There should be no blank spaces to be filled in by somebody later, that is not legitimate.

#### **Overrule the Moderator's Decision**

George Humphrey made a motion to Overrule the Moderator's Decision. Moderator, Jonathan Hutchinson declared he was not going to allow the Meeting to vote on the Challenge of the Moderator's Decision, as the meeting has to follow the law. If this went forward and the law was broken, the meeting would not be legal. Moderator Hutchinson noted rulings that are interpretations, or opinions of the Moderator, could be changed but not the law. The law states if seven voters request it, you do it, and this meeting will have to do it.

#### **Point of Clarification**

Ruth Kletnick asked why a Secret Ballot after the article has been voted on. The Moderator explained the Legislature made the procedure part of the law governing Town Meetings. Members of the meeting have a right to a Secret Ballot. In the Moderator's judgment when Secret Ballots are received they should be executed expeditiously so there is the least possible delay and the best possible democracy. The Moderator had a legitimate request for a Secret Ballot that follows the law and directed the meeting to move forward.

#### **SECRET BALLOT VOTE**

The Moderator went directly to the vote on **ARTICLE 11** and declared the vote would be by Secret Ballot. He asked the Ballot Counters to come forward. The Ballot Boxes were shown as empty. The Moderator designated **BALLOT "B"** as the Ballot to use for Article 11. Instructions were given and balloting began. *(The results of the Vote on Article 11, by Secret Ballot, are recorded following Article 12)*

#### **Point of Information**

Moderator, Jonathan Hutchinson read RSA 40:4-b. This statute speaks directly to what action is required before a vote is taken and following the vote.

#### **ARTICLE 12 (By Petition)**

To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) to be used by Northwood Lake Watershed Association to control the Milfoil problem.

Petitioner David Lambert moved Article 12 as written. Seconded by Chairman Alexander.

Mr. Lambert, as a member of the Board of Directors of the Northwood Lake Watershed Association, thanked the Selectmen and the Municipal Budget Committee (MBC) for recommending the passage of this article. Northwood Lake is one of 52 lakes that have a Milfoil problem. The aquatic weed can choke a lake and eventually turn it into a swamp. Northwood Lake has worked on controlling Milfoil for 10 years and this funding allows for the Lake to be treated in 2002.

Co-Chair Humphrey said the MBC concurred with an 8-0 Vote.

Joe Sears, Co-Chair of the Deerfield Conservation Commission (DCC) recommended approval even though there wasn't a big problem yet, but the potential is there.

George Keech spoke of his travels throughout New England and noted other states have heavy fines. Because of the potential spread of Milfoil, people who do not clean their motors and boats are fined.

George Humphrey referred to Mr. Sears' comment that Deerfield didn't have a problem yet. He observed that parts of Northwood Lake are in Deerfield so Deerfield does have a responsibility.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 12** as printed. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 12 is adopted in the amount of \$1,500.

#### **VOTE ON ARTICLE 11**

The Moderator read the results of the **SECRET BALLOT VOTE** on Article 11.

YES 111 NO 135

It was a vote in the **NEGATIVE** and so declared. Article 11 is defeated.

#### **ARTICLE 13**

**To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be applied to the purchase of a Moving Police Radar unit.**

Chairman of the Board, James Alexander moved Article 13 be adopted as printed. Seconded by Vice Chairman Joseph Stone.

Chairman Alexander deferred to Chief of Police, Robert Wunderlich. Chief Wunderlich explained the money appropriated last year for the moving radar was offset by a State grant, which was not received. Deerfield is no longer eligible for the grant funds and last year's appropriation has been encumbered to be combined with the funds from this article to replace one of the old units.

Co-Chair Humphrey digressed for a moment to thank Mrs. Cady for her persistence. Even though he disagreed with the methodology, the vote supported the MBC's position. With regards to Article 13 the MBC did not find Article 13 appropriate as the Police Department could have looked to raise the funds another way. The vote was 1 in Favor- 7 Opposed.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 13** as printed. It was a **HAND VOTE** in the **NEGATIVE** and so declared. The Article 13 is defeated.

#### **ARTICLE 14**

**To see if the Town will vote to discontinue the Revaluation Capital Reserve Fund. Said funds with accumulated interest to date of withdrawal are to be transferred to the Town's General Fund.**

Chairman of the Board, James Alexander moved Article 14 be adopted as printed. Seconded by Vice Chairman Joseph Stone.

Chairman Alexander stated that since Revaluation has been completed the remaining funds in the Capital Reserve Fund would be returned to the General Fund. The question of how much was in the fund was answered. As of December 31, 2001 the balance was \$6,521.70.

Co-Chair Humphrey said the MBC did not have an opinion on Article 14, as it did not involve raising money.

Peter Onksen questioned since the Town was in a cycle of continual revaluation doing one quarter of the Town each year to meet State standards was the current contract sent out for open bid. The budgeted amount is approximately \$32,000. Chairman Alexander replied there wasn't a bid process. When the Town entered into the original agreement, it was for Avitar to do a complete revaluation and to supply software to the Town. Under guidelines from the State, and to avoid a major revaluation cost in the future, the five-year agreement with Avitar is to do 25% of the Town each year and in the fifth year the results will be tabulated to see where Deerfield stands. Mr. Onksen asked if this was an in-town firm. Chairman Alexander answered Avitar is headquartered out of Chichester and has a second office in Milan.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 14** as printed. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 14 is adopted and the Revaluation Capital Reserve Fund will be closed including interest and the money returned to the General Fund.

#### **ARTICLE 15 (By Petition)**

**To see if the Town will vote to accept and maintain (snow removal, road repairs, storm drain upkeep & etc.) the following roads located in Cottonwoods Estates: Bliss Rd., Companion Rd., Harmony Rd., Homestead Rd., Prospect Rd. and the Fire Pond access road.**

Petitioner, Michael Corriveau moved Article 15 (By Petition) as written. Seconded by William Venn.

As fellow residents of Deerfield, Mr. Corriveau said the petitioners were asking the Town to accept the roads in Cottonwood Estates as Town Roads. Residents of the community enjoy using the roads in the development because they are safe roads. The rural environment is what drew many of the residents to the quiet settlement. According to Mr. Corriveau when the homes were purchased, many real estate agents, developers and certain Town employees told them when the final paving is done, the Town would accept the roads. The final paving has been done and the Petitioners request the Town accept the roads. Another question asked of real estate agents, developers and Town personnel was were the roads supposed to be private and was there supposed to be an association. The answer received was no. If the answer had been yes, they may not have purchased their homes in Cottonwood Estates.

Mr. Corriveau quoted the language of the titles the homeowners had to their properties, which summed up reflects the rights of pass and repass until the Town accepts the roadways. The Planning Board has informed the residents that something should have been written into their titles that they as homeowners own the roads. This did not seem to be an oversight of title searchers or misrepresentation. It simply was not written into the plans. The residents of Cottonwood Estates were seeking the help of the Town Meeting by requesting the Town accept the roads.

Joe Sears, Co-Chair of the DCC asked how many residents were in Cottonwood Estates and if there was any interest in forming an association. Mr. Corriveau said there are 35 occupied homes and there are no plans to set up an association.

Fred McGarry, Chairman of the Planning Board, spoke on behalf of the Planning Board. The subdivision was approved under the open space development section of the Zoning Ordinance. That section states that the roads, and open space itself, shall be maintained and owned by the homeowners association. Mr. McGarry said that Mr. Corriveau was correct that the developer never advised the residents that a homeowners association was necessary. Consequently there is an issue between the Town, the people who bought into the development and the original developer who did not disclose this information to the individuals who were buying the property.

With regard to the road, Mr. McGarry said the final layer of pavement was put down in the fall of last year. The Planning Board requires a road to be in place for one year before the planning board relinquishes the bond on that road. This allows for the discovery of any deficiencies that may exist in the roadway itself after it endures one winter and one spring season. The roads have not passed the one-year time period. In addition to this, the final layer of pavement was put down without the Town engineer present. The engineer received a call at 6AM on the day the pavement was to be put down which did not allow enough time for the engineer to be present. The Planning Board has not worked out with the developer how it will be determined if the final one-inch layer of hot top was properly placed and the proper thickness. Even if the Town Meeting sympathizes with the petitioners, the Planning Board finds this petition one year premature and does not recommend passage of Article 15.

In terms of this being an issue between the Town and the owners, Gary Roberge disagreed. He found it to be an issue between the developers and the owners. Mr. Roberge's question to Mr. McGarry was has the Planning Board accepted the roads as being to Town specifications. Mr. McGarry reiterated that the one-year period is to pass before final acceptance of the roadway can be considered and that period has not elapsed yet.

Jason Ball thought the bond should cover the concerns raised for waiting one year. Mr. McGarry explained the bond is to cover any costs that might be incurred. According to Mr. McGarry, there is the possibility of some deficiencies that could exceed the value of the bond currently held which is in the vicinity of \$57,000.

If the costs exceed the bond the Town would be responsible for bearing those costs to make up the difference.

Walter Hooker requested an opinion from the Selectmen, or the Highway Department, as to the annual cost to care for the roads in Cottonwood Estates. Chairman Alexander said a number provided to the Selectmen for the 2000-2001 winter season was approximately \$6,000.

William Miholovich disagreed with the \$6,000 number as his calculations showed the cost of maintaining the roads would be less than one percent of the total budget, approximately \$3,715.63.

An objection was raised by Jonathan Winslow to moving forward with these roads when the current roads are not maintained and to add to that, it isn't known if the roads in Cottonwood Estates are up to Town specifications.

#### **Point of Inquiry**

Martha Humphrey questioned if Article 15 was valid as written because there is no monetary cost tied to it and would require an amendment in order to be part of this year's budget.

Peter Onksen stated he was familiar with Planning Boards and the rules they operate under. If the developer does not pass the information on to the people purchasing the properties, there is a problem. It was Mr. Onksen's opinion the homeowners should form an association and approach the developer. Association or not the warrant article is the correct thing to do. Mr. Onksen expressed concern over whether or not the drainage problems that existed in the development were ever corrected.

Marc Ruggiero read from Deerfield's Subdivision Regulations, Article 1, Section 4 pertaining to standards for health, safety, fire protection and other public services required. He noted that as homeowners, they pay the same taxes as everyone else but they are not reaping the same rewards. Mr. Ruggiero quoted from the Planning Board Minutes of April 23, 1997 where Kenneth Briggs submitted a draft of the Association Bylaws, which the Planning Board claims they never received.

Harriet Cady wanted to believe the residents of this Town were fair. It was her observation that the Planning Board's engineer did not do the job the Town is paying them for and perhaps it was time for a new engineering firm. Personally she was not happy to pay more taxes for road maintenance but anyone who is paying the full taxes should receive that benefit. Being in a private subdivision, she did not believe the tax assessment should reflect as receiving road maintenance. Mrs. Cady urged the Planning Board to look at the zoning ordinance and the engineering firm as she recalled a similar situation last year concerning the land the school purchased.

#### **MOTION TO CLOSE DEBATE**

Jean Cummings made a motion to Close Debate and Move the Question. Seconded by Donald Smith. **VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 15** as printed. It was a **HAND VOTE** in the **NEGATIVE** and so declared. The motion does not carry.

**11:42AM** The Moderator declared a Recess.

**12:05PM** The Moderator called the Meeting to Order.

**Point of Inquiry**

Julie O'Brien asked how Reconsideration of Article 15 could be achieved as she did not vote on the prevailing side but would like to ask someone from the floor to move Reconsideration for the purpose of making an amendment and providing additional information. The Moderator stated that someone who voted in the negative would have to move Reconsideration, then the decision on Article 15 would be set aside if Reconsideration was voted in the affirmative.

**MOTION FOR RECONSIDERATION**

Emily Moore moved **RECONSIDERATION of ARTICLE 15** for the purpose of hearing the full argument in terms of fire protection and the other side of the argument setting precedence. Seconded by Katherine Williams.

**VOTE:** The Moderator called for the vote to **RECONSIDER ARTICLE 15**. It was a **HAND VOTE** in the **NEGATIVE** and so declared. The motion for Reconsideration fails.

**ARTICLE 16-BUDGET ARTICLE**

To raise such sums of money as may be necessary to defray Town Charges for the ensuing year and make appropriations of same.

**MOTION:** George Humphrey, Co-Chair of the Municipal Budget Committee (MBC) moved **ARTICLE 16** in the amount of **\$2,444,324**, which **INCLUDES ALL** action taken in previous **WARRANT ARTICLES**. Seconded by Harriet Cady.

Co-Chair Humphrey said the MBC deliberated between 15 and 20 hours, which included six meetings. The MBC agreed with the Selectmen as far as the Operating Budget was concerned. The total the MBC voted on was \$2,439,983, which was increased by the vote on Article 6. The vote was 9-0.

**Request for Secret Ballot-Article 16**

Harriet Cady approached the microphone and requested a Secret Ballot for Article 16 noting that she also had it in writing. The Moderator questioned if she had written Article 16 on the petition. Mrs. Cady replied yes, she had done everything he wanted.

*Executive/Board of Selectmen*

*Merit Increase/Employee #01-4130.10-120*

**AMENDMENT:** Chairman Alexander moved to **AMEND** the **MERIT INCREASE FROM \$4,000 TO \$8,000**. Seconded by Vice Chairman Stone.

Chairman Alexander explained the increase was for all the reasons stated under the warrant Article that addressed cost of living increase (COLA).

**VOTE:** The Moderator called for the vote on the **AMENDMENT** to increase the Merit Line from \$4,000 to \$8,000. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.  
**Merit Increase/Employee #01-4130.10-120 is now \$8,000.**

*Executive/Town Administration*

*Town Report #01-4130.20-550*

**AMENDMENT:** Chairman Alexander moved to **AMEND** the **TOWN REPORT LINE FROM \$4,800 TO \$6,400**. Seconded by Vice Chairman Stone.

Chairman Alexander requested this amendment because the cost of publishing the Town Report was considerably higher than anticipated. The School Board has offered to reimburse the Town the sum of \$1,600 to help defray the costs, which is the amount of the amendment.

Peter Onksen noticed \$4,800 was spent last year and wondered why it was higher this year. Vice Chairman Stone responded to the question stating that at last Saturday's School District Meeting the supply of Town Reports ran out. Mr. Onksen wanted to know how many were printed last year and Vice Chairman Stone answered 1,000. Continuing to question why more were needed, Vice Chairman Stone told Mr. Onksen there were 700 people at the meeting the week before and people pick up reports at the Town Offices. Mr. Onksen surmised that some people might leave their reports at home and get another copy at the meeting.

**VOTE:** The Moderator called for the vote on the **AMENDMENT** to increase the Town Report Line from \$4,800 to \$6,400. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. **Town Report #01-4130.20-550 is now \$6,400.**

*Executive/Town Administration*

*Copy Service/Newsletter #01-4130.20-620*

**AMENDMENT:** Chairman Alexander moved to **AMEND** the **COPY SERVICE/NEWSLETTER LINE FROM \$4,500 TO \$6,200.** Seconded by Vice Chairman Stone.

Chairman Alexander explained the increase in this line was due to a request by the Cooperative School Study Committee that the Town include a lengthy section in the last Town Newsletter. Reimbursement was offered in the amount of \$700 to offset the cost of postage and printing and the line is to be increased by that amount.

**Point of Clarification**

Moderator Hutchinson was made aware the number was incorrect. An amendment to reduce the amount to \$5,200 will be required.

**AMENDMENT TO THE AMENDMENT:** Apologizing for his math error, Chairman Alexander moved to **AMEND** the **COPY SERVICE/NEWSLETTER LINE FROM \$4,500 TO \$5,200.** Seconded by Vice Chairman Stone.

**UNANIMOUS CONSENT**

The Moderator stated if there was no objection the amount of the **COPY SERVICE/NEWSLETTER LINE** will be \$5,200 by **UNANIMOUS CONSENT.** Hearing **NO OBJECTION** the Moderator declared the amount of the **AMENDMENT TO AMENDMENT** is to be \$5,200.

Back to the Amendment, which is now in the amount of \$5,200 for Copy Service/Newsletter.

Helen Tomilson was confused by the cooperative paying \$700 and the Town raising \$700. Chairman Alexander explained that in municipal accounting the line would show an over-expenditure if the money were not added to the budget.

**VOTE:** The Moderator called for the vote on the **AMENDMENT** to increase the Copy Service/Newsletter from \$4,500 to \$5,200. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. **Copy Service/Newsletter #01-4130.20-620 is now \$5,200.**



*Public Safety/Police Department  
Training/Seminars#01-4210.10-240  
Ammunition/Firearms#01-4210.10-353*

**AMENDMENT:** Bruce Graham moved to AMEND the TRAINING AND SEMINARS LINE FROM \$3,500 TO \$5,500 AND AMMUNITION/FIREARMS FROM \$3,500 TO \$4,500. Seconded by DJ Delorie.

Mr. Graham said the practice has been for the Police Officers to qualify with firearms each year. With tensions building in the world, Mr. Graham thought young Police Officers should train in the simulator room available at the State. Firing a weapon at night is different than during the day and the additional money could provide training in this area. Being prepared is important because once a bullet leaves the muzzle of the gun the Town owns whatever it hits.

The questions Vice Chairman Stone wanted answered were: (1) Did Chief Wunderlich consider this when putting together the 2002 Budget; (2) Are funds set aside for these purposes. Chief of Police, Robert Wunderlich said there were funds for training but not for the simulator. The Moderator asked Mr. Graham to explain what was different in the proposed amendment than what was included in the Police Budget. Mr. Graham explained the funds would provide for more than the State minimum of eight hours of training and more ammunition because it would be needed.

Selectman Robertson stated that under firearms, in addition to the standard ammunition, there was a little over \$1,600 for simulations training which, as he understood it was live fire involving vehicles. Last year, simulations training took place at the Deerfield Fairgrounds and gives a realistic approach to training.

**VOTE:** The Moderator called for the vote on the AMENDMENT to increase the Training/Seminars Line from \$3,500 to \$5,500 and increase Ammunition/Firearms from \$3,500 to \$4,500. It was a **HAND VOTE** in the **NEGATIVE** and so declared. The amendment is defeated.

**Point of Information**

Harriet Cady stated that she has asked a question many times, went to MBC Hearings, attended Selectmen's Meetings and now at the Town Meeting she could finally get an answer. Mrs. Cady requested the salary of the Town Clerk, Deputy Town Clerk and the persons that work in that Office. The Moderator and Selectmen conferred about the information listed in the Town Report on wages and salaries. Mrs. Cady said it wasn't yearly totals she wanted but the wages for each individual.

Selectman Robertson read the information from a breakdown, which he stated, was provided to several citizens and the Municipal Budget Committee (MBC). Selectmen Robertson provided the following verbally: Town Administrator - \$20.19 per hour/\$29,400 annually; the same individual as Town Clerk-\$20.19/\$12,600 annually; the Deputy Town Clerk - \$27,040 annually. The positions are split between Town Administration and Town Clerk with the same people handling multiple tasks. The Moderator stated the Town employee roster referred to earlier is on Page 68 of the Town Report.

**Highways and Streets**

Claudia Libis wanted to know what was planned for road upgrades this year. Selectman Robertson listed the roads considered for asphalt paving prefacing the remarks with the actual cost is unknown. The roads are: Mountain from the beginning to the paved hill; 3/4 of a mile of Mount Delight Road, 1/2 mile of Middle Road and 3/4 of a mile of Nottingham Road.

Ms. Libis wondered if paving would be enough to fix Mount Delight Road. Vice Chairman Stone spoke of coming to the Town each year, for the past several years, with a plan. The plan was for the feeder roads throughout Town, which was completed by finishing Birch Road and paving Range Road. Mount Delight



Road and the deteriorating condition of that road, has prompted a plan to work on portions of the road over a three to four year period. Mountain Road is not a feeder road but the traffic flow is heavy. Another section of Mountain Road will be funded next year. The ten to fifteen million dollars estimated to do all the roads would mean getting a bond and the Town is not in a position to do that and that is why the roads are worked on piecemeal. Ms. Libis returned to her question on what the plan was for Mount Delight Road, just hot top or underlying maintenance. Selectman Robertson replied there was a budgeted amount for reclamation.

#### **Point of Inquiry**

Claudia Libis asked for assistance on amending the Highway Budget to add funds to fix Haynes Road. Haynes Road now being a traveled way from the Candia end of Deerfield to North Road on the other side of Deerfield. She considered one section of Haynes Road impassible. The Moderator suggested Ms. Libis work on an amount while others spoke.

A resident of Mountain Road, Peter Aubrey, wanted to understand what was going to be done with Mountain Road. Concerns about the lack of drainage, no real roadbed and a conversation with the Highway Agent led Mr. Aubrey to believe pavement would be put down, which he considered a Band-Aid approach and not a solution.

Vice Chairman Stone said the plan for Mount Delight Road was to reclaim, put the base down, install culverts, make ditches and put down a one-inch overlay. The plan for Mountain Road is to reclaim the gravel, put down a new base, install culverts, make ditches and put down a base coat of pavement. Mr. Aubrey reminded the Selectmen about the spring on Mountain Road and the promise of diverting the water so the road would not wash away. Vice Chairman Stone said the Highway Agent would look at the area and recommend how to cure the problem.

#### **Highways and Streets/Road Reconstruction**

**AMENDMENT:** Claudia Libis moved to **AMEND ROAD RECONSTRUCTION** to add \$20,000 for reconstructing *one half mile of Haynes Road* and change the total **FROM \$206,990 to \$220,990**. Seconded by Helen Tomilson.

Ms. Libis brought forth the amendment because it was reasonable to expect that driving 20MPH would not completely demolish a car.

Harriet Cady requested the Impact Fees offset the costs of these roads. Vice Chairman Stone directed Mrs. Cady to Page 23, which had a list reflecting the offsite money to be used this year. Impact Fees versus Offsite Fees were discussed. Selectman Menard said when the first impact fees were started the Town was divided into quadrants and the practice has been to apply those fees when possible. Mrs. Cady commented that somewhere along the way \$40,000 was taken for Haynes Road and now the money is not there for the repairs. Harriet Cady asked for a better accounting in the books as to where the Impact Fee money is applied.

Chairman Alexander referred to Page 23 and the detail of Offsite Fees for 2002 and commented Haynes Road was not in the Selectmen's Budget this year therefore not included in the report.

Specifying a half-mile of work on Haynes Road was a concern to Peter Onksen. There was always the possibility the \$20,000 would not be enough. Vice Chairman Stone suggested adding the words "up to". Chairman Alexander said this body could not advise the Selectmen to do Haynes Road but it would be a stupid Board that didn't listen to the voters if their wishes were to spend it on Haynes Road. Mr. Onksen wanted assurance that no more than \$20,000 would be spent. Vice Chairman Stone, as one member, would assume he could only go up to \$20,000.

**VOTE:** The Moderator called for the vote on the **AMENDMENT** to increase Road Reconstruction from \$206,990 to \$226,990 for the purpose of making improvements to Haynes Road. The **HAND VOTE** was **UNCLEAR**. The Moderator declared there would be a Division of the House. The Moderator ruled based on what happened last time and because the vote appeared close this vote will be by **SECRET BALLOT**. He asked the Ballot Counters to come forward. The Ballot Boxes were shown as empty. The Moderator designated **BALLOT "C"**. Instructions were given and balloting began.

*(The results of the Vote on the Amendment to Road Reconstruction-Haynes Road, by Secret Ballot, are recorded following the vote on the Amendment to Road Reconstruction-Griffin Road)*

#### **Highways and Streets/Road Reconstruction**

**AMENDMENT:** Jonathan Winslow moved to **AMEND ROAD RECONSTRUCTION** to **ADD \$50,000** for reconstructing and resurfacing approximately *one half mile of Griffin Road* from the intersection of Old Center Road, North to the residence of Tom and Gert Fowkes on Griffin Road. Seconded by Jane Miller.

While this might seem like a lot of money to some, Mr. Winslow asked all to believe the section needed repairs. If some of the bad areas are continually ignored, complete reconstruction will be required rather than a section at a time. Mr. Winslow did not see this increase as having an impact on the tax rate.

Wadworth Winslow spoke of the trucks that travel Griffin Road nine months out of the year to go to a local business. He mentioned an area by the Dwight Stevens residence that was deplorable.

**VOTE:** The Moderator called for the vote on the **AMENDMENT** to increase Road Reconstruction by \$50,000 for the purpose of reconstructing a portion of Griffin Road. It was a **HAND VOTE** in the **NEGATIVE** and so declared. The Amendment is defeated.

#### **VOTE ON AMENDMENT—Road Reconstruction**

The Moderator announced the results of the **SECRET BALLOT VOTE** on the Amendment to add \$20,000 to the Road Reconstruction Budget for reconstructing a portion of Haynes Road.

**YES 61      NO 124**

It was a vote in the **NEGATIVE** and so declared. The Amendment is defeated.

#### **MOTION TO CLOSE DEBATE**

Timothy Godbois made a motion to Close Debate and Move the Question. Seconded by Peter Onksen.

**VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. With the debate closed the Moderator stated the assembly would go directly to the Secret Ballot Vote on Article 16 the Budget Article once the Bottom Line was determined.

#### **SECRET BALLOT VOTE**

Co-Chair Humphrey stated that the bottom line was \$2,450,624. The Moderator stated the vote was on **ARTICLE 16-THE BUDGET ARTICLE** in the amount of **\$2,450,624**, which **INCLUDES ALL** action taken in previous **WARRANT ARTICLES**. The Moderator asked the Ballot Counters to come forward. The Ballot Boxes were shown as empty. The Moderator designated **BALLOT "D"**. Instructions were given and the balloting began.

*(The results of the vote on Article 16-The Budget Article, by Secret Ballot, are recorded following Article 18)*

#### **ARTICLE 17 (By Petition)**

To see if the Town will vote to establish an Ethics Committee of five (5) Deerfield residents, to be elected during the next Town election for staggered three-year terms. During the first election, two

seats will be for a term of three years, two seats for a term of two years, and one seat for a term of one year.

The first purpose of this committee will be to establish legally binding guidelines for ethical standards of conduct for all Town and School officials (elected or appointed) and employees, defining those actions that are incompatible with the best interests of the town, and requiring that these officials and employees fully disclose any private financial or other interests in matters affecting the town. An ethics code will be adopted by the Ethics Committee after a public hearing at which time they will receive citizens' comments.

A secondary purpose is to provide a forum for Deerfield citizens to submit written complaints of ethical violations by Town officials or employees. The Ethics Committee shall be responsible to the voters to conduct appropriate investigations, issue findings and recommend appropriate actions. No members of the Code of Ethics Committee may be a public official (either employed, appointed, or elected), nor may they be a linear relative (to third generation) of said public officials according to inheritance rules.

Petitioner Raymond Cote moved Article 17 as printed. Seconded by Brenda Wilson.

Today, Raymond Cote said the Town would look at something new for Deerfield although it is not new in other towns (Atkinson, Dover, Dunbarton). Mr. Cote explained that a Code of Ethics Committee can provide residents, and newly elected Officials, with a forum should they have ethical questions. Businesses of today have a Code of Ethics for senior management supervisors and employees. Governor Jeanne Shaheen created a Code of Ethics for all executive branch employees.

For the same reasons he brought forward at the School District Meeting, Gary Roberge raised the same arguments. He was not against the concept but against the way it was written because it did not include training, which is a must. Ethical laws that already exist govern a good portion of Deerfield's elected officials and there are methods to remove people from their positions.

Helen Tomilson found this created yet another layer of government. If there are questions on the conduct of Deerfield's elected officials, they could be presented to the School Board or the Selectmen.

#### **Point of Clarification**

Fred McGarry questioned the wording. He pointed out it called for standards for school officials and he did not believe the Town Meeting had any authority over the school officials. The Moderator asked if Mr. McGarry wanted to strike the language. Mr. McGarry left that up to the petitioners.

Harriet Cady requested Mr. Roberge provide her with the laws backing the statements he made. Mrs. Cady was interested in having the information because many people have come to her and asked if it was unethical for Mr. Roberge, as an assessor, who sets the values for the Town, to also set values so he can get the Cooperative School amount up to where a bond can be acquired. Mrs. Cady wanted to be able to answer the question asked of her.

Selectman Robertson was not sure of the exact rules to unseat Selectmen or Budget Committee Members but pointed out people who serve on these committees are volunteers. He has yet to see any unethical thing that would need attention. (A round of applause) Selectman Robertson recalled someone mentioning answering to a higher authority. When you take the Oath of Office in the Town of Deerfield, Selectman Robertson noted the Oath of Office is taken to God, which seems like a fairly high authority and with that, Selectman Robertson was comfortable. (A round of applause)

Gay Brearley took offense to the comments concerning Gary Roberge. Mrs. Brearley stated that Mr. Roberge has given many hours of his personal time to this Town and the speaker should be ashamed. (A round of applause) The Moderator ruled that Mrs. Brearley's comments were Out of Order. Mrs. Brearley apologized. Mrs. Brearley spoke to Article 17 saying she objected to an elected Ethics Committee that will make its own rules.

Raymond Cote reiterated the Ethics Committee could provide guidance for new members since there has been a changing of the guard this year and more to come next year. Times are changing Mr. Cote said and an Ethics Committee should be established.

Jonathan Barry wanted to know if the Code of Ethics would be approved by a Town vote or would there just be a time for citizens to make comments and the comments taken into consideration when the a code of ethics is formed. From the way he understands it, Mr. Cote said the Town would accept the Code of Ethics at a Town Meeting.

#### **MOTION TO CLOSE DEBATE**

Madeline Foulkes made a motion to Close Debate and Move the Question. Seconded by Steve Barry.

**VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

#### **Point of Order**

Martha Humphrey did not see how the Town Meeting could vote on something that is binding for the school, as the petitioner did not amend the language. The Moderator ruled Article 17, by Petition, could be voted on and the legal pieces will fall where they may. Article 17, by Petition was on the Warrant with this language, it hasn't been modified, and that might weaken it, but not enough is known to say that the meeting can't vote.

**VOTE:** The Moderator called for the vote on the **ARTICLE 17, by Petition, to establish an Ethics Committee** as printed in the Town Report and as read earlier. It was a **HAND VOTE** in the **NEGATIVE** and so declared. Article 17 is defeated.

#### **ARTICLE 18**

To see if the Town will adopt the following resolution:

- Whereas a new Town road becomes property of the Town and does not remain the property of an individual and
- Whereas the name assigned to a public way will become a permanent fixture in the Town of Deerfield and
- Whereas such a permanent fixture should not be chosen to satisfy a short term marketing need and
- Whereas there are many persons, places and things specific to the Town that are worthy of honoring with a form of permanent remembrance;

Therefore, be it resolved that it shall be the policy of the Board of Selectmen to assign names to public rights of way that are geographically specific to the Town of Deerfield or historically significant to the Town, State, or Nation provided, however, that the assignment of such names shall be consistent with, and not interfere with, the naming of streets and roads for purposes of 911 emergency identification.

Vice Chairman, Joseph Stone moved Article 18 be adopted as printed. Seconded by Gary Roberge.

Last fall, Vice Chairman Stone received a letter as President of Deerfield Historical Association from the Weare Historical Association regarding the naming of roads and streets, which he shared, with the Board of Selectmen. Developers are naming roads after people who have no relationship or historical significance to the Town. Of the most concern, is what might happen in some cases if there were an emergency 911 call.

The example Vice Chairman Stone used was naming a series of roads with similar names, e.g., Stone Road, Stone Gate, Stone Wall, Stone Alley, and so on. The rationale for Article 18 was for historic reasons and safety reasons.

Fred McGarry, Planning Board Chairman asked how the Planning Board should deal with developers when they come before the Planning Board. Would the developer propose names for the roads and forward them to the Selectmen for approval or would the Selectmen dictate to the developer what the names should be? Vice Chairman Stone said the developer would bring forward the names forward to the Selectmen for approval.

**VOTE:** The Moderator called for the vote on the **ARTICLE 18** as printed in the Town Report and as read earlier. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The Resolution is passed.

#### **SECRET BALLOT VOTE**

The Moderator announced the results of the Secret Ballot Vote on **ARTICLE 16-THE BUDGET ARTICLE** in the amount of \$2,450,624, which **INCLUDES ALL** action taken in previous **WARRANT ARTICLES**. **YES 164 NO 20**

It was a vote in the **AFFIRMATIVE** and so declared. Article 16-The Budget Article is adopted in the amount of **\$2,450,624**.

#### **ARTICLE 19**

**To see if the Town will vote to authorize the Selectmen to convey the following property:**

**Map 415 Lot 79 - Mountain Road**

**In furtherance of the foregoing, the Selectmen are further authorized to convey such property by deed either pursuant to a public action or sale by advertised sealed bids.**

Chairman of the Board, James Alexander moved Article 19 be adopted as printed. Seconded by Selectman Frances Menard.

**AMENDMENT:** Chairman Alexander moved to amend **ARTICLE 19** to *replace the word "action" with the word "auction"*. Seconded by Vice Chairman Stone.

#### **UNANIMOUS CONSENT**

The Moderator stated if there was no objection the **AMENDMENT** to **ARTICLE 19** to *replace the word "action" with the word "auction"* would be adopted by Unanimous Consent. Hearing **NO OBJECTION**, the Moderator declared the **AMENDMENT** to **ARTICLE 19** to replace the word "action" with the word "auction" is **ADOPTED BY UNANIMOUS CONSENT**.

Back to the Main Motion, Article 19, as amended.

Chairman Alexander said the request came to the Selectmen from an abutter who wanted to acquire this parcel of land. The Selectmen informed the individual only Town Meeting can approve disposal of Town owned property.

Donald Gorman requested the location of the parcel. Selectman Menard described the parcel as beyond the top of the hill on Mountain Road, on the right side of the road just beyond the Aubrey residence.

The Deerfield Conservation Commission (DCC) Co-Chair, Joe Sears, said that in 1998 the Town Meeting voted that any town lands being sold would first have to be reviewed by the DCC, the Planning Board and the Parks and Recreation Commission.

The value of the parcel to the DCC is a footpath to the Lamprey River. The recommendation of the DCC is to transfer it to the abutters and offer a Conservation Easement to bring the property taxes down. Kevin Webber was in favor of preserving access to the Lamprey River.

Helen Tomilson asked for the acreage of the parcel. Chairman Alexander replied 3.19 acres.

Harriet Cady wanted to know if it was a buildable lot. Selectman Menard said it met the zoning requirements of Deerfield's three acres, 200 feet of frontage and was part of a previously approved subdivision. It was not known if any percolation tests were taken. Mrs. Cady found conflict on one hand giving the DCC money so there would not be development and then recommends the sale of a buildable lot.

Joseph Manzi, Parks and Recreation Director reported the Commission members did not find any practical recreational purpose for a lot this size.

Generally in a bidding process, Peter Onksen noted there is a standard phrase that the Selectmen can reject any or all bids. He wondered how the Selectmen would handle the process. Chairman Alexander said the normal bid process the Board has followed would reserve the right to accept or reject a bid in the best interest of the Town. If the abutter were the successful bidder, perhaps a condition of the sale would be that the lots are combined. Discussion continued on what might be an acceptable bid and whether or not selling a buildable lot was in the best interest of the Town.

Fred McGarry, Chairman of the Planning Board was not sure if this matter came before the Planning Board at the last meeting, as he was absent. Mr. McGarry said if the intent is not to create an additional lot then the Purchase and Sales Agreement should indicate it is to be combined with the existing lot.

George Humphrey pointed out Article 19 is not written that one lot would be combined with another lot. He wanted to hear the Selectmen say combining lots is the way it would be. Vice Chairman Stone stated he was not in favor of Article 19.

Frances Menard did not believe the lot provided access to the Lamprey River. Gary Roberge urged the Town to maintain access to the Lamprey River or hold onto the lot for future use. The Moderator advised the assembly that after looking at a map, the property did not extend to the river. Joe Sears, DCC Co-Chair commented the river is not on the property.

Donald Gorman could not speak for everyone on Mountain Road but didn't think another buildable lot was needed. Beyond that, he didn't see how the high bid could be refused.

#### **Point of Order**

Martha Humphrey referred to an amendment Harriet Cady was attempting to propose for Article 19 to invoke deed restrictions. Mrs. Humphrey thought using the word structure would help as opposed to just referring to a building lot.

**AMENDMENT:** Harriet Cady moved to amend **ARTICLE 19** to add after "*convey*" the phrase "*with a deed restriction not to allow human habitation*". There was a second to the motion.\*

Harriet Cady explained the rationale for the amendment was if the Town wanted to sell the property and put it on the tax roles, but didn't want it used as a building lot, a deed restriction could not be changed by the Zoning Board of Adjustment (ZBA).

Anthony DiMauro, Chairman of the ZBA questioned if the lot was combined with another lot, with a house and humans in it, would that nullify the language? Fred McGarry, Chairman of the Planning Board said he would assume having a deed restriction on this parcel would exclude habitation on those 3.1 acres.

Recently Joe Stone visited with former Selectman, Roger King who told him for many years attempts were made to get land donated to the Town and now the Town was trying to sell something they were trying to obtain.

Joel Hughes asked if the individual interested in the property was at the Meeting. The individual was not present. Mr. Hughes asked the Selectmen what the person wanted to use the property for. Selectman Menard read a paragraph from the letter written to the Board, which expressed interest in the parcel to add to the property already owned and to insure a peaceful and quiet setting.

#### **MOTION TO CLOSE DEBATE**

Timothy Godbois made a motion to Close Debate and Move the Question. Seconded by George Keech.

**VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

**VOTE:** The Moderator called for the vote on the **AMENDMENT** to **ARTICLE 19** to add after "*convey*" the phrase "*with a deed restriction not to allow human habitation*". The **HAND VOTE** was **UNCLEAR**. The Moderator called for the Vote again. The **SECOND HAND VOTE** was **UNCLEAR**. The Moderator declared there would be a Division of House and the votes counted. The results of the **HAND VOTE-COUNTED:**

YES	67	NO	60
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It was a **VOTE** in the **AFFIRMATIVE** and so declared. The amendment to Article 19 is adopted.

Back to the main motion, Article 19, as amended

Peter Onksen wanted to know if the land was acquired by donation. Chairman Alexander stated the land was acquired by Tax Deed. Mr. Onksen asked what the value of the parcel was. Chairman Alexander read the assessed value of \$34,000 off a copy of the property card. Mr. Onksen inquired as to whether or not the Selectmen would accept a bid for less than \$34,000 but the Selectmen could not answer the question at this time.

#### **MOTION TO CLOSE DEBATE**

Timothy Godbois made a motion to Close Debate and Move the Question. Seconded by Donald Smith.

**VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

**VOTE:** The Moderator called for the vote on **ARTICLE 19, as amended**. It was a **HAND VOTE** in the **NEGATIVE** and so declared. Article 19, as amended is defeated.



## ARTICLE 20

To transact any other business that may legally come before this meeting.

Jonathan Winslow motioned to Adjourn. Seconded by Peter Onksen. Moderator Jonathan Hutchinson called for the Vote. It was a **VOICE VOTE** in the **AFFIRMATIVE**. Moderator Hutchinson declared the Town Meeting--Business Portion held on the 23rd day of March in the Year Two Thousand and Two adjourned at 2:05PM.

A True Record,  
Attest:

Cynthia E. Heon  
Town Clerk/Tax Collector

\* Maker of the Motion Unknown  
Registered Voters 2676  
Voters Present at this Meeting 277

Immediately following the Meeting the following Officials elected on March 12, 2002 came forward and took the Oath of Office administered by Moderator, Jonathan Hutchinson:

Stephen R. Barry  
Katharyn E. Williams  
Keith Rollins  
Thomas P. Dillon  
Raymond W. Cote  
Stephen P. Phillips  
Anne K. Deely

Selectman  
Supervisor of the Checklist  
Highway Agent  
Municipal Budget Committee Member  
Municipal Budget Committee Member  
Municipal Budget Committee Member  
Trustee of the Philbrick James Library



## 2002 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

PURPOSE OF APPROPRIATIONS	APPROPRIATION	EXPENDITURE
<b>General Government</b>		
Board of Selectmen	11,900	3,900
Town Administration	157,069	152,453 *
Town Clerk/Tax Collector	74,056	72,287 *
Town Meeting/Elections	7,575	8,572
MBG	1,400	1,826
Data Processing	20,144	16,486 *
Revaluation of Property	35,038	46,697
Legal Expense	20,000	5,167
Town FICA/MEDI	40,647	43,652
Planning Board	26,500	14,049 *
Zoning Board	4,569	3,636
Government Buildings	104,151	101,411 *
Town Hall	12,775	8,566 *
Cemeteries	8,800	9,126
Insurance	167,340	158,645
Advertising/Regional Dues	2,220	2,230
<b>Public Safety</b>		
Police Department	390,752	400,419 *
Ambulance	5,000	5,000
Fire Department	29,400	29,182
Rescue Squad	9,245	5,329
Forest Fires/Water Holes	5,000	4,110
Building Inspection	50,231	64,748 *
Highway Safety	7,520	7,709
<b>Highways and Streets</b>		
Highway - Winter	180,699	200,132 *
Highway - Summer	105,451	81,543
Road Surfacing	53,000	39,854
Road Reconstruction	206,990	198,180
Gravel Roads	20,464	21,264
Bridges and Railing	500	0
<b>Sanitation</b>		
Transfer Station	187,401	186,284
<b>Health</b>		
Animal Control	25,984	18,126 *
Health Department	19,784	18,556
<b>Welfare</b>		
General Assistance	24,000	24,039
<b>Culture and Recreation</b>		
Recreation	50,121	50,755
Veasey Park	23,230	19,043
Library	55,959	49,463
Memorial Day	0	0
Old Home Day	0	0
Heritage Commission	1,000	1,000
Conservation Commission	3,632	3,232
<b>Debt Service</b>		
Long Term - Principal	100,000	100,000
Long Term - Interest	28,125	28,125
Tax Anticipation Note	3,000	0
Transfer of Funds	8,000	12,286
Payment to the State	4,000	2,960

## 2002 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

PURPOSE OF APPROPRIATIONS	APPROPRIATION	EXPENDITURE
Warrant Articles	157,952	96,546 *
Totals	2,450,624	2,316,585

**\*Encumbered Funds**

Town Administration	\$2,727.00
Town Administration	\$724.50
Town Administration	\$2,831.00
TC/TC	\$1,078.00
Data Processing	\$2,240.00
Data Processing	\$876.00
Planning Board	\$3,762.50
Government Buildings	\$1,713.00
Town Hall Restoration	\$10,657.05
Police Department	\$1,000.00
Building Inspector	\$100.20
Highway Department	\$60,000.00
Animal Control	\$1,637.00
Warrant Articles	\$4,895.00

### BOND INDEBTEDNESS SCHEDULE

	6TH 2002	7TH 2003	8TH 2004	9TH 2005	10TH (Last) 2006
Landfill Interest	28,125.00	22,500.00	16,875.00	11,250.00	5,625.00
Landfill Principal	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Landfill Gross	128,125.00	122,500.00	116,875.00	111,250.00	105,625.00

# SCHEDULE OF TOWN PROPERTIES

<u>MAP &amp; LOT</u>	<u>DESCRIPTION</u>	<u>ACRES</u>	<u>VALUE</u>
204-14	Clark Land-Off Pleasant Hill	9.8	17,200
205-1	Jarius Page Land-Off Griffin Rd	2.9	4,400
205-76	Veasey Park-Pleasant Lake	5.95	359,400
208-1	Freesees Land North Rd	5.1	56,400
208-14	Cemetery Rte 107	.09	18,000
208-15	Dolliver North Rd	1.1	21,300
208-20	Kenney Land-Freesees Pond Hammond Rd	.12	5,400
208-33	Richard Land-Freesees Pond Hammond Rd	.11	4,500
208-47	Clock Land-Hammond/Holt Rd	.3	19,500
208-61	Witham Land-Freesees Pond North Rd	.56	23,600
208-98	Witham Land-Penn Avenue	.14	7,000
208-111	Tanzella Lewis Drive	.11	6,600
208-112	Tanzella Lewis Drive	.11	6,600
208-117	Crosley Lewis Drive	.08	3,800
208-118	Crosley Lewis Drive	.1	4,800
208-119	Crosley Lewis Drive	.1	4,800
208-122	Freesees Land-Gravel Bank-Blakes Hill Rd	1.7	30,800
209-1	Daniel Stevens Land-North Rd	.78	36,700
209-25	Freesees Land Off North Rd	7.2	10,800
209-32	Freesees Land Off North Rd	3.9	34,200
209-34	Freesees Land North Rd	11.5	104,400
210-2	Soldiers Memorial Lot & Bldg-Old Center Rd		148,500
210-3	Fire Station-Old Center Rd South	.25	201,000
210-5	Town Hall Lot & Building Old Center Rd South Highway Building-Old Center Rd	9.41	657,200
403-2	Hart Land-Griffin Rd	71	64,700
405-33	Cemetery Whittier Rd	.12	24,000
405-98	Susan Yeaton Land-Northwood Town Line Pleasant Lake Dam Land, Flowage Rights	17	5,900
406-12	McNeil Woods-Blakes Hill Rd	63	80,100
408-35	Tuttle Land-Woodman Rd	2	26,700
409-1	Parade Cemetery (Joseph Mills)-Nottingham Rd	.6	59,400
409-2	Academy Lot (Joseph Mills)-Nottingham Rd	.05	11,000
410-85	Cemetery Old Center Rd North	.5	20,000
410-109	Old Center Cemetery-Meetinghouse Hill Rd	2.4	40,100
411-14	Cemetery Mt Delight Rd	.11	22,000
411-16	Mt. Delight Poor Farm Cemetery	.16	1,600
411-34	Swamp Rd	.67	14,200
411-39	Wells Lot-Off Mt. Delight Rd	.83	22,100
411-40	Mt Delight Rd	.13	6,500
413-3	Cemetery	.3	43,300
413-22-12	Cemetery Middle Rd	.15	1,500
413-58	Fisk Cemetery	.31	39,300
413-96	Alvah Chase Land-Off Ridge Rd	27	28,500

# SCHEDULE OF TOWN PROPERTIES

<u>MAP &amp; LOT</u>	<u>DESCRIPTION</u>	<u>ACRES</u>	<u>VALUE</u>
414-33	Cemetery Ridge Rd	.05	10,000
414-37	Miller Land-Ridge Rd	10	30,600
414-38	Fowler Land-Off Ridge Rd	8.3	9,600
414-39	Miller Land-Ridge Rd	8	100
414-40	Miller Land-Ridge Rd	12	35,400
414-73	Arthur Chase Land-Ridge Rd	38	58,100
414-139	Land Around Haynes Cemetery	.25	41,700
414-146	Cemetery Ridge Rd	.06	12,000
415-1	GBW Building Raymond Rd	4.5	914,400
415-3	Morrison Cemetery-Raymond Rd	2.9	97,900
415-30	Lindsay Conservation Area-Candia Rd	68.07	19,100
415-31	Athletic Field Raymond Rd	3.93	83,500
415-32	Land Across From GBW Building Raymond Rd	9.3	120,200
415-35	Cemetery Candia Rd	.12	26,400
415-38	Flanders Land-Candia Rd-Tannery Site	.12	1,300
415-79	Mountain Road	3.19	34,000
415-92	DeVries Land-Mountain Rd	4	4,800
416-12	Cate Land-Cate & Nottingham Rds	3.5	36,800
416-16	Dowst-Cate Town Forest-Nottingham Rd	110.3	131,400
416-18	Weiss Nottingham Rd	93.4	98,700
416-74	Tilton Cemetery	.18	36,000
416-82	Brower Land-Mountain Rd	9.32	7,500
418-45	Tandy Rd	2	28,800
418-82	Maynard-Philbrick-JCT 107 & 43	.14	3,500
419-36	Merrill Cemetery Middle Rd	.08	16,000
420-9	Cemetery South Rd	.09	19,800
420-30	Cemetery South Rd	.21	40,300
420-58	South Fire Station Lot & Bldg-Birch Rd	.51	80,500
423-43	Dearborn Land-Candia Rd	.31	12,200
424-26	Wilson Brown Rd	55.2	57,500
424-27	Sanitary Landfill-Brown Rd	36.78	254,300
424-55	John Doe Land-Back Land Off Raymond Rd	4.2	37,800
424-109	Mills Land-Lamprey River Off Raymond Rd	.99	1,200
Totals	75 Parcels	819.91	4,659,200

## **SCENIC ROADS**

### **MEETINGHOUSE HILL ROAD**

(From Rt. 107 to Old Centre Road)

Article 22 of Town Meeting Warrant voted on March 12, 1974 which was an adjourned meeting from March 5, 1974.

### **WHITTIER ROAD**

(From Griffin Road to Dead End)

Article 23 of Town Meeting Warrant voted on March 12, 1974, which was an adjourned meeting from March 5, 1974.

### **PERRY ROAD**

(From Nottingham Road to Cate Road)

Article 14 of Town Meeting Warrant voted on March 4, 1975.

### **MOUNTAIN AVENUE - NOW KNOWN AS HARVEY ROAD**

Article 20 of Town Meeting Warrant voted on March 4, 1978.

### **CATE ROAD, BEAN ROAD & COFFEETOWN ROAD**

Article 15 of Town Meeting Warrant voted on March 14, 1992

### **CANDIA ROAD & COLE ROAD**

Article 28 of Town Meeting Warrant voted on March 13, 1993.  
RE: Candia Road - amended to add "a portion of Candia Road between Old Centre Road and Middle Road".

### **GULF ROAD**

Article 23 of Town Meeting Warrant voted on March 16, 1996.



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of Deerfield  
Deerfield, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Deerfield as of and for the year ended December 31, 2001 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Deerfield has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Deerfield as of December 31, 2001, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Deerfield taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Deerfield. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

February 25, 2002

*Plodzik & Sanderson*  
*Professional Association*



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

### *INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS*

To the Members of the Board of Selectmen  
Town of Deerfield  
Deerfield, New Hampshire

In planning and performing our audit of the Town of Deerfield for the year ended December 31, 2001, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to applicable individuals during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

February 25, 2002

*Plodzik & Sanderson  
Professional Association*

**THE TOWN OF DEERFIELD**  
**REPORT OF THE OFFICE OF THE TOWN CLERK**  
**January 1, 2002 to December 31, 2002**

**MOTOR VEHICLE PERMITS**

January	\$42,140.00
February	43,882.00
March	53,059.00
April	63,927.50
May	59,290.00
June	43,548.00
July	52,995.00
August	58,687.00
September	46,898.00
October	60,357.00
November	41,026.00
December	51,495.00
<b>TOTAL MOTOR VEHICLE REVENUE</b>	<b>\$617,304.50</b>

**OTHER REVENUES**

Dog Licenses Issued	\$ 5,260.00
Dog Penalties	59.00
Titles	2,352.00
Copies	15.00
UCC's	2,047.00
State Tax Lien	30.00
Certified Copies-Birth	156.00
Certified Copies-Death	420.00
Certified Copies-Marriage	264.00
Marriage Licenses	585.00
Election	22.00
Bad Check Fees	350.00
Dredge & Fill Permits	89.54
Voter Cards	6.00
Municipal Agent Fees	10,862.00
Overpayments	36.00
Articles of Agreement	5.00
Pole Petition	70.00
Checklist Copies	25.00
<b>TOTAL OTHER REVENUES</b>	<b>\$22,653.54</b>
<b>REMITTANCE TO THE TREASURER</b>	<b>\$639,958.04</b>

Respectfully Submitted,  
Cynthia E. Heon  
Town Clerk/Tax Collector



**TOWN OF DEERFIELD  
REPORT OF THE OFFICE OF THE TAX COLLECTOR  
Year Ending December 31, 2002**

	Debits			
	Levies of....			
	2002	2001		
Uncollected Taxes 1/1/02				
Property Taxes		\$501,536.80	-0-	-0-
Land Use Change		12.34		
Excavation Activity Tax		2,681.00		
Taxes Committed This Year				
Property Taxes	\$6,808,810.00	2,980.00		
Land Use Change	87,300.00			
Yield Taxes	11,340.24			
Overpayments				
Property Taxes	21,567.58	579.58		
Land Use Change	3,223.00			
2003 Prepayment	1,165.14			
Interest –Late Tax	6,867.90	35,205.92		
Total Debits	\$6,940,273.86	\$542,995.64	-0-	-0-
	Credits			
Remitted to Treasurer				
Property Taxes	\$6,393,309.98	\$398,752.11	-0-	-0-
Land Use Change	85,193.41	12.34		
Yield Taxes	11,012.26			
Interest	6,867.90	35,205.92		
Prior Year Credits	1,601.90			
Conversion to Lien		104,070.24		
Abatements Made				
Property Taxes	5,959.50	2,274.03		
Land Use Change	500.00			
Excavation Activity Tax		2,681.00		
Current Levy Deeded	158.00			
Uncollected Taxes 12/31/02				
Property Taxes	430,513.34	-0-		
Land Use Change	4,829.59	-0-		
Excavation Activity Tax	327.98	-0-		
Total Credits	\$6,940,273.86	\$542,995.64	-0-	-0-

Respectfully Submitted  
Cynthia E. Heon  
Town Clerk/Tax Collector

**TOWN OF DEERFIELD**  
**REPORT OF THE OFFICE OF THE TAX COLLECTOR**  
**Year Ending December 31, 2002**

	Debits			
	Tax Lien Levies of...			
	2001	2000	1999	1998-1996
Unredeemed Taxes 1/1/02		\$80,501.54	\$32,339.04	11,974.07
Liens Executed				
During Fiscal Year	\$115,921.16			
Interest & Costs Collected				
(After Lien Execution)	2,170.85	9,664.23	10,034.24	5,445.07
Total Debits	\$118,092.01	\$90,165.77	\$42,373.28	\$17,419.14
Credits				
Remitted to Treasurer				
Redemption's	\$41,149.80	\$58,238.79	\$31,595.12	\$11,974.07
Interest & Cost Collected				
(After Lien Executed)	2,170.85	9,664.23	10,034.24	5,445.07
Liens Deeded to Municipality	418.99	366.75	743.92	
Unredeemed Liens Bal. as of				
12/31/02	74,352.37	21,896.00	-0-	-0-
Total Credits	\$118,092.01	\$90,165.77	\$42,373.28	\$17,419.14

Respectfully Submitted,  
Cynthia E. Heon  
Town Clerk/Tax Collector

# TREASURER'S REPORT SUMMARY

Cash on Hand January 1, 2002		(\$ 97,519.83)
Receipts from Selectmen	\$ 511,889.93	
Receipts from Tax Collector	7,088,775.17	
Receipts from Town Clerk	639,958.04	
Miscellaneous Income	85,010.03	
Transfer from CD	3,653,955.59	
Total Cash Available		\$11,979,588.76
Less Payments Approved by Selectmen		7,738,225.18
Transfers to CD-Tax Revenue		4,516,955.59
Checking Account Balance December 31, 2002		(373,111.84)

## Town Accounts:

Conservation Commission Pool Plus CD	208,911.73
Tax Revenue	3,855,404.00
Off Site	24,238.75
Bicentennial Field-Bette Stevens Fund	504.98
Conservation Commission	3,196.25
Cops Cards	917.88
Engineering Escrow Accounts:	
Cottonwood Estates	89.79
Deer Run Estates	985.74
Forest Maintenance	1,366.42
Gravel-Demers	1,044.02
Heritage Commission	2,552.21
Impact Fees:	
Highway	23,574.37
School	487.30
Solid Waste	300.45
Municipal Building Improvement Fund – Bricks	3,951.66
Remillard – South Road	2,019.51
Road Bond / Driveway	3,642.81
Road Bond - Brown	612.31
Road Bond - Rollins, N.	612.31
Senior Housing Bond	36,142.90
State Property	2,281.68
Teen	4,446.01
Pistol Permits	3,782.42

Cynthia E. Tomilson  
Treasurer

# Detailed Revenue Report 2002

Acct #	Description of Account #	2002 Estimated Revenue MS-7	2002 TC/TC Revenue	2002 Selectmen Revenue	2002 Actual Revenue
	<b>Taxes</b>				
3110	<b>Property Taxes</b>		6,935,019.87		6,935,019.87
3120	<b>Change Use Tax</b>	45,000.00	85,205.75		85,205.75
3185	<b>Yield Tax</b>	25,000.00	11,012.26		11,012.26
3187	<b>Excavation Tax (.02 cents per cu yd)</b>	400.00	0.00		0.00
3188	<b>Excavation Activity Tax</b>	1,500.00			
3190	<b>Penalties, Interest &amp; Costs</b>	45,000.00	57,355.04		57,355.04
	<b>Inventory Penalties</b>	3,000.00			
3210	<b>Business Licenses &amp; Permits</b>	15,000.00			
	UCC Filings		2,047.00		
	State Tax Lien		30.00		
	Elections		22.00		
	Municipal Agent Fees		10,862.00		
	Articles of Agreement		5.00		
	Pole Petitions		70.00		
	Dredge & Fill Permit		89.54		
	Overpayments		36.00		
	Cable Franchise			14,746.78	
	Treasurer / IRS			90.00	
3210	<b>Total</b>				27,998.32
3220	<b>Motor Vehicle Lic, Permits &amp; Fees</b>	500,000.00			
	Registrations		617,304.50		
	Title Fees		2,352.00		
3220	<b>Total</b>				619,656.50
3230	<b>Building Permits</b>	25,000.00			
	Building Permits			26,864.65	
	Electrical Permits			2,460.00	
	Plumbing Permits			1,835.00	
3230	<b>Total</b>				31,159.65
3290	<b>Other Licenses, Permits &amp; Fees</b>	11,000.00			
	Dog Licenses		5,260.00		
	Dog License Late Fees		59.00		
	Marriage Licenses		585.00		
	Certified Copies Birth		156.00		
	Certified Copies Death		420.00		
	Certified Copies Marriage		264.00		
	Bad Check Fees		500.00		
	Copy Checklist		25.00		
	Voter Cards		6.00		
	Driveway Permits			630.00	
	PD Witness Fees			1,339.24	
	Registry Fees			12.34	
	ACO Dog Fines			1,950.00	
	Earth Excavation			200.00	
	PD Weapon Storage Fee			300.00	
3290	<b>Total</b>				11,706.58

## Detailed Revenue Report 2002

[illegible]

## Detailed Revenue Report 2002

[illegible]

# Detailed Revenue Report 2002

Acct #	Description of Account #	2002 Estimated Revenue MS-7	2002 TC/TC Revenue	2002 Selectmen Revenue	2002 Actual Revenue
3502	Interest on Investments / Treasurer	50,000.00		39,798.81	39,798.81
	Interest on NOW Accounts / Treasurer			893.67	893.67
	Checks Never Cashd - Selectmen			1,966.64	1,966.64
3503	Rents of Property			46,161.84	
	Non-Tenant Rent			1,600.00	
	Total				47,761.84
3504	Fines & Forfeits			1,225.00	1,225.00
3506	Insurance Dividends & Reimbursements				
	NHMA Property Liability Trust			599.67	
	NHMA Dividends				
	NHMA Reimbursement			402.40	
	Primex Reimbursement				
	Primex Dividend Contributions			58.80	
	Cobra Payments/Health Insurance			2,363.40	
	Met Life Dividends			3.57	
	NH Retirement System Refund 2002			147.98	
3506	Total				3,575.82
3508	Contributions & Donations				
3509	Other Miscellaneous Revenue	75,500.00			
	Payment Elderly Leins				
	Reimbursement for Parsonage Electricity				
	Plan New Hampshire-Sale of Bricks			390.00	
	Plan New Hampshire-Composter			4,230.00	
3509	Total				4,620.00
	Total of 3503 - 3509				57,182.66
3912	Transfers fr Special Revenue Funds	40,000.00			
	Impact Fee - Highway Dept				
	Impact Fee - Solid Waste			9,803.52	
	Offsite Fees			15,936.34	
3912	Total				25,739.86
3915	Transfers fr Capital Reserve Funds			6,545.64	6,545.64
	Trust & Agency Funds				
3916	Transfers from Trust & Agency Funds	8,800.00		8,575.75	8,575.75
	Totals	1,145,892.00	7,728,733.21	567,715.09	8,296,448.30



# **DETAIL STATEMENT OF PAYMENTS**

## EXECUTIVE

Selectmen	3,200.00
Treasurer	600.00
Trustee of Trust Funds	<u>100.00</u>
	3,900.00

## TOWN ADMINISTRATION

Full Time Employee	87,617.23
Part time Employee	10,120.03
Overtime	4,801.43
Seminars/Meetings	989.00
Reimbursement	0
Auditing Services	6,690.00
Legal Notices	624.44
Telephone	10,031.12
Registry Recordings	902.03
Contract/Cable	1,408.00
Maintenance Agreement	738.26
Meter Rental	1,617.60
Town Report	7,185.51
Dues & Subscriptions	182.92
Mileage	290.92
Microfilm/Record Retention	129.25
Heritage Committee	0
Supplies	5,273.28
Copy Service/Newsletter	4,184.67
Postage	6,842.55
Books & Periodicals	316.00
Miscellaneous	796.34
Office Equipment	1,712.35
Contingency	<u>0.00</u>
	152,452.93

## TOWN CLERK/TAX COLLECTOR

Full Time Employee	65,954.20
Overtime	3,409.49
Dues	80.00
Tax Search	2,470.00
Microfilm/Record Retention	0.00
Books & Periodicals	<u>372.95</u>
	72,286.64

## TOWN MEETING/ELECTIONS

Moderator	258.79
Assistant Moderator	236.91
Supervisors of Checklist	969.00
Ballot Clerks	927.00
Ballot Counters	548.66
Election Assistant	534.53
Legal Notices/Services	183.77

Software Upgrades	525.00
Sound System	760.00
Ballots	3,581.20
Supplies	<u>47.45</u>
	8,572.31

## MCB

Part Time Employee	1,711.77
Miscellaneous	<u>113.90</u>
	1,825.67

## DATA PROCESSING

Training/Seminars	0
Software Upgrades	4,004.00
Contract	1,450.00
Lease Payments	6,766.00
Supplies	1,237.94
Hardware Upgrades	1,032.05
Payroll Service	<u>1,995.53</u>
	16,485.52

## REVALUATION OF PROPERTY

Tax Maps/Updating/Maintain	2,500.00
Contract Appraiser	<u>44,197.41</u>
	46,697.41

## LEGAL EXPENSE

Town Attorney	5,167.39
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## TOWN FICA/MEDI

FICA	32,130.15
MEDI	<u>11,521.53</u>
	43,651.68

## PLANNING BOARD

Part Time Employee	7,396.33
Seminars/Meetings	0
Refunds/Reimbursement	0
Engineering Reviews	500.00
Consultants	1,190.00
Legal Services	864.10
Legal Notices	445.41
Registry Recordings	376.00
Printing	33.97
Dues & Subscriptions	2,323.00
Mileage	74.50
Supplies	48.42
Postage	543.84
Books & Periodicals	253.05
Miscellaneous	0
	14,048.62

## DETAIL STATEMENT OF PAYMENTS

### ZONING BOARD

Part Time Employee	1,330.07
Training/Seminars	0
Legal Services	566.23
Legal Notices	795.49
PO Box Rental	32.00
Printing	0
Supplies	43.88
Postage	<u>868.34</u>
	3,636.01

### GOVERNMENT BUILDINGS

Part Time Employee	17,793.98
Legal Notices	126.82
GBW Legal Notices	0
Service Calls	0
Contract	2,324.95
Electricity	26,853.84
Heating Oil	17,313.75
Rubbish Collection	11,211.34
Repairs & Maintenance	4,080.63
Repairs & Maintenance	8,838.57
Nat'l Preservation Trust	115.00
Mileage	0
GB Supplies	6,112.45
GBW Miscellaneous	198.67
Capital Improvements	4,510.84
Tools/Equipment	760.94
Water Testing	<u>1,169.50</u>
	101,411.28

### TOWN HALL

Telephone	168.30
Contract	0
Electricity	2,092.21
Heating Oil	1,975.44
Maintenance	273.67
Restoration	<u>4,055.95</u>
	8,565.57

### CEMETERIES

Superintendent	1,400.00
Contractors	7,725.50
Supplies	0
	9,125.50

### INSURANCE

Health Insurance	94,146.10
Life Insurance	1,450.15
Short Term Disability	3,316.85

Unemployment Tax	1,272.38
Worker's Compensation	9,018.09
Property & Liability	33,458.24
Deductibles	0
Retirement	<u>15,983.01</u>
	158,644.82

### ADVERTISING/REGIONAL ASSOCIATION

NHMA Dues	2,229.62
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### POLICE DEPARTMENT

Full Time Employee	244,859.87
Part Time Employee	7,966.17
Clerical	27,494.52
Night Call Out	40.00
Overtime	11,129.28
NH Retirement	14,729.92
Training/Seminars	1,841.80
Reimbursement	1,330.85
Telephone/Fax	2,614.19
Software, License Upgrades	3,814.99
Uniforms	3,873.84
Ammunition/Firearms	1,393.40
Grant	0
Contract	1,266.72
Vehicle Maint. & Repairs	9,535.28
Maintenance Agreement	847.52
Dues	515.00
Supplies	3,250.03
Postage	510.88
Gasoline	9,044.64
PD Cruiser Restoration	13,448.56
Equipment (non-electronics)	969.01
Books & Periodicals	829.39
Miscellaneous	2,451.42
Equipment (electronics)	8,543.98
Special Detail	27,226.59
Photo/Video Equipment	<u>891.49</u>
	400,419.34

### AMBULANCE

Contract	5,000.00
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### FIRE DEPARTMENT

Telephone	681.73
Appropriation	<u>28,500.00</u>
	29,181.73

# **DETAIL STATEMENT OF PAYMENTS**

## RESCUE SQUAD

Training/Seminars	1,635.00
Immunizations	0
Equipment Maintenance	904.00
Supplies	755.93
Postage	18.48
Equipment	<u>2,015.82</u>
	5,329.23

## FOREST FIRES/WATER HOLES

Training	286.68
Forest Fires	1,498.94
Water Holes	<u>2,324.22</u>
	4,109.84

## BUILDING INSPECTION

Full Time Employee	36,633.29
Part Time Employee	1,907.50
Training/Seminars	30.00
Legal Services	21,776.17
Legal Notices	0
Vehicle Repairs	595.88
Dues & Subscriptions	350.00
Mileage	0
Supplies	470.57
Postage	71.75
Vehicle Fuel	321.17
Books & Periodicals	167.61
Equipment	450.57
Enforcement	<u>1,973.43</u>
	64,747.94

## HIGHWAY SAFETY

Emergency Management	5,155.19
Postage	0
Equipment	<u>2,553.76</u>
	7,708.95

## HIGHWAY - WINTER

Full Time Employee	47,616.24
Part Time Employee	0
Overtime	6,517.08
Legal Service	79.36
Telephone	624.85
Uniforms	2,862.42
Service Calls	0
Contract	64,350.49
Electricity	820.16
Heating Oil	898.52

Mileage	0
Supplies	2,504.60
Oxygen/Acetylene	286.40
Vehicle Fuel	7,639.60
Salt	39,201.65
Sand	17,105.74
Bldg. Maint. & Repairs	150.00
Cold Mix	2,069.40
Tires	2,706.20
Blades	<u>4,699.14</u>
	200,131.85

## HIGHWAY - SUMMER

Full Time Employee	47,581.64
Part Time Employee	0
Overtime	123.69
Seminars/Meetings	0
Legal Notices	1,146.94
Blasting	0
Mowing Contract	5,100.00
Contract	5,960.58
Vehicle Maint./Repairs	9,490.38
Grease/Oil	595.95
Signs	1,069.85
Culverts	1,010.32
Parts	4,032.45
Miscellaneous	618.16
Equipment	<u>4,812.95</u>
	81,542.91

## ROAD SURFACING

Resurfacing	30,000.40
Tarring	<u>9,853.90</u>
	39,854.30

## ROAD RECONSTRUCTION

Surveys	0
Blasting	5,000.00
Contract	7,335.00
Material	40,488.91
Culverts	0
Hot Top	<u>145,355.88</u>
	198,179.79

## GRAVEL ROADS

Gravel (processed)	21,263.79
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## BRIDGES AND RAILINGS

Contract	0
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# **DETAIL STATEMENT OF PAYMENTS**

Repairs	0	Part Time Employee	1,518.62
Supplies/Materials	<u>0</u>	Training/Seminars	75.00
	0	Telephone	356.45
<u>TRANSFER STATION</u>		Contract	3,400.50
Part Time Employee	35,649.72	Electricity	325.64
Training/Seminars	408.91	Maintenance/Field	150.00
Engineering	6,067.93	Printing	67.55
Legal Services	0	Adult Program/Equip/Facilitator	2,077.00
Legal Notices	256.57	Supplies	282.58
Telephone	367.24	Youth/Teen Prog/Equip/Facilitator	<u>10,591.99</u>
Testing	5,677.52		50,754.77
Contract	566.85	<u>VEASEY PARK</u>	
Electricity	1,245.70	Part Time Employee	15,322.38
Disposal/Solid Waste	112,530.06	Legal Notices	149.10
Disposal/Refrigerators	267.50	Telephone	780.32
Disposal/Recyclable	17,368.21	Contract	847.50
Disposal/Tires	0	Electric	80.91
Disposal/Oil	190.00	Rubbish Collection	56.64
Maintenance & Repairs	903.30	Repairs	233.50
Mowing	883.00	Supplies	91.15
Dues & Subscriptions	441.00	Miscellaneous	88.00
Mileage	0	Swim Instructor	1,242.50
Supplies	1,219.44	Advertisement	<u>150.78</u>
Heavy Equipment Contract	<u>2,241.34</u>		19,042.78
	186,284.29	<u>LIBRARY</u>	
<u>ANIMAL CONTROL</u>		Full Time Employee	24,396.64
Part Time Employee	12,756.19	Part Time Employee	4,445.52
Legal Notices	0	Telephone	1,199.85
Cell Phone	906.62	Contract (Technical Assistant)	1,600.00
Veterinary Services	1,450.00	Electric	1,500.00
Contract	157.44	Heating Oil	911.44
Maintenance & Repair	236.16	Maint. & Repair	259.08
Supplies	794.17	Equipment Maintenance	200.00
Meetings	0	Humanities	500.00
Vehicle Fuel	1,587.43	Supplies	950.00
Miscellaneous	3.59	Books	12,000.00
Equipment	<u>233.98</u>	Equipment	700.00
	18,125.58	Professional Development	<u>800.00</u>
<u>HEALTH DEPARTMENT</u>			49,462.53
Physicals	272.00	<u>MEMORIAL DAY</u>	0
Appropriation	<u>18,284.33</u>	<u>OLD HOME DAY</u>	0
	18,556.33		
<u>GENERAL ASSISTANCE</u>		<u>HERITAGE COMMISSION</u>	1,000.00
Appropriation	24,039.31		
<u>PARKS AND RECREATION</u>		<u>CONSERVATION COMMISSION</u>	
Full Time Employee	31,909.44	Legal Services	0

## DETAIL STATEMENT OF PAYMENTS

Dues	600.00
Supplies	71.30
Postage	28.28
Meetings	20.00
Conservation Comm. Projects	1,600.00
Conservation Fund Reimburse	0
Easement Monitoring	512.42
Secretary Part Time	<u>400.00</u>
	3,232.00

### DEBT SERVICE

Long Term - Principal	100,000.00
Long Term - Interest	28,125.00
Tax Anticipation Note	0
Transfer of Funds	12,286.00
Payment to State	<u>2,959.50</u>
	143,370.50

### WARRANT ARTICLES

Art#1 Highway Truck	32,351.00
Art#2 PD Radios	15,414.00
Art#3 FD Central Shingles	13,854.84
Art#4 Transfer Compactor	0
Art#5 Children's Playground	15,000.00
Art#6 Employee 2.6% Cola	0
Art#7 Bandstand	8,190.07
Art#8 Transfer Electrical	0
Art#9 TA/PD Computer Upgrade	4,563.00
Art#10 Protective Gear	5,998.00
Art#11 PD Cruiser Video	0
Art#12 Northwood Lake Milfoil	1,175.00
Art#13 PD Moving Radar	<u>0</u>
	96,545.91

# TOWN EMPLOYEE ROSTER

	Regular Wages	OT, Detail, Health COLA
James Alexander, Selectman	200.00	
Stephen Barry, Selectman	450.00	
Christopher Bartlett, Lifeguard/Veasey Park	4,621.00	
Jane Boucher, Planning Board/Zoning Board Secretary	8,726.40	
Melissa Buckner, Office Assistant	3,767.50	
Donna Cisewski, Office Assistant/Human Resources	30,060.96	2,621.50
Gary Clark, Jr., Assistant/Veasey Park	693.00	
Samuel Coco, Library Custodian	1,603.46	
Alberta Cole, Office Assistant	164.00	262.67
Anne Crown, MBC Secretary	1,711.77	
Evelyn Cronyn, Librarian	24,396.64	
Gail Demars, Office Assistant	1,040.00	
Daniel Deyermund, Police Officer	27,497.16	2,184.02
Paul Dinneen, Selectmen	600.00	
Eugene Edwards Sr., Transfer Station Manager	18,900.96	
Donald Evans, Part-Time Animal Control Officer	12,756.19	
Jeanette Foisy, Deputy Town Clerk/Tax Collector	28,812.57	3,488.52
William Gazzola, Summer Program/ Parks & Recreation	160.00	
Melissa Graykin, Library	1,980.00	
Michael Greeley, Police Officer	38,895.43	7,471.37
Joan Girard, Part-Time Town Office	129.25	
Glenda Gonnella, Police Secretary	26,948.49	1,046.03
David Hanson, Jr., Summer Program/Parks & Recreation	500.00	
Eric Hardy, Police Officer	31,794.09	5,070.64
Cynthia Heon, Town Clerk/Tax Collector/Administrative Assistant	43,274.32	
Lynne Johnson, Part-Time Office Assistant	8,462.97	
Benjamin Kelley, Summer Program/Parks & Recreation	160.00	
Matthew Kimball, Part-Time Custodian	136.00	
Michael Lavoie, Police Officer	27,764.93	3,057.86
Jamie Locke, Lifeguard/ Veasey Park	3,503.00	
Leonard Mandigo, Part-Time Transfer Station Attendant	14,279.76	
Joseph Manzi, Parks & Recreation Director	31,661.36	528.20
Frances Menard, Selectman	750.00	
Julie Nelson, Office Assistant	10,053.00	
Carl Oehler, Full-Time Highway	26,621.28	3,784.00
David Ostman, Part Time Transfer Station Attendant	352.00	
Abby Pelletier, Summer Program/Parks & Recreation	160.00	
Richard Pelletier, Code Enforcement Officer	36,317.59	528.20
Kathleen Phetteplace, Lifeguard/Veasey Park	3,870.88	
Steven Piwowarczyk, Full-Time Highway	33,047.84	3,384.97
R. Andrew Robertson, Selectman	600.00	
Keith Rollins, Highway Agent	34,648.56	
Roger St. Onge, Part Time Police Officer	14,232.92	
Lisa Stevens, Office Assistant	11,925.00	
Joseph Stone, Selectman	600.00	
Debra Tibbetts, Office Assistant	28,008.24	3,297.83
Mark Tibbetts, Part-Time Custodian	18,283.84	
Cynthia Tomilson, Treasurer	600.00	
Paul Tower, Police Officer	35,664.24	4,757.79
Steven Turner, Police Officer	40,381.16	4,265.13
Courtney Valavane, Lifeguard/Veasey Park	3,627.00	
James Warwick, Part Time Transfer Station Attendant	2,244.00	
Jeanette Winslow, Library	2,445.06	
Elizabeth Wunderlich, Oversecr of Welfare	1,200.00	
Robert Wunderlich, Police Chief	43,617.52	3,937.65

## ELECTION OFFICIALS

Jonathan Hutchinson, Moderator	227.89
Douglas Leavitt, Parliamentarian	30.90
James County, Assistant Moderator	154.51
Kathleen Berglund, Assistant Moderator	41.20
James T. Alexander, Assistant Moderator	41.20
Harriet Cady, Supervisor of Checklist	153.00
George Owen, Supervisor of Checklist	213.00
Cherie Sanborn, Supervisor of Checklist	369.00
Katharyn Williams, Supervisor of Checklist	156.00
Diane Valade, Supervisor of Checklist	78.00
Barbara A. Daley, Ballot Clerk	231.75
Ella Sawyer, Ballot Clerk	231.75
Suzanne Sherburne, Ballot Clerk	213.75
Irene B. Shores, Ballot Clerk	164.80
Janet Swanson, Ballot Clerk	66.95
Kevin Barry, Ballot Counter	51.51
Stephen Barry, Ballot Counter	30.90
Philip Bilodeau, Ballot Counter	7.73
Richard Boisvert, Ballot Counter	15.46
Elizabeth Buzzell, Ballot Counter	7.73
Bernadette Cameron, Ballot Counter	7.73
Paul Campelia, Ballot Counter	7.73
Debra Clark, Ballot Counter	7.73
George Clark, Ballot Counter	30.90
Karen Cote, Ballot Counter	7.73
Ginger Demers, Ballot Counter	7.73
Joseph Dubiansky, Ballot Counter	12.88
Elaine Gardner, Ballot Counter	7.73
Jeffrey Gottwald, Ballot Counter	7.73
Judith Hartgen, Ballot Counter	25.76
Roger Hartgen, Ballot Counter	25.76
William Hartigan, Ballot Counter	7.73
Rebecca Hutchinson, Ballot Counter	15.46
George Keech, Ballot Counter	51.51
Robert Knoettner, Ballot Counter	7.73
Violet Knoettner, Ballot Counter	7.73
Marc Lamontagne, Ballot Counter	7.73
Barbara Letourneau, Ballot Counter	7.73
Amy Marquis, Ballot Counter	7.73
Roger Marquis, Ballot Counter	7.73
Joan Mountford, Ballot Counter	20.61
Peter Onksen, Ballot Counter	30.90
Gary Roberge, Ballot Counter	30.90
Frederick Robertson, Ballot Counter	7.73
Nancy Robertson, Ballot Counter	7.73
Rachel Stuart, Ballot Counter	30.90
Janet Swanson, Ballot Counter	7.73
Rodney P. Swanson, Ballot Counter	12.88
George Thompson, Jr., Ballot Counter	7.73
Robert Van Winkle, Ballot Counter	7.73
Barbara S. Sundstrom, Election Assistant	131.33



# REPORT OF THE COMMON TRUST FUND INVESTMENTS OF THE TOWN OF DEERFIELD, NH ON DECEMBER 31, 2002

DATE OF CREATION	DESCRIPTION OF TRUST FUND	PRINCIPAL				INCOME				GRAND TOTAL P & I
		12/31/01 BALANCE	NEW FUNDS	WITHDRAWALS	12/31/02 BALANCE	12/31/01 BALANCE	INCOME 2001	EXPENDED 2001	12/31/02 BALANCE	
6/15/77	CEMETERY LAND ACQUISITION	\$ 6,900.00			\$ 6,900.00	\$ 15,960.28	\$ 319.86	\$ 4,164.70	\$ 16,009.94	\$ 22,999.94
4/1/88	REVALUATION CAPITAL RESERVE	\$ 2,357.00		\$ 2,357.00	\$ -	\$ 4,164.70			\$ -	\$ -
3/1/01	MUN BLDG & IMPROVEMENT FUND	\$ 3,900.00		\$ 3,900.00	\$ -	\$ 110.46		\$ 110.46	\$ -	\$ -
		\$ 13,057.00	\$ -	\$ 6,157.00	\$ 8,900.00	\$ 19,965.44	\$ 319.86	\$ 4,275.16	\$ 16,009.94	\$ 22,999.94

FORM MS-9

DATE OF CREATION	DESCRIPTION OF TRUST FUND	PRINCIPAL				INCOME				GRAND TOTAL P & I
		12/31/01 BALANCE	NEW FUNDS	WITHDRAWALS	12/31/02 BALANCE	12/31/01 BALANCE	INCOME 2002	EXPENDED 2002	12/31/02 BALANCE	
6/15/77	CEMETERY LAND ACQUISITION	\$ 6,900.00			\$ 6,900.00	\$ 15,960.28	\$ 319.86	\$ 4,164.70	\$ 16,009.94	\$ 22,999.94
4/1/88	REVALUATION CAPITAL RESERVE	\$ 2,357.00		\$ 2,357.00	\$ -	\$ 4,164.70			\$ -	\$ -
3/1/01	MUN BLDG & IMPROVEMENT FUND	\$ 3,900.00		\$ 3,900.00	\$ -	\$ 110.46		\$ 110.46	\$ -	\$ -
		\$ 13,057.00	\$ -	\$ 6,157.00	\$ 8,900.00	\$ 19,965.44	\$ 319.86	\$ 4,275.16	\$ 16,009.94	\$ 22,999.94

DATE OF CREATION	DESCRIPTION OF TRUST FUND	PRINCIPAL				INCOME				GRAND TOTAL P & I
		12/31/01 BALANCE	NEW FUNDS	WITHDRAWALS	12/31/02 BALANCE	12/31/01 BALANCE	INCOME 2002	EXPENDED 2002	12/31/02 BALANCE	
6/15/77	CEMETERY LAND ACQUISITION	\$ 6,900.00			\$ 6,900.00	\$ 15,960.28	\$ 319.86	\$ 4,164.70	\$ 16,009.94	\$ 22,999.94
4/1/88	REVALUATION CAPITAL RESERVE	\$ 2,357.00		\$ 2,357.00	\$ -	\$ 4,164.70			\$ -	\$ -
3/1/01	MUN BLDG & IMPROVEMENT FUND	\$ 3,900.00		\$ 3,900.00	\$ -	\$ 110.46		\$ 110.46	\$ -	\$ -
		\$ 13,057.00	\$ -	\$ 6,157.00	\$ 8,900.00	\$ 19,965.44	\$ 319.86	\$ 4,275.16	\$ 16,009.94	\$ 22,999.94

DWIGHT D. BARNES  
TREASURER, TRUSTEE OF TRUST FUNDS

## PHILBRICK-JAMES LIBRARY REPORT

Visits to the library in 2002	8637
Books/other materials borrowed in 2002	16,477
New families registered	76
Books in the library in 2001	18,975
Books added to the collection in 2002	698
Books weeded from the collection in 2002	390
Books in the library at the end of 2002	19,283

### REGULAR YEAR-ROUND HOURS

Mondays and Wednesdays 1 to 8 PM  
Tuesdays 9 AM to 5 PM  
Thursdays and Fridays 1 to 5 PM  
Saturdays 9 AM to 12 NOON  
Sundays Closed

### Highlights of 2002:

- ◆ Free cultural passes to Christa McAuliffe Planetarium, NH History Museum, Currier Gallery of Art and Canterbury Shaker Village
- ◆ Monthly book discussions of contemporary works of fiction, occasionally non-fiction
- ◆ Reading from Awake Chimera by M. J. Graykin
- ◆ Rubber stamping workshop
- ◆ Stargazing and Galileo program with Wes Golomb
- ◆ Introductory Internet classes
- ◆ "Lions and Tigeets and Books, Oh My!" summer reading program
- ◆ Read-Alouds at Veasey Park during swim lessons
- ◆ Take-It and Make-It at Home craft kits
- ◆ Magician/storyteller Mr. Phil and Company on Old Home Day
- ◆ Preschool Storytime on Tuesdays at 9:30 Am with stories, songs, poems, games and crafts geared for 3's and 4's
- ◆ Food for Fines collection for the Deerfield Food Pantry
- ◆ Tai Chi demonstration
- ◆ Alternative Healing program

There is Internet access at the town library. We also have a photocopier. We have reproducible IRS forms. We are the year-round collection point for the Deerfield Food Pantry. We also collect Boxtops for Education, Campbell's soup labels and Steeplegate Mall receipts for the public school.

**THANK YOU to everyone who has volunteered their time and talents to help the library grow into the vital information center that it is today.**

Evelyn F. Cronyn, Librarian

## Financial Report of Philbrick-James Library 2002

Balance on hand, January 1, 2002

14,058.42

**Receipts:**

Interest	30.00	
Donations, fines Book receipts	155.86	
Memorial Gifts, etc		
Copier income	65.00	
Humanities Grant	175.00	
Town Funds Transferred	16,650.00	<u>17,075.86</u>

31,134.28

**Expenditures:**

Supplies and Maintenance

Public Service of NH	735.37	
Office Supplies	552.48	
USPS	29.00	
Equipment Maintenance	0.00	
Internet	201.00	<u>1,517.85</u>

Computer Equipment

671.96

Programs and Personnel Expenses

Book Groups	0.00	
Family Memberships		
Currier	50.00	
NH Historical Society	50.00	
Canterbury Shaker Village	100.00	
Christa McAuliffe Planetarium	200.00	
other	225.00	
NH Trustee membership/meetings	353.63	978.63

Books and Periodicals

Books	6,284.62	
Magazines	230.13	
Newspapers	192.00	
McNaughton Rental	920.10	
Video Coop	200.00	<u>7,826.85</u> (10,995.29)

Balance on hand, December 31, 2002

20,138.99

## **Philbrick-James Library Building fund 2002**

Balance on hand January 1, 2002	\$19,827.89
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Receipts:

Trustees of the Trust Funds	2,820.19	
Interest	220.08	
Donations	63.00	3,103.27

Expenditures:

Balance on hand December 31, 2002	<b><u>\$22,931.16</u></b>
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## DEERFIELD CONSERVATION COMMISSION ANNUAL REPORT 2002

The Deerfield Conservation Commission (DCC) is a volunteer board with members appointed for three-year terms by the Board of Selectmen. State Law RSA 36-A calls for the establishment of conservation commissions for the "proper utilization and protection of natural resources and the protection of watershed resources." The Commission may also, with the Select Board approval, acquire land as conservation areas or town forests and then manage those areas. The motto of the DCC is "Serving future generations".

The Commission evaluated eight new permit applications for work proposed that may affect wetland areas. Monitoring regulated wetland activities continues to be one of the prime concerns and duties of the Commission.

Land conservation is also a prime concern of the Commission. Currently there are three conservation easements in progress to permanently protect approximately 200 acres from development. Two other property owners have expressed an interest in permanently protecting land via conservation easements. The Commission helped with the survey work that was required for the land that Roger King donated to the town for a town park in his wife, Pat King's, name. This was a very generous 1.4 acre parcel of land that is quite beautiful and annexes Nichols brook.

Southern New Hampshire is under significant and growing development pressure. The proposal being considered to widen Interstate 93 to 8 lanes continues to be a major concern for the Deerfield Conservation Commission and conservation commissions in neighboring towns. Several DCC members participated in informational meetings held around the state. Their concerns regarding growth and development impact in Deerfield were put on record.

The DCC helped formalize the creation of the Deerfield Open Space Committee (DOSC). This committee is made up of several town officials and community members. The committee's vision is: "A Deerfield with sustaining rural character, where homes, businesses, and services are set within a functioning network of wild lands, managed forests, and working farms." The Committee has been busy this year putting together an informational brochure and working with the UNH cooperative extension to put together a work plan. The Committee put on a public forum with the Trust for Public Land (TPL) that was attended by members of the BOS, MBC, Planning Board, and officials from neighboring towns. The point of the forum was to learn about funding sources for, and creative ways of, preserving, protecting and using land and also to investigate the possibility of TPL partnering with Deerfield to protect open space.

Conor O'Donnel finished his Eagle Scout project this year. He built an interesting and scenic trail in the Hart Town Forest. This local forest is a good example of the diversity of the New Hampshire landscape. The trail will be mapped and printed so that it will be available to add to the Trail Guide. Trail guides are available free of charge from the Town Office.

The members of the Commission would like to thank the Select Board and the citizens of Deerfield for their continued input and support.

The Commission meets at the Town Offices the first Wednesday of every month at 7:30. Interested citizens are always welcome.

Members of the Deerfield Conservation Commission:

Erick Berglund, Treasurer

Mary Doane

Brenda Eaves, Co-Chair

Wes Golomb

Kate Hartnett

Chad McCabe

Joe Sears, Co-Chair

Becky Whitmeyer

Respectfully submitted,

Gile Beye, Secretary

**CONSERVATION LANDS 2002**  
**DEERFIELD, NEW HAMPSHIRE**

<b>Parcel</b>	<b>Map/Lot</b>	<b>Type</b>	<b>Acres</b>
<b>Dowst Cate</b>	416/16	<i>Town Forest</i>	110
<b>Weiss</b>	416/18	<i>Town Forest</i>	93
<b>Wells</b>	411/39	<i>Town Forest</i>	83
<b>Hart</b>	403/2	<i>Town Forest</i>	71
<b>Arthur Chase</b>	414/73	<i>Town Forest</i>	38
<b>Alvah Chase</b>	413/96	<i>Town Forest</i>	27
<b>McNeil</b>	406/12	<i>Town Forest</i>	63
<b>Lindsay/Flanders</b>	415/30	<i>Town Forest</i>	68
<b>Hartford Bk (Fowler, etc.)</b>	414/37,38,39,40	<i>Conservation Lands</i>	38
<b>Yeaton</b>	405/98	<i>Conservation Lands</i>	17
<b>Shores</b>	405/53	<i>Easement</i>	128
<b>Sherburne</b>	416/24	<i>Easement</i>	44
<b>Kay Williams</b>	405/84	<i>Easement</i>	89
<b>Cottonwood</b>	424/93.9 + misc.	<i>Easement</i>	120 +/-
<b>Linden</b>	414/3	<i>Easement</i>	10
<b>Olsen (Deerfield Piece)</b>	404/9	<i>Easement</i>	137
<b>Stillbach</b>	424/??	<i>Easement</i>	100?
<b>Menard</b>	415/57	<i>Easement</i>	230
<b>Curry</b>	408/45 & 46	<i>Easement</i>	342
<b>Pendleton</b>	409/47 & 54	<i>Easement</i>	184
<b>Jaeger</b>	409/55 & 408/11	<i>Easement</i>	111
<b>Burbank</b>	408/4,12,14	<i>Easement</i>	107
<b>Lewis Builders</b>	408/20	<i>Easement</i>	6
<b>Former Malouin</b>	409/48	<i>Easement</i>	1

**Note:** Town Forests and Conservation Lands are Town-owned for conservation purposes. Easement land is privately owned, but cannot be developed.



## ANNUAL REPORT FOR THE DEERFIELD OPEN SPACE COMMITTEE, 2002

The Deerfield Open Space Committee (DOSC) is a volunteer subcommittee of the Deerfield Conservation Commission, working to inform and assist Deerfield landowners considering their land conservation options. The Select Board and Conservation Commission created DOSC after the March 2001 Town Meeting Vote to use current use penalty fees for conservation. While the Deerfield Conservation Commission is the steward of the Conservation Fund, the DOSC helps promote the use of the funds for land conservation purposes. The thirteen DOSC members are appointed by the Select Board, with representatives from the Select Board, Planning Board, Municipal Budget Committee, Conservation Commission, and at-large members.

As its first task, DOSC prepared a descriptive flyer for the 2002 Town Meeting, with this vision:

*A Deerfield with sustaining rural character, where homes, businesses, and services are set within a functioning network of wild lands, managed forests, and working farms.*

In 2002, DOSC worked with the UNH Community Conservation Assistance Program to develop a work plan for the year. Members also have been researching the efforts of other towns in New Hampshire to protect open space and help reduce the demand on community services. In November, DOSC hosted a public forum with the Trust for Public Land (TPL) to learn about creative ways to structure land protection, along with strategies for funding such projects. Members are continuing to learn about conservation and open space protection, while working on a strategy to prioritize land protection efforts in Deerfield.

**Deerfield Open Space Committee members:** Erick Berglund, Dan Briggs, Terry Crotty, Tom Foulkes, Erik Gross, Kate Hartnett, Rob Mathews, Jeanne Menard, Jim Normandeau, Andy Robertson, Wendy Schorr. Please contact any one of us for more information, or if you would like to consider joining the Committee.

**For more information:** For a copy of the "Vision for Deerfield" brochure, please contact either Erick Berglund (463.5593) or Kate Hartnett (463.9091), Co-chairs.

# DEERFIELD VOLUNTEER FIRE ASSOCIATION

P.O. Box 90  
4A OLD Center Road  
Deerfield, New Hampshire 03037



Phone 603-463-7721  
Home 603-463-3798

**Mark A. Tibbetts**  
**Fire Chief**

## Deerfield Fire Department Association 2002 Annual Report

The Deerfield Volunteer Fire Department responded to a total of 177 calls in 2002. 18 more than in 2001.

During 2002 Deerfield Volunteer Fire Department firefighters donated many hours for training, maintenance on vehicles, work details, school programs, fund raisers and special projects.

This year members of the department took on a special project helping in refurbishing our 1980 engine 3. The cost of this project was \$7,911.00 that came out of our association funds in which members donated over 120 hours saving the association and town \$5,000.00. The members also raised \$1,300.00 through car washes and donations to purchase a hundred feet of safety lite-line to be used for search and rescue in building fires. We are asking the citizens of Deerfield to support two (2) warrant articles. First, \$22,000.00 to reimburse the fire association that they had to use to replace the stainless steel tank on our 1987 primary tanker in September that started to leak. Second, \$5,036.00 to replace four (4) sets of protective gear.

Once a gain, we would like to thank the citizens of Deerfield for their support and donations they have extended to the department this year.

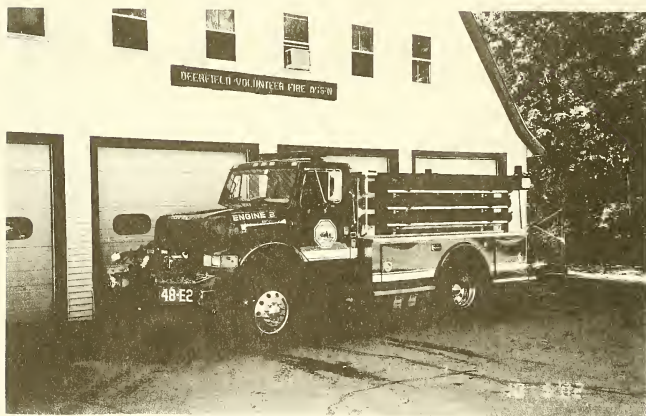
Yours in fire protection.

A handwritten signature in dark ink, appearing to read "Mark A. Tibbetts".

Mark A. Tibbetts  
Fire Chief

## DEERFIELD VOLUNTEER FIRE DEPARTMENT 2002 FIRE STATISTICS

Accidents	78
Mutual Aid	12
Service Calls	12
Limb on Wires	17
Chimney Fires	8
CO Detectors	2
Smoke Investigations	13
Oven Fires	2
Fire Alarms	15
Grease Fire	1
Animal Rescue	1
Brush Fires	5
Motor Cycle Accident	1
Oil Spill	1
Lock Outs	2
Kitchen Fire	1
Lamp Fire	1
Assist Rescue	2
Illegal Burns	2
Transformer Fire	1



# DEERFIELD VOLUNTEER FIRE DEPARTMENT

## Annual Report

### INCOME:

Balance Carried Forward, January 01, 2002	\$ 1,057.91
Town of Deerfield Appropriation	27,492.82
Transfer, Deerfield Volunteer Fire Association	32,045.23
Donations (Firemen's Wages)	<u>285.00</u>
	<b>\$60,880.96</b>

### EXPENSES:

Truck maintenance and repairs	\$ 3,584.37
Miscellaneous parts and repairs	317.61
Fire Tools and Supplies	1,692.89
Protective Gear	1,162.05
Supplies	822.79
Radio Service	2,156.24
Equipment	11,503.69
Miscellaneous	468.59
Dues and Subscriptions	563.96
Postage	50.08
Firemen's Insurance	592.00
Rebuild - Engine 3	8,711.23
Rebuild - Tank 2	<u>23,682.00</u>
	<b>\$55,307.50</b>
Balance as of December 31, 2002	<b>\$ 5,573.46</b>

## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression cost.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at [www.nhdfi.org](http://www.nhdfi.org) or 271-2217 for wildland fire safety information.

### ONLY YOU CAN PREVENT WILDLAND FIRES

#### 2002 FIRE STATISTICS

(All fires Reported thru November 10, 2002)

#### TOTALS BY COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	52	13.5
Carroll	80	10.5
Cheshire	39	17
Coos	3	2.5
Grafton	53	21
Hillsborough	108	54.5
Merrimack	94	13.5
Rockingham	60	25.5
Strafford	31	23
Sullivan	20	6

#### CAUSES OF FIRES REPORTED

Arson/Suspicious	43
Campfire	31
Children	32
Smoking	32
Rekindle of Permit	3
Illegal	7
Lightning	36
Misc *	356

(\*Misc: powerlines, fireworks, railroad, ashes, debris, structures, equipment.)

	<u>Total Fires</u>	<u>Total Acres</u>
2002	540	187
2001	942	428
2000	516	149

## **DEERFIELD RESCUE SQUAD**

### **2002 TOWN REPORT**

The Deerfield Rescue Squad is a volunteer, emergency medical service (EMS) provider for the Town of Deerfield. The members of the Rescue Squad initiate patient care until Raymond Ambulance or another ambulance service arrives and transports the patient to the hospital. If the needs of the patient require the skills of a paramedic, and Raymond Ambulance doesn't have a paramedic scheduled, Exeter ALS, a paramedic intercept service out of Exeter Hospital, sends a paramedic crew to Deerfield to treat the patient at a higher level of care. Currently there are 12 members on the Rescue Squad and in 2002, the Rescue Squad responded to over 150 calls. All of the members are Basic EMT's (Emergency Medical Technician), with 2 members being EMT-Intermediates and one member a Paramedic. There is no direct charge for any service provided by the Rescue Squad and people are encouraged to call 911 whenever they have a medical emergency and not to wait. The Deerfield Rescue Squad is a growing service striving to increase the level of care rendered to the people of Deerfield. In the up coming year the service looks to have more pediatric equipment, a medication box with front line heart and respiratory medicines and up-grade aging equipment. The Deerfield Rescue Squad thanks the people of Deerfield for their continued support of this service.

Thank you.

#### ***Deerfield Rescue Squad Roster***

David Brass	Brian Bruce
Margo Dearbhail	John Dubiansky
Liell Demyanovich	Christopher Gamache
Michelle Gamache	Shelby Gray
Steven Hussey	Allison Jean
Timothy McGarry	Jeanne Menard
Dale Purdy	Barbie Raymond
Charles Sanborn	

# ***POLICE DEPARTMENT ANNUAL REPORT 2002***

This past year was a very busy year for the Police Department. Officers answered 6,355 calls for service during the year. In addition to the calls handled by the officers, there were 3,756 calls handled by the Department secretary. The following provides some detail on the department activity:

## **Traffic Enforcement**

The Officers issued 825 citations, of which 188 were issued to Deerfield residents and 637 to non-residents; 1,649 warnings were issued, 519 to residents and 1,130 to non-residents. Friday, Saturday and Sunday were the days that most citations/warnings were issued. The 36-55 year old group received the most (1,085) and the 19 years and younger group received the least (50). The average speed was 53 MPH and the average speed over the posted limit was 17 MPH. About 1/3 (34%) of all motor vehicle stops resulted in a citation and 2/3 (65.9%) resulted in a warning. Issued citations resulted in a total of over \$54,500 in fines paid to the State.

## **Motor Vehicle Crashes**

There were 85 crashes investigated this year, compared to 84 the last two years. As would be expected, November-January had the most crashes. December had the most (16) and July the least (2). A total of 30 people received injuries in these crashes. Most crashes happened on Monday between 1:00-2:00 PM. Friday had the least amount of crashes. Male drivers between 46-60 had the most (17) crashes, females between 26-35, the least (3). Those 19 and under had 19 crashes. Skidding (27) and driver inattention (11) accounted for the most contributing factors. Seat belts were used by 104 occupants and not used by 32. There were 23 other crashes reported, but not investigated by the Police.

## **Criminal Activity**

The Department handled 414 criminal cases this year. There were 89 violations, 245 misdemeanors and 80 felony offenses. Most cases are now closed, but some remain under investigation. Crimes investigated this year include:

**Violations:** Violations are those offenses that only have a fine as a penalty, such as Simple Assault, DWI 1<sup>st</sup> Offense, Driving After License Suspension. Of the 89 cases, 73 were solved and 59 of those resulted in an arrest being made. This was an 82% solve rate.

**Misdemeanors:** Misdemeanors are classified as Class A, involves a jail sentence, and Class B, no jail sentence. These are more serious than violations. They include Vandalism, minor Thefts, Drug Possession, Domestic Violence offenses,



and more serious Assaults. Of the 245 cases, 166 were solved, with 97 resulting in an arrest. This was a 67.7% solve rate.

**Felonies:** Felonies are also classified as Class A or B offenses. These cases are heard in Superior Court and are prosecuted by the County Attorney. These include Sexual Assaults, Child Pornography, Attempted Murder, Burglary, and Robbery. Of the 80 cases reported, 54 were solved, with 45 resulting in an arrest. This was a 67.5 % solve rate.

In the criminal cases handled this year, 31 involved the use of weapons (3 firearms, 2 vehicles, 20 hands/feet, and 6 other weapons). Most criminal activity happened on Thursday, the least on Monday. Most activity was between midnight and 1:00 AM, the least between 5:00-6:00 AM. The age group with the most arrests was 35-54 (36), the least 55+ (1).

### **Court Activity**

Every time a citation is issued or an arrest is made, the person charged has the right to appear in Court and plead his/her case. A person usually has an arraignment date, where they enter a plea, and then a trial date. All violations and misdemeanor cases are heard in District Court. Deerfield appears in Auburn District Court. All Felony level cases are heard in Superior Court in Brentwood. Prior to court, felony cases are presented to the Grand Jury. The Grand Jury determines if the facts indicate the person should appear in Court. Whenever there is a trial, the charging officer and any witnesses must appear to testify. Most times, the officer is on a day off or just off duty. Each Deerfield Officer is paid for the time spent in Court at his/her overtime rate. The State reimburses the Town \$30.00 a day, plus mileage, for each officer. All juvenile cases are heard in Derry District Court. Juvenile cases require three separate hearings before finalization.

The Deerfield Police appeared in Court on 59 different days for 332 cases. There were a total of 231 defendants, some with multiple charges. The current status shows that there was a finding on 202 violations, 98 misdemeanors and 7 felonies (These were reduced to Class A misdemeanors for a negotiated plea of guilty). Only one case had a Not Guilty finding, 3 defendants defaulted on their appearance, 14 cases were continued for trial at a later date and 7 other felonies have been submitted to the Grand Jury. Most of the violations were for traffic offenses. The remaining 600+ citations issued were uncontested and fines were paid by mail directly to the State.

Deerfield Police Department prosecutes its own cases in District Court. Better than 99% of all complaints filed with the court have had a finding of other than Not Guilty.

### Other Activity

During 2002, the Deerfield Police assisted other police agencies 224 times, responded to 181 business/residential alarms, investigated 12 Burglaries, performed 419 business/residential security checks and responded to 36 false 911 calls.

The Department of Motor Vehicles now requires verification of the VIN number on certain vehicles. These must be checked by a dealer, inspection station or police officer. Deerfield Police performed this service 97 times.

The officers assisted the Fire Department at 76 calls and the Rescue Squad at 109 calls.

The Department responded to 31 Domestic Violence Calls and investigated 15 Restraining Order Violations. The law mandates that at any domestic involving an assault or threat, the officer *must* make an arrest. If an RO is violated, an arrest will be made and the violator will be held without bail until arraigned before a Judge. If someone is convicted of a Misdemeanor offense involving domestic violence, they can never possess a firearm again.

There were 7 people arrested for DWI, 3 people arrested for operating a vehicle after being certified as an Habitual Offender (this is a Class B felony), and 16 people arrested for driving after their license was suspended.

There were a total of 14 sexual assaults investigated this year compared to only 4 last year.

Department members assisted the public 30 times and assisted motorists 63 times.

The Department investigated 30 complaints involving juveniles and 8 violations of the Safe Schools Act.

The Department conducted over 8,900 hours of patrol covering 92,135 miles, spent over 500 hours on investigations, over 350 hours in court, 1,900 hours of training (this includes over 400 hours that each of our newest officers spent in the Academy) and over 80 hours on Community Service Projects.

We have re-started the D.A.R.E. program at the Community School. Officer Paul Tower is the D.A.R.E. officer, assisted by Lt. Mike Greeley.

Sgt. Steve Turner serves as the lead investigator and also does most of the Court Prosecution. Lt. Greeley, Officer Eric Hardy and the Chief also assist in the prosecution. Officer Paul Tower has taken over as Juvenile Officer and will handle the majority of all juvenile cases.

Members of the Department have held some Flag Football games with the local youth and plan to do more of this once the weather permits. The Chief helps out at the local Driver Ed school. Other members have provided talks to the Scouts and Day Care Centers and participated at the school in various programs, such as the Officer Phil program. We conducted a Bicycle Rodeo and held a couple Bike Auctions this year.

The Department provides, free of charge, bicycle helmets to any Deerfield child that needs one. Although there is no law requiring one, this is the best way to prevent brain injuries due to falls. All the parents need to do is bring their child to the PD and ask for a helmet. Again, there is no charge for these helmets. The helmet program is funded by the sale of unclaimed bicycles that are in the property room.

We have started our 2<sup>nd</sup> Edition of the Police "Cop Cards" and anyone wishing to collect a set just has to ask the officer for one of his cards.

Members of the Department also work "private details" to earn extra money. The officers work on their off-duty time or on their days off. These details are requested by various vendors and are completely paid for by the vendor, not the taxpayers. The vendor pays the hourly wage for the officer, pays an hourly rate for the use of the cruiser, and, pays all administrative costs. Officers that worked these details and the hours worked during the year are: Wunderlich (156.5), Greeley (186), Turner (61), Tower (83), Hardy (115.5), Deyermond (72.5), Lavoie (194.5), St Onge (258.5), Gonnella (27). (Officer's salaries, shown elsewhere in the Town Report, include these detail wages).

The members of the Department are:

Full Time

Chief Robert Wunderlich  
Glenda Gonnella, Administrative Secretary  
Lt. Michael Greeley  
Sgt. Steven Turner  
Sr. Patrolman Paul Tower  
Patrolman Eric Hardy  
Patrolman Daniel Deyermond  
Patrolman Michael Lavoie

Part Time

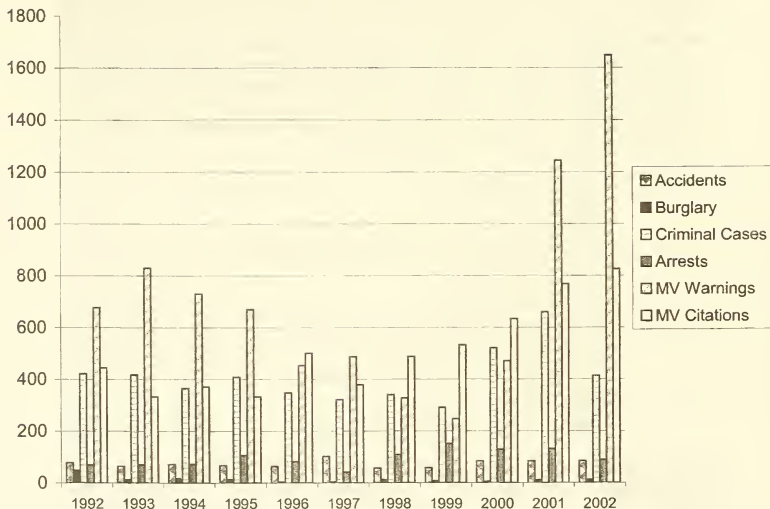
Patrolman Roger St Onge  
Patrolman Glenda Gonnella

You can contact the Police 24-hours per day at 463-7432, from 8:00 am – 4:00 pm Monday-Friday at 463-7258, or, in an emergency, Dial 911. You may also contact us via email at [dfldpd@metrocast.net](mailto:dfldpd@metrocast.net) or, contact the Chief at [chief@metrocast.net](mailto:chief@metrocast.net).

# *POLICE ACTIVITY*

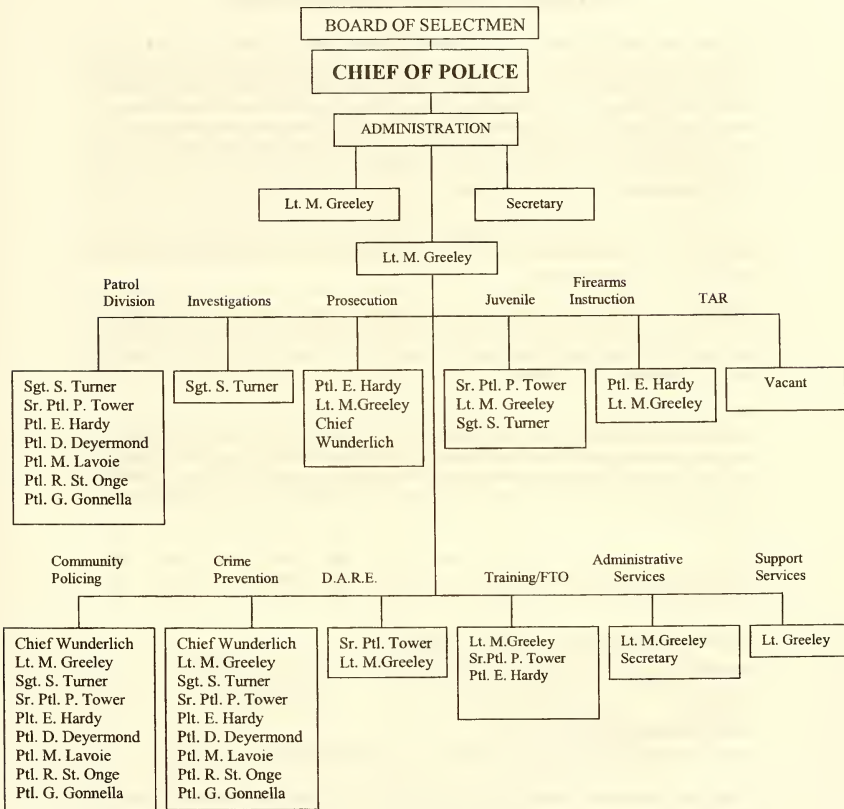
## *1992 - 2002*

	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
Accidents	78	65	72	68	64	102	57	58	84	84	85
Burglary	49	13	18	13	4	4	12	8	5	11	12
Criminal Cases	422	417	366	409	348	322	341	291	521	660	414
Arrests	70	70	72	107	83	42	109	151	129	132	89
MV Warnings	677	829	730	670	453	487	327	246	471	1245	1649
MV Citations	445	333	372	333	501	378	487	532	634	768	825
Calls for Service	1322	1008	1047	1327	2063	3848	3899	3542	4733	5644	6355



# DEERFIELD POLICE DEPARTMENT

## ORGANIZATIONAL CHART



## BUILDING INSPECTOR REPORT 2002

This past year, building permits have remained on average about the same as the last few years. However, we have seen a slow down in the growth of single family dwellings. Permits issued for new homes are at 30 from 58 the previous year. Deerfield appears to be very appealing to people, and the demand for new building lots has remained high, but lack of new lots has forced a slow down. I expect growth to continue as new building lots become available. The majority of new homes that are being built are still around 1,500 square feet and larger. The building department has seen a steady increase in traffic within the office as well as a sizable increase in phone activity, and work load.

A reminder to residents that if you have been issued, a building permit you must notify this office when your project is complete. Certificates of occupancy need to be issued in order for you to occupy or use the space.

Another area of increasing concern to new residents, are animals, livestock and ones right to own and keep them. Deerfield is a residential / agriculturally zoned community and for the most part any and all forms of agriculture are legal from farming to livestock to the necessary accessory buildings to house them.

Progress is continuing slowly as we continue to move forward with removal of unused vehicles. Please keep in mind the Deerfield Zoning Ordinances do not allow the storage of more than two vehicles that are not intended for nor capable for being used, on the public roadways. We will continue to send letters to those who exceed this limit. If you need help in disposing of unwanted vehicles please let me know and I will put you in touch someone who can assist you.

YEAR	'93	'94	'95	'96	'97	'98	'99	'00	'01	'02
Building Permits	74	NA	82	72	103	122	142	174	169	176
Dwellings Units	16	NA	28	25	27	40	55	65	58	30

### 2002 BREAKDOWN OF BUILDING PERMITS

New Homes.....	30	Replacement Dwellings ....	6	Additions/Remodels.....	45
Garages/Barns....	36	Sheds/Decks/Pool.....	42	Miscellaneous.....	9
Renewals.....	4	Demolition .....	3	Commercial .....	1
<b>Total Building Permits .....</b>	<b>176</b>				
Electrical Permits....	81	Plumbing Permits....	50	Certificates of Occupancy.....	86

If you have any question about the Building Codes or the Zoning Ordinances please feel free to call or stop in to see me at my office in the George B. White Building.

Richard H Pelletier  
Building Inspector Town of Deerfield

## REPORT OF THE SELECTMEN

Another year in the history of Deerfield came to a close. In the spirit of what has always made Deerfield a special and caring community, the Town was the recipient of 11+ acres of land near the center of Town. Roger King, a long time resident of the Town, donated this parcel of land with the request it be forever known as the "Peg King Park", given in memory of Mr. King's parents Howard P. and Mabel E. King and his wife Margaret, known affectionately as "Peg" to generations of Deerfield residents. Through the joint efforts of the Planning Board, Conservation Commission and Board of Selectmen the transfer of the property culminated in a celebration at the Historical Society Christmas Party, in the Historic Town Hall, at which Mr. King signed the deed over to the Town. Formal acceptance of this gift will occur at the 2003 March Town Meeting.

Work has continued on the Gazebo located in the field behind the Fire Station, Library and Historic Town Hall. The Gazebo and children's playground, both constructed by volunteers, are what has brought this community together for summer concerts, family events, special observances and the first annual lighting of the Christmas Tree. Old Home Days found the field full of residents, and their families, enjoying the chicken Barbeque. Hats off to Chefs Andy Robertson and his father.

During 2003, finish work is scheduled for the Gazebo, landscaping courtesy of an Eagle Scout and pathways constructed of donated bricks. Phase II of the playground is also planned. As the Town looks to the future, this central gathering point will include even more events from which special memories will be carved.

Outlined below are other highlights of the year:

- Restoration of the former Selectmen's and Town Clerk's offices upstairs at the Historic Town Hall has been completed. The stage area and back stairway are the next projects.
- The Town Website ([www.ci.deerfield-nh.us](http://www.ci.deerfield-nh.us)) and Newsletter are continuing to grow and expand in ways which will better serve the community as a whole.
- The Safety Services Complex design plans have been a culmination of the efforts of the Police, Fire, Rescue and Emergency Management Departments. Jim Alexander was called out of "retirement" to serve as liaison to the Board of Selectmen and The H. L. Turner Engineering Group.
- Another initiative has involved regular meetings of all Town department heads to ensure coordinated/cooperative delivery of Town Services.
- An agreement between the Town and Deerfield Fair Association provides access and use of a large parcel of land for future development as athletic fields.



- In September, George Owen graciously accepted the Boston Post Cane even though he was not the oldest Deerfield resident at the time.
- In October, the Zoning Board of Adjustment (ZBA) in memory of Warren “Tex” Guinan presented a plaque and gavel (hand made by Tex Guinan) which took its rightful place in the Historic Town Hall to the left of the display cabinet encasing the Boston Post Cane.
- The Heritage Commission organized a presentation to the Board by State Legislators responsible for the Discretionary Easement process, which is available to residents interested in preserving historic barns or farm buildings without incurring increased taxation impact.

The ongoing projects, those in their infancy, and those yet to come are only possible through the continued enthusiasm of all Deerfield residents who will see them through to completion. The Board of Selectmen recognizes these contributions of all participants and expresses their deep appreciation.

Respectfully Submitted,

Frances L. Menard, Chairman  
 Joseph E. Stone, Vice Chairman  
 R. Andrew Robertson  
 Paul P. Dinneen  
 Stephen R. Barry

**BOARD OF SELECTMEN**

## ZONING BOARD OF APPEAL ANNUAL REPORT 2002

The year 2002 saw a rise in the number of cases (23) up from last year's (17). The Board met on the fourth Tuesday of every month except in February and September when no cases were filed. The Board held extra sessions as required to handle case 02-21.

The case log included 19 requests for Variances (16 granted, 2 denied, 1 withdrawn); Special Exceptions (3 granted 1 tabled); Administrative Decisions (none); and lastly a Rehearing (ZBA reversed itself and granted a variance (1 of 16 variances granted)).

The Board continued to identify the weakness in the ordinance that being Article III Section 316 better known as the 25% expansion rule. In light of the NH SJC decision, now commonly known as the Simplex decision, the Board requested that the Planning Board continue to review this portion of the Zoning Ordinance.

Board members attended the quarterly meetings held by the Board of selectmen in conjunction with the Planning Board. These meetings have proved helpful in continuing open dialogue between the boards and code enforcement.

The Board stayed within its total budget, with approximately \$ 1,117.99 (24.47%) remaining at the end of the year (12-13-2002). Legal fees were up slightly as the Board had to contract its own lawyer to substitute for Town Counsel who was also representing the interests of the Board of Selectmen [ref Case 02-21 whose business was conducted through 4 sessions).

The Board in October 2002 dedicated The Tex Guinan Memorial Gavel. The dedication service was held in the Old Town Hall. Tex's daughters, friends and members past and present of Town Government attended it. The memorial was made by Mr. Rod Swanson and was paid for with private funds raised by the ZBA.

Staffing issues continued to be a problem for the ZBA. Member Don Smith found it necessary to resign as his work requirements consistently kept him from attending meetings. The Board with regrets accepted his resignation.

The Board welcomed John Leighton to the Board as an alternate. Scott Solloway's name was presented to the Board of Selectmen to replace Don Smith. However as of the writing of this report Mr. Solloway had to decline the appointment. The position remains open as alternates carefully check their schedules. It is expected to be filled by April 2003.

Lastly the Board welcomed Mr. George Thompson as an alternate. He is also a member of the Planning Board. George brings great experience and enthusiasm to the Board. George is able to sit on any case except where the Planning Board has issued the denial. The Board continues to search for prospective alternates and has expectations that open positions will be filled in 2003.

The Board of Adjustment was established in 1970 within the Deerfield Zoning Ordinance as required by NHRSA 673:1, Section IV and specified in RSA 673:3. The Board of Selectmen appoint its five members to three-year staggered terms and may appoint five alternate members. The Board of Adjustment also acts as the "Building Code Board of Appeals" as approved by voters at a Town Meeting.

"Rules of Procedure" were adopted in 1970 as required by RSA 676:1 for all land use boards. The Board, aided by the hard work of Vice-Chair Diane Kimball updated its procedure, ratifying it in May 2001. Changes were made to adopt a temporary format regarding changes in the definition of "hardship" as defined by the NH SJC. More changes are being planned for 2002 to accommodate clarification in variance formats given by the Office of State Planning. The Board also updated application and postage fees. Copies of the Boards procedure are on file with the Town Clerk.

The most common types of appeals include: (1) A variance that deals with your use of your land and the land's unique problem(s); (2) A special exception is a permitted use as outlined in the ordinance but requiring a hearing and approval of the Board; (3) Administrative decisions are those made by an official where the applicant believes that a mistake was made. One or two other types of appeals can be made but the first three are most common. Read the instructions carefully, seek help if you need it, but remember that you alone must decide the type of appeal that is appropriate for your problem. Keep the instructions when you file; they are yours. An applicant must be the owner of the property, or his agent, to file an appeal. An agent must obtain the notarized signature of the owner and attach the letter to the application. Applications for appeal to the Board may be obtained only from the Selectmen's Office, the Building Inspector, or the Planning Board. Completed applications, with the appropriate fee and mailing cost, should be filed with the Board at least 10 days before the fourth Tuesday of the month. This allows sufficient time to place a legal notice in a newspaper having general circulation, post notices, and notify the applicant and abutters by certified mail at least five days prior to the date of the hearing.

**Respectfully Submitted**

**Anthony J. Di Mauro, Chairman**

## DEERFIELD HERITAGE COMMISSION 2002 REPORT

The Deerfield Heritage Commission has had a banner year. The Deerfield Center has been designated as an Historic District and entered into the National Register of Historic Places on September 14, 2002.

The two-year Barn Survey of Deerfield's oldest barns (80 in all) was completed and submitted to the Division of Historical Resources...the third town in New Hampshire to do so. We received high praise for the "wonderful – and very thorough – job of documenting Deerfield's barns. I wish we could clone the subcommittee and send it out to every town in the state". We consider this to be an on-going research project. Copies of the Survey will be available at the Town Offices, for any new input in the information... a lot of history is being lost, please help us preserve it!

The Commission was pleased to offer the "2003 Calendar of Deerfield Barns", to a very enthusiastic response (over 200 copies). The beautiful photography was done by Rebecca Hutchinson and Joe Sears. We plan to follow up with another 2004, with more "breathe time" before the holidays.

We continue to enjoy activities at our new bandstand, and feel that it very much contributes to our community-feeling.

The Commission members are very happy to receive suggestions for on-going projects.

### *Heritage Commission Members:*

Kathryn E. Williams, *Chair*

James Deely, *Vice-Chair*

Caroline Hoague, *Secretary*

Joe Sears, *Finance*

Fran Menard, *Selectmen's Representative*

Rebecca Hutchinson

Irene Shores

Elsie Brown, *Alternate*

Gile Beyé, *Alternate*

Monthly meetings are held on the third Tuesday, please call 463-8384 to confirm location.

## PARKS AND RECREATION TOWN REPORT

2002 marked the first year that Deerfield had a full time Parks and Recreation Department. With the creation of this department many new programs have been brought to the town, that were well supported by the people of Deerfield.

It was especially gratifying to hear so many people talk about the great sense of community that was felt. We had record numbers at Old Home Days where we served nearly 300 pounds of chicken, enjoyed live music, and were treated to an exceptional parade organized by Mark Tibbets with cash prizes provided by AVITAR.

Speaking of live music, our first ever summer concert series proved a big hit and lots of fun at the gazebo field.

Incidentally, the whole Gazebo field area was greatly enhanced by the playground committee finishing the first phase of the play ground installation.

We also enjoyed the Gazebo in the frigid cold at the "lighting of the Gazebo".

Our first ever co-ed softball league probably received as many comments as any of our activities. This was a great place to see old friends, meet new ones, and oh yeah get a little exercise.

Our basketball program continued to grow as we welcomed 57 participants to our first ever "hoop camp", and over 150 participants to our winter youth basketball league.

Many thanks to Dave Hanson. His passion for the game and his skill for teaching it have been invaluable. We began holding field trips on days that there was no school, and they have proved to be a tremendous success.

We held two ballroom dance classes and both sold out quickly.

Teen dances and intramural sports were well attended and chaperoned, and participants were well behaved.

We held toddler story time and toddler tunes, winter concerts, talent night, punt pass and kick competitions, adult and high school basketball and volleyball.

The department also worked with the Veasey park commission at the beach. Special thanks to Paula McCoy and Don Williams for all there efforts at Veasey Park. They keep the beach running smoothly and do not get nearly the credit they deserve.

The Department also worked with the Parks and Recreation Commission on the Fairgrounds ballfield development project. Please see the warrant article addressing this issue.

This coming year proves to be a very challenging one for the department as we continue to experience rapid growth.

This year we will be officially taking over the youth soccer program. This is by far the largest youth sport in town and has been run magnificently by hard working volunteers for years. We will continue to count on many of these volunteers to keep the program so strong. I would especially like to recognize Jack Hutchinson, Bruce Fligg, and Tom Garside for all their efforts with the youth soccer program.

The Department will also be offering a soccer camp this year the week of July 21 which will be run by the Seacoast United soccer camp.

Other new events coming this year include; an Easter egg hunt, expanded performances at the gazebo, pitch hit and run competition, "teen café", semi formal dances, Redsox and other recreational trips, and much, much, more.

We are also planning to add fireworks to this year's Old Home Days. More information will be coming soon, but a special account has been set up for Old Home Days donations.

I would like to thank all the people of Deerfield for all the support and volunteerism you have given the parks and Recreation Department, and we look forward to continuing to serve you.

**Joe Manzi**

Deerfield Parks and Recreation

## **REPORT OF THE SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION**

The Southern New Hampshire Planning Commission has a wide range of services and resources available to help the dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants who are selected for their specialized skills or services. Each year, with the approval of your appointed representatives, the Commission staff designs and carries out programs of area-wide significance that are mandated under New Hampshire and federal laws or regulations, as well as local projects which would pertain more exclusively to your community.

Technical assistance is provided in a professional and timely manner by staff at the request of your Planning Board and/or the Board of Selectmen. The Commission conducts planning studies and carries out projects that are of common interest and benefit to all member communities, keeps your officials apprised of changes in planning and land use regulation and, in conjunction with the New Hampshire Municipal Association, offers training workshops for Planning and Zoning Board members on an annual basis.

Services that were performed for the Town of Deerfield during the past year are as follows:

1. Co-sponsored the Municipal Law Lecture series. Deerfield officials were invited to these meetings.
2. Conducted traffic counts at fifteen (15) locations in the Town of Deerfield. Data was forwarded to the Planning Board.
3. Provided a copy of the Regional Transportation Plan update (August 2002) including the Transportation Improvement Program FY 2003-2005 to the Planning Board. A copy of this document has also been forwarded to the town's library.
4. Provided a copy of *A Handbook on Sprawl and Smart Growth Choices for Southern New Hampshire Communities*.
5. Provided technical assistance to the Planning Board regarding the conversion of seasonal lake front properties to year-round dwellings.

Deerfield's Representatives to the Commission are:

Frederick J. McGarry  
George H. Thompson

Executive Committee Member: Frederick J. McGarry, Treasurer

YOUR VNA & Hospice  
Rochester/Rural District Visiting Nurse Association & Hospice  
TOWN REPORT 2002

Your VNA & Hospice continues to serve your community as a private, independent, non-profit home health agency certified by Medicare and licensed by the state in home health and hospice. Your VNA & Hospice provides high quality care in a cost-effective, caring manner. In addition to our full range of home health and hospice services, we are supported by a dedicated group of volunteers providing companionship and respite to patients and families.

Our Board of Directors is continually evaluating the health care needs in Deerfield to ensure that decisions we make are in the best interest of your community. Your VNA & Hospice continues to serve patients regardless of their financial circumstances. Your town contribution is essential to meeting the intermittent skilled home health and hospice needs of those with little or no insurance.

Your VNA & Hospice (Rochester / Rural District Visiting Nurse Association & Hospice) has grown with a steady increase in admissions throughout 2002. The acuity of our patients has increased dramatically, requiring the skills of our nurse specialists. Our patients are sicker when they are admitted, many requiring home IV therapy and many more requiring complicated dressing procedures.

We are facing many challenges: the two most critical include the shortage of nurses and the technical challenges of our computer system. The nursing shortage is a national problem and one way we are fighting the problem is by utilizing technology. We are moving forward with computers for the professional staff with the goal of decreasing paperwork and increasing efficiency. Via grant funding we are initiating a telehealth program.

Please know that you have a right to choose your home care and hospice provider. Choose quality combined with a long-standing commitment to your community. Ask for **Your VNA & Hospice** (Rochester/Rural District VNA & Hospice) by name. If you have questions about the availability of care/services please call 332-1133 for information.

Thank you to everyone that has made personal contributions in support of our programs and memorial donations. We are proud to be meeting your home health and hospice needs and look forward to working with you in the future.

**Visits Jan - Sept, 2002, annualized**

Skilled Nursing Visits	611
Perinatal Visits	1
Physical Therapy	151
Occupational Therapy	28
Speech Therapy	0
Medical Social Worker	7
Home Care Aide	261
Homemaker	0
Nursing: non-billable	12
Office Visits	0
Bereavement	0
Total Visits	<u>1071</u>

**% of Visits by Payor**

Medicare	80%
Medicaid/HCBC	7%
HCBC = (low income nursing home eligible)	
Insurance	13%
Other: Self pay, grants, etc.	0%

**Report Submitted By:**

Linda Hotchkiss, RN, MHSA  
Executive Director



## **FOR TOWN REPORTS**

### **SEXUAL ASSAULT SUPPORT SERVICES**

Sexual Assault Support Services is dedicated to supporting victims/survivors in their effort to heal from the trauma of sexual assault and childhood sexual abuse, while striving to prevent the occurrence of sexual violence in local communities and in society at large.

This mission is accomplished by providing the following services:

- Toll-free confidential 24 hour crisis intervention hotline 1 (888) 747-7070;
- Outreach office for Strafford County located in Rochester at One Wakefield Street (332-0775);
- Accompaniment to medical and legal (police and court) appointments;
- Information and referral to related services such as attorneys and therapists;
- Support groups for survivors, their parents and partners;
- Child sexual assault prevention education programs in area schools, recreation programs, camps and scouts;
- Adolescent workshops on sexual harassment and sexual assault;
- Professional training and consultation to police departments, hospital and school personnel and human service agencies;
- Sexual harassment in the workplace workshops to municipalities and businesses.

Our program is committed to providing support, education and advocacy to all survivors of sexual assault and sexual abuse and their parents, partners and other community members.

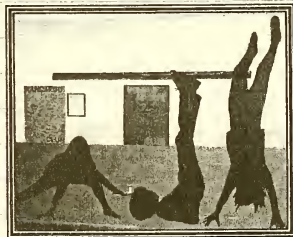
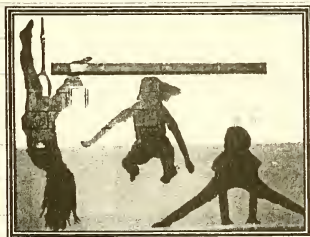
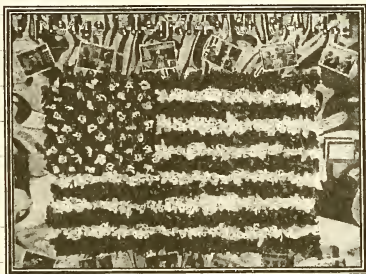
The primary objectives of Sexual Assault Support Services are to empower survivors and to support them in their healing process and to educate the community, heightening awareness of sexual assault and its prevention. We provide prevention programs throughout the school system in order to broaden awareness among students, teachers and the community of the issues of sexual assault and harassment. In addition, our staff coordinates with police departments and hospital staff to improve response to sexual assault cases and to assure a supportive environment for the survivors.

Sexual Assault Support Services has provided services for 23 years. Volunteers are welcome and are utilized in all aspects of the program. For further information regarding our program please contact us at (603) 436-4107.





# Deerfield School District



**2002  
REPORTS**



**OFFICERS OF THE DISTRICT**  
**For the Year Ending June 2002**

**MODERATOR**  
Douglas Leavitt

**SCHOOL BOARD**

James Eaves	Term Expires 2003
Gay Brearley	Term Expires 2003
Kevin Barry	Term Expires 2004
Donald Gorman	Term Expires 2005
Judy Williams	Term Expires 2005

**DISTRICT CLERK**  
Harriet Cady

**DISTRICT TREASURER**  
Cindy Tomilson

**SUPERINTENDENT OF SCHOOLS**  
Thomas Haley

**ASST. SUPERINTENDENT OF SCHOOLS**  
David Dziura

**BUSINESS ADMINISTRATOR**  
Peter Aubrey

**PRINCIPAL**  
Paul Yergeau

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Town Hall in said District on the 11th day of March, 2003 at 7:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose two members of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

The polls are to open at 7:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Deerfield this 13th day of February, 2003.

Kevin Barry, Chair  
Gay Gearley  
James Eaves  
Donald Gorman  
Judy Williams  
Deerfield School Board

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Deerfield Community School in said District on the 22nd day of March, 2003 at 9:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2 To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

3. To see if the District will vote to raise and appropriate the sum of \$1,926,054 to provide for the high school tuition costs of Deerfield students. **This is a special warrant article.**

*School Board recommends approval*  
*Budget Committee recommends approval*

4. To see if the District will vote to approve the cost items as set forth in the collective bargaining agreement reached between the Deerfield Education Association and the Deerfield School Board for the 2003/04 and 2004/05 fiscal years, which calls for the following estimated increases in salaries and benefits:

Year 2003/04	\$218,347
Year 2004/05	\$176,979

and further to raise and appropriate the sum of \$218,347 for the 2003/04 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits agreed to by the Deerfield School Board and the Deerfield Education Association.

*School Board recommends approval*  
*Budget Committee recommends approval*

5. To see if the District will vote to approve the following resolution to be shared appropriately with State and Federal officials:

Be it resolved that the voters of the Deerfield School District vigorously oppose any and all unfunded and/or under-funded federal education mandates including, but not limited to, those contained in the recently enacted "No Child Left Behind Law" as well as those historically unfunded within the special education (I.D.E.A.) law.

6. To see if the District will vote to create an expendable general trust fund under the provisions of RSA 198:20-c to be known as the Special Education Trust Fund for the purpose of

meeting the District's lawful obligations to special education students, and to raise and appropriate the sum of up to \$75,000, from surplus, for this purpose, and to authorize the use/transfer of up to \$75,000 from the June, 2003 fund balance for this purpose.

*School Board recommends approval*  
*Budget Committee recommends approval*

7. To see what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District, inclusive of all funds appropriated in previous articles on this warrant.

8. To choose Agents and committees in relation to any subjects embraced in the Warrant.

9. To transact other business that may legally come before said meeting.

Given under our hands and seal this 13th day of February, 2003.

Kevin Barry, Chair  
Gay Brearley  
James Eaves  
Donald Gorman  
Judith Williams  
Deerfield School Board

## DEERFIELD SCHOOL DISTRICT - FY 2003-2004 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2001-2002 EXPENDED	2002-2003 BUDGET	2002-2003 PROJECTED	2003-2004 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>1100 REGULAR PROGRAMS</b>							
001-1100-110-108-000 TEACHERS SALARIES		1,336,470.45	1,533,136.00	1,509,960.00	1,545,373.00	11,937.00	1,545,373.00
	Reflects track increases, personnel changes, (1) additional 4th Grade Teacher						
001-1100-111-108-000 INTERN STIPENDS		600.00	7,800.00	7,800.00	7,800.00	0.00	7,800.00
	6 @ \$1,300						
001-1100-112-108-000 SUBSTITUTE SALARIES		19,582.62	15,000.00	34,079.00	18,000.00	3,000.00	18,000.00
	Established formula of 60 people X 5 days X \$60/day						
001-1100-113-108-085 TECH REPAIR		0.00	11,400.00	12,021.00	11,400.00	0.00	11,400.00
001-1100-114-108-000 AIDE SALARIES		39,841.89	34,483.00	23,465.00	26,561.00	(7,922.00)	26,561.00
001-1100-115-108-000 TITLE 1/READING RECOVERY		0.00	15,167.00	15,167.00	80,166.00	64,999.00	80,166.00
	Salary for (2) full-time positions for FY 04 (Currently 1 1/2 positions) - Gross budgeted - Title I funds to offset \$55,626						
	REGULAR PROGRAMS SALARIES	1,356,494.96	1,617,286.00	1,602,492.00	1,689,300.00	72,014.00	1,689,300.00
001-1100-561-108-000 HIGH SCHOOL TUITION		1,380,499.53	1,653,519.00	1,603,088.00	1,926,054.00	272,535.00	1,926,054.00

Budgets High School Tuition for 231 students at area high schools. Current year High School enrollment is 199 students

22 STUDENTS AT P.A. @ \$7,600 = \$167,200 (3.3% increase - current tuition \$7,354)

42 STUDENTS AT COE-BROWN @ \$8,720 = \$366,240 (3.4% increase - current tuition \$8,436)

131 STUDENTS AT CONCORD HIGH @ \$8,527 = \$1,117,037

10 STUDENTS AT CONCORD HIGH @ \$8,701 = \$87,010

9 STUDENTS AT CENTRAL @ \$6,700 = \$60,300 (5.5% increase - current tuition \$6,350)

5 STUDENTS AT MEMORIAL @ \$6,700 = \$33,500 (5.5% increase - current tuition \$6,350)

5 STUDENT AT DOVER HIGH @ \$8,085 = \$40,425 (7.4% estimated increase - current tuition \$7,531)

1 STUDENTS AT OYSTER RIVER @ \$8,664 = \$8,664 (5.0% estimated increase - current tuition \$8,251)

1 STUDENTS AT PITTSFIELD HIGH @ \$8,809 = \$8,809 (5.0% estimated increase - current tuition \$7,006)

3 STUDENTS AT RAYMOND HIGH @ \$7,356 = \$22,068 (5.0% estimated increase - current tuition \$7,006)

1 STUDENT AT SOMERSWORTH HIGH @ \$7,276 = \$7,276 (7.2% increase - current tuition \$6,790)

1 STUDENT AT NEWMARKET JR.-SR. HIGH @ \$7,629 = \$7,629 (5.0% estimated increase - current tuition \$7,167)

<b>INSTRUCTIONAL EQUIPMENT-REPAIR</b>							
001-1100-430-108-000 INSTR. EQUIPMENT REPAIR		6,257.63	6,570.00	6,570.00	7,000.00	430.00	7,000.00
	Increase reflects projection for repairs to aging equipment						
001-1100-430-108-085 TECHNOLOGY EQUIPMENT REPAIR		370.77	1,000.00	1,680.00	1,000.00	0.00	1,000.00
001-1100-611-108-085 COMPUTER REPAIR PARTS		5,535.34	5,000.00	5,000.00	4,000.00	(1,000.00)	4,000.00
	INSTRUCTIONAL EQUIPMENT - REPAIR	12,163.74	12,570.00	13,250.00	12,000.00	(570.00)	12,000.00



## DEERFIELD SCHOOL DISTRICT - FY 2003-2004 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2001-2002 EXPENDED	2002-2003 BUDGET	2002-2003 PROJECTED	2003-2004 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>TEACHING SUPPLIES</b>							
001-1100-510-108-000	GENERAL SUPPLIES	31,167.32	29,000.00	29,000.00	39,000.00	10,000.00	39,000.00
	Student planners \$1,000. \$5,000 materials for new teacher, plus general increase in cost of supplies						
001-1100-510-108-006	FOREIGN LANGUAGE	3,620.68	2,000.00	2,000.00	3,000.00	1,000.00	3,000.00
001-1100-510-108-008	ART	10,039.79	11,402.00	11,402.00	13,882.00	2,480.00	13,882.00
	Costs up 15-18%; additional supplies needed for extra 1/2 time position added in current year FY 02/03						
001-1100-510-108-017	GUIDANCE	360.05	775.00	775.00	814.00	39.00	814.00
001-1100-510-108-023	MATH	3,859.42	6,850.00	6,850.00	7,550.00	700.00	7,550.00
	Assessment test printing \$400						
001-1100-510-108-024	MUSIC	2,420.24	2,948.00	2,948.00	4,200.00	1,252.00	4,200.00
	Increase in band & chorus supplies; additional supplies needed for extra 1/2 time position added in current year FY 02/03						
001-1100-510-108-025	PHYSICAL EDUCATION	3,934.58	3,320.00	3,320.00	3,519.00	199.00	3,519.00
001-1100-510-108-027	LANGUAGE ARTS	18,419.19	27,800.00	27,800.00	28,898.00	(902.00)	28,898.00
	Word study initiative \$2,000						
001-1100-510-108-029	SCIENCE	3,044.76	7,687.00	7,687.00	9,697.00	2,010.00	9,697.00
	New texts on environmental science & plants for grades 6, 7, & 8						
001-1100-510-108-030	SOCIAL STUDIES	18,759.90	6,800.00	6,800.00	7,404.00	604.00	7,404.00
001-1100-550-108-055	SOFTWARE-REG. ED PROGRAMS	10,277.71	8,000.00	8,000.00	6,000.00	(2,000.00)	6,000.00
	TEACHING SUPPLIES	106,903.64	106,592.00	106,592.00	121,764.00	15,172.00	121,764.00
<b>INSTRUCTIONAL EQUIPMENT</b>							
001-1100-731-108-000	NEW INSTRUCTIONAL EQUIPMENT	1,799.00	1.00	800.00	1.00	0.00	1.00
001-1100-731-108-000	NEW FURNITURE/FIXTURES	11,120.20	1.00	0.00	2,116.00	2,115.00	2,116.00
	(6) Bookcases \$1,500, (2) Whetstones \$400, (2) Whiteboards \$216						
001-1100-731-108-055	NEW FURNITURE - COMPUTER	1,027.99	600.00	600.00	600.00	0.00	600.00
001-1100-734-108-000	NEW TECHNOLOGY EQUIPMENT	1,650.00	2,898.00	2,898.00	1.00	(2,897.00)	1.00
001-1100-734-108-065	NEW COMPUTER/NETWORK EQUIP	0.00	1.00	0.00	2,890.00	2,889.00	2,890.00
	Previously budgeted under 1100-734 (New Technology Equipment) 2nd year, alpha smarts initiative						
001-1100-735-108-000	INSTRUCTIONAL EQUIP. REPLACEMENT	0.00	3,230.00	3,230.00	3,230.00	0.00	3,230.00
001-1100-737-108-000	FURNITURE/FIXTURE REPLACEMENT	3,645.13	6,000.00	6,000.00	6,818.00	818.00	6,818.00
	Writing Center \$236, (65) Desks \$3,260, Whiteboard \$140, (12) Tables \$2,212, Sand/water Table \$300; Eased \$200						
001-1100-738-108-055	COMPUTER/NETWORK REPLACEMENT	19,056.93	17,500.00	17,500.00	27,500.00	10,000.00	27,500.00
	(15) Computers \$5,000, Server \$10,000, (1) Color laser printer to replace (5) color ink jet printers \$12,000						
	INSTRUCTIONAL EQUIPMENT	36,301.15	30,231.00	31,028.00	43,156.00	12,925.00	43,156.00
<b>TOTAL 1100</b>		<b>2,933,383.02</b>	<b>3,420,188.00</b>	<b>3,356,440.00</b>	<b>3,792,274.00</b>	<b>372,086.00</b>	<b>3,792,274.00</b>

## DEERFIELD SCHOOL DISTRICT - FY 2003-2004 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2001-2002 EXPENDED	2002-2003 BUDGET	2002-2003 PROJECTED	2003-2004 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>1200 SPECIAL PROGRAMS</b>							
001-1200-110-108-000	TEACHERS SALARIES	242,873.40	418,409.00	416,845.00	448,904.00	30,495.00	448,904.00
	<i>Reflects only track increases &amp; personnel changes; (1) New Sped Teacher \$32,198; (1/2 time) Speech \$16,089</i>						
001-1200-111-108-000	SPEC ED. SECRETARY	0.00	12,950.00	12,950.00	12,950.00	0.00	12,950.00
001-1200-114-108-000	AIDE SALARIES	331,407.17	352,947.00	336,221.00	341,756.00	(11,191.00)	341,756.00
	<i>FY 2003/2004 budgeted 29 aides; current actual aides 29</i>						
001-1200-115-108-000	SUMMER SERVICES	31,940.17	33,000.00	44,567.00	49,500.00	16,500.00	49,500.00
001-1200-116-108-000	SPECIAL ED. COORDINATOR	45,432.00	47,694.00	47,919.00	47,694.00	0.00	47,694.00
001-1200-117-108-000	PRESCHOOL AIDES	0.00	20,084.00	11,837.00	23,631.00	3,547.00	23,631.00
	<i>FY 03/04 requirement is for (2) Full Time aides - currently (1 1/2 aides)</i>						
001-1200-312-108-000	CENTRAL ADMIN. COST	27,924.11	28,570.00	28,985.00	31,101.00	2,531.00	31,101.00
001-1200-321-108-000	TUTORING SERVICES	0.00	1.00	0.00	1.00	0.00	1.00
001-1200-322-108-000	SPECIAL ED. TRAINING	0.00	1.00	0.00	800.00	799.00	800.00
001-1200-323-108-000	CONTRACTED SERVICES	123,310.18	71,700.00	71,466.00	64,300.00	(7,400.00)	64,300.00
	<b>SPECIAL PROGRAMS SALARIES AND SERVICES</b>	<b>802,887.03</b>	<b>985,356.00</b>	<b>970,790.00</b>	<b>1,020,637.00</b>	<b>35,281.00</b>	<b>1,020,637.00</b>
001-1200-568-108-000	SUMMER PROGRAM TUITION	22,002.64	37,878.00	24,808.00	24,000.00	(13,878.00)	24,000.00
	<i>Reflects currently identified students who will need intensive summer programming</i>						
001-1200-569-108-000	SPECIAL PLACEMENTS/TUITION	581,998.30	813,871.00	704,861.00	804,935.00	(9,036.00)	804,935.00
	<i>Supports out-of-district placements and tuition mandated by disabled students' education plans</i>						
<b>SPECIAL PROGRAM MILEAGE AND SUPPLIES</b>							
001-1200-580-108-000	SPECIAL ED. MILEAGE	634.29	1,000.00	1,000.00	1,250.00	250.00	1,250.00
001-1200-610-108-000	SPECIAL ED. SUPPLIES	4,109.73	5,500.00	5,500.00	11,500.00	6,000.00	11,500.00
	<i>Assessment Kits and new test protocols required by law \$1,000; supplies for new positions \$5,000</i>						
001-1200-650-108-055	COMPUTER SOFTWARE	3,844.79	1,000.00	1,000.00	1,000.00	0.00	1,000.00
	<b>SPECIAL PROGRAM MILEAGE AND SUPPLIES</b>	<b>8,388.81</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>13,750.00</b>	<b>6,250.00</b>	<b>13,750.00</b>

## DEERFIELD SCHOOL DISTRICT - FY 2003-2004 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2001-2002 EXPENDED	2002-2003 BUDGET	2002-2003 PROJECTED	2003-2004 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>SPECIAL PROGRAM EQUIPMENT</b>							
001-1200-733-108-000	NEW FURNITURE/FIXTURES/EQUIP						
	(2) carts, Photocopier	0.00	1.00	0.00	4,176.00	4,175.00	4,176.00
001-1200-734-108-055	NEW COMPUTER/NETWORK EQUIP	3,260.00	1,121.00	1,121.00	2,600.00	1,479.00	2,600.00
	(2) child specific computers \$2,000; Assistance devices \$600						
001-1200-738-108-055	REPLACE COMPUTER/NETWORK EQUIP	2,500.00	1.00	0.00	1.00	0.00	1.00
	SPECIAL PROGRAM EQUIPMENT	5,760.00	1,123.00	1,121.00	6,777.00	5,654.00	6,777.00
<b>TOTAL 1200</b>		<b>1,421,034.78</b>	<b>1,845,828.00</b>	<b>1,708,880.00</b>	<b>1,870,099.00</b>	<b>24,271.00</b>	<b>1,870,099.00</b>
<b>1410 OTHER INSTRUCTIONAL PROGRAMS</b>							
001-1410-110-108-000	COCURRICULAR SALARIES	6,100.00	11,000.00	11,000.00	13,400.00	2,400.00	13,400.00
	Additional coach for soccer, basketball & cheerleading						
001-1410-340-108-000	COCURRICULAR OFFICIALS	2,000.00	3,570.00	3,570.00	4,200.00	630.00	4,200.00
001-1410-610-108-000	COCURRICULAR SUPPLIES	2,667.44	3,900.00	3,900.00	3,900.00	0.00	3,900.00
<b>TOTAL 1410</b>		<b>10,767.44</b>	<b>18,470.00</b>	<b>18,470.00</b>	<b>21,500.00</b>	<b>3,030.00</b>	<b>21,500.00</b>
<b>2120 GUIDANCE</b>							
001-2120-110-108-000	GUIDANCE SALARIES	61,282.00	68,601.00	68,601.00	68,601.00	0.00	68,601.00
001-2123-330-108-000	DIAGNOSTIC	47,573.49	44,617.00	46,436.00	41,448.00	(3,169.00)	41,448.00
	Supports special education appraisal services (testing, psychological services, required evaluation updates.)						
<b>TOTAL 2120</b>		<b>108,855.49</b>	<b>113,218.00</b>	<b>115,037.00</b>	<b>110,049.00</b>	<b>(3,169.00)</b>	<b>110,049.00</b>
<b>2130 HEALTH</b>							
001-2134-110-108-000	NURSING SALARY	36,600.00	39,200.00	39,200.00	39,200.00	0.00	39,200.00
001-2134-430-108-000	HEALTH EQUIPMENT REPAIR	150.00	135.00	150.00	150.00	15.00	150.00
001-2134-610-108-000	MEDICAL SUPPLIES	500.43	525.00	525.00	550.00	25.00	550.00
001-2134-641-108-000	HEALTH BOOKS	168.00	390.00	390.00	350.00	(40.00)	350.00
001-2134-642-108-000	MEDICAL/AV	0.00	60.00	60.00	60.00	0.00	60.00
001-2134-739-108-000	REPLACEMENT EQUIPMENT	0.00	1.00	0.00	1.00	0.00	1.00
<b>TOTAL 2130</b>		<b>37,618.43</b>	<b>40,311.00</b>	<b>40,325.00</b>	<b>40,311.00</b>	<b>0.00</b>	<b>40,311.00</b>
<b>2190 OTHER PUPIL SERVICES</b>							

## DEERFIELD SCHOOL DISTRICT - FY 2003-2004 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2001-2002 EXPENDED	2002-2003 BUDGET	2002-2003 PROJECTED	2003-2004 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
001-2190-890-108-000 ASSEMBLY		0.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00
TOTAL 2190		0.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00
<b>2210 IMPROVEMENT OF INSTRUCTION</b>							
001-2213-322-108-000 CURRICULUM DEVELOPMENT		16,016.48	17,000.00	17,000.00	17,000.00	0.00	17,000.00
001-2219-322-108-000 IN-SERVICE TRAINING		2,605.38	2,500.00	2,500.00	2,500.00	0.00	2,500.00
001-2219-329-108-000 STAFF COURSE REIMBURSEMENT		7,873.00	9,000.00	10,127.00	9,000.00	0.00	9,000.00
<i>Per negotiated contract</i>							
001-2219-841-108-000 PROF BOOKS/SUBSCRIPTIONS		189.85	425.00	425.00	425.00	0.00	425.00
TOTAL 2210		28,784.89	28,925.00	30,052.00	28,925.00	0.00	28,925.00
<b>2220 EDUCATIONAL MEDIA</b>							
001-2222-111-108-000 LIBRARY INSTRUCTOR		34,305.00	38,724.00	38,724.00	40,724.00	2,000.00	40,724.00
001-2222-114-108-000 LIBRARY AIDE SALARY		6,013.52	6,453.00	6,451.00	8,064.00	1,611.00	8,064.00
<i>Additional hour per day 5 days a week</i>							
001-2222-610-108-000 LIBRARY SUPPLIES		384.61	500.00	556.00	600.00	100.00	600.00
001-2222-640-108-000 LIBRARY PERIODICALS		1,202.26	1,202.00	1,202.00	602.00	(600.00)	602.00
001-2222-641-108-000 LIBRARY GENERAL REFERENCE MATERIAL		6,124.91	6,815.00	6,815.00	6,860.00	145.00	6,860.00
001-2222-739-108-000 LIBRARY EQUIPMENT		181.77	2,155.00	2,155.00	455.00	(1,700.00)	455.00
001-2223-430-108-000 AV REPAIRS/UPGRADES		464.20	1,000.00	1,000.00	1,500.00	500.00	1,500.00
001-2223-642-108-000 AUDIO VISUAL MATERIAL		186.52	750.00	750.00	750.00	0.00	750.00
001-2223-650-108-000 COMPUTER SOFTWARE		0.00	0.00	0.00	0.00	0.00	0.00
001-2223-734-108-000 AUDIO VISUAL EQUIPMENT		2,734.61	1,050.00	1,050.00	2,050.00	1,000.00	2,050.00
<i>(2) digital cameras, (1) television</i>							
001-2223-738-108-055 REPLACE COMPUTER/NETWORK EQUIP		0.00	1.00	0.00	0.00	(1.00)	0.00
TOTAL 2220		51,600.40	58,650.00	58,703.00	61,705.00	3,055.00	61,705.00

## DEERFIELD SCHOOL DISTRICT - FY 2003-2004 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2001-2002 EXPENDED	2002-2003 BUDGET	2002-2003 PROJECTED	2003-2004 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>2290. OTHER INST. STAFF SERVICES.</b>							
001-2290-320-108-000	WORKSHOPS & CONFERENCES-NON-CERT.	1,802.75	5,000.00	5,000.00	5,000.00	0.00	5,000.00
001-2290-322-108-000	WORKSHOPS & CONFERENCES-CERTIFIED	6,788.15	8,500.00	9,972.00	8,500.00	0.00	8,500.00
<i>Per negotiated contract</i>							
<b>TOTAL 2290</b>		<b>8,590.90</b>	<b>13,500.00</b>	<b>14,972.00</b>	<b>13,500.00</b>	<b>0.00</b>	<b>13,500.00</b>
<b>2310. SCHOOL BOARD</b>							
001-2310-110-108-000	SCHOOL BOARD SALARIES	1,600.00	2,000.00	2,000.00	2,000.00	0.00	2,000.00
001-2310-115-108-000	SCHOOL BOARD SECRETARY	1,148.00	1,800.00	1,800.00	1,800.00	0.00	1,800.00
001-2310-300-108-000	FIXED ASSET TRACKING	431.00	431.00	431.00	0.00	(431.00)	0.00
001-2310-330-108-000	CONTRACTED SERVICES	0.00	1.00	0.00	1.00	0.00	1.00
001-2310-340-108-000	CENSUS	0.00	1.00	0.00	1.00	0.00	1.00
001-2310-540-108-000	ADVERTISING	2,755.28	4,000.00	4,000.00	4,000.00	0.00	4,000.00
001-2310-610-108-000	BOARD EXPENSES	1,908.08	4,100.00	4,100.00	4,100.00	0.00	4,100.00
001-2310-610-108-000	N.H.S.B.A. DUES	3,062.50	3,063.00	3,129.00	3,129.00	66.00	3,129.00
001-2310-610-108-000	CLERK - DISTRICT MEETING	370.00	505.00	505.00	505.00	0.00	505.00
001-2313-110-108-000	TREASURER SALARY	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00
001-2313-610-108-000	TREASURER'S EXPENSE	408.40	1,200.00	1,200.00	1,200.00	0.00	1,200.00
001-2314-121-108-000	MODERATOR	110.00	110.00	110.00	110.00	0.00	110.00
001-2314-340-108-000	LEGAL NOTICES	1,911.30	100.00	241.00	100.00	0.00	100.00
001-2314-800-108-000	SCHOOL DISTRICT MEETING EXP.	8,704.14	2,800.00	2,800.00	2,800.00	0.00	2,800.00
001-2317-300-108-000	AUDITORS	1,938.00	2,033.00	2,033.00	2,033.00	0.00	2,033.00
001-2318-300-108-000	ATTORNEYS	12,846.34	3,000.00	3,000.00	3,000.00	0.00	3,000.00
<b>TOTAL 2310</b>		<b>38,209.02</b>	<b>26,144.00</b>	<b>26,349.00</b>	<b>25,779.00</b>	<b>(385.00)</b>	<b>25,779.00</b>
<b>2321. SAU MANAGEMENT SERVICE</b>							
001-2321-312-108-000	DISTRICT SHARE	151,403.00	168,717.00	168,717.00	171,956.00	3,239.00	171,956.00
<i>SAU Budget Share up 1.9%. Deerfield share increases based upon student enrollment and equalized valuation of Property.</i>							
<b>TOTAL 2321</b>		<b>151,403.00</b>	<b>168,717.00</b>	<b>168,717.00</b>	<b>171,956.00</b>	<b>3,239.00</b>	<b>171,956.00</b>

## DEERFIELD SCHOOL DISTRICT - FY 2003-2004 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2001-2002 EXPENDED	2002-2003 BUDGET	2002-2003 PROJECTED	2003-2004 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>2400 SCHOOL ADMINISTRATIVE SERVICES</b>							
001-2410-110-108-000 PRINCIPAL'S SALARY		62,494.00	63,718.00	63,718.00	63,718.00	0.00	63,718.00
001-2410-111-108-000 ASST. PRINCIPAL'S SALARY		45,784.00	46,118.00	46,118.00	46,118.00	0.00	46,118.00
001-2410-550-108-000 REPORT CARDS		0.00	0.00	0.00	0.00	0.00	0.00
001-2410-810-108-000 PROFESSIONAL DUES - SCHOOL ADMIN.		1,189.00	1,700.00	1,700.00	1,700.00	0.00	1,700.00
001-2411-115-108-000 SECRETARY SALARIES		48,258.60	48,680.00	48,680.00	48,945.00	265.00	48,945.00
001-2411-116-108-000 SUMMER SECRETARIAL		1,925.25	2,484.00	2,484.00	2,484.00	0.00	2,484.00
001-2490-110-108-055 TECH COORD - SUMMER		4,290.00	5,235.00	5,235.00	5,235.00	0.00	5,235.00
001-2490-300-108-000 CRIMINAL RECORDS CHECK		580.00	900.00	900.00	900.00	0.00	900.00
001-2490-330-108-000 SCHOOL RESOURCE OFFICER		0.00	1.00	0.00	1.00	0.00	1.00
001-2490-430-108-000 EQUIPMENT REPAIRS/MAINT AGREEMENTS		450.00	6,450.00	6,450.00	9,750.00	3,300.00	9,750.00
<i>Maintenance agreement for new Speed copier \$3,300</i>							
001-2490-430-108-055 MAINT. CONTRACTS/AGREEMENTS-COMPUTER		2,700.00	500.00	1,345.00	1,100.00	600.00	1,100.00
001-2490-431-108-055 OUTSIDE TECH SUPPORT-COMPUTERS		9,927.79	0.00	0.00	1.00	1.00	1.00
001-2490-534-108-000 POSTAGE		2,076.08	2,500.00	2,500.00	2,500.00	0.00	2,500.00
001-2490-580-108-000 TRAVEL/CONFERENCES/COURSES		2,259.27	6,600.00	6,600.00	6,600.00	0.00	6,600.00
001-2490-610-108-000 OFFICE SUPPLIES		1,909.96	3,000.00	3,000.00	3,000.00	0.00	3,000.00
001-2490-641-108-000 PROFESSIONAL BOOKS/SUBSCRIPTIONS		35.84	175.00	175.00	175.00	0.00	175.00
001-2490-650-108-055 COMPUTER SOFTWARE		202.00	500.00	500.00	500.00	0.00	500.00
001-2490-733-108-000 NEW EQUIPMENT		3,250.53	750.00	750.00	210.00	(540.00)	210.00
Postage Meter							
001-2490-738-108-055 REPLACE COMPUTER/NETWORK EQUIP		0.00	1.00	0.00	1.00	0.00	1.00
001-2490-890-108-000 COMMENCEMENT		948.84	950.00	950.00	950.00	0.00	950.00
<b>TOTAL 2400</b>		<b>188,380.97</b>	<b>190,262.00</b>	<b>191,245.00</b>	<b>193,688.00</b>	<b>3,626.00</b>	<b>193,688.00</b>



## DEERFIELD SCHOOL DISTRICT - FY 2003-2004 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2001-2002 EXPENDED	2002-2003 BUDGET	2002-2003 PROJECTED	2003-2004 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>2600 OPERATIONAL MAINTENANCE</b>							
001-2610-110-108-000 CUSTODIAN SALARIES		110,283.55	119,453.00	113,836.00	116,688.00	(2,765.00)	116,688.00
	Maintenance director, (3) full-time custodians, facilities coordinator \$2,500, part-time help \$13,056						
001-2610-115-108-000 FACILITIES COORDINATOR		3,930.78	0.00	0.00	0.00	0.00	0.00
001-2610-580-108-000 CUSTODIAN MILEAGE		499.65	200.00	200.00	300.00	100.00	300.00
001-2620-441-108-000 MODULAR RENTAL		30,015.07	42,700.00	43,121.00	35,400.00	(7,300.00)	35,400.00
	1st Modular year 3 of 3 year lease \$21,000; 2nd Modular year 2 of 3 year lease \$14,400						
001-2620-531-108-000 TELEPHONE		7,534.97	7,600.00	7,600.00	7,600.00	0.00	7,600.00
001-2620-500-108-000 CLEANING SUPPLIES		5,676.72	6,358.00	6,358.00	6,548.00	191.00	6,548.00
001-2620-422-108-000 ELECTRIC		49,683.21	47,000.00	49,700.00	49,700.00	2,700.00	49,700.00
001-2620-623-108-000 PROPANE		5,904.03	6,160.00	6,160.00	6,160.00	0.00	6,160.00
001-2620-624-108-000 OIL		13,451.67	21,390.00	13,500.00	13,500.00	(7,890.00)	13,500.00
	Based on prior year expenditures						
001-2620-731-108-000 EQUIPMENT - NEW		0.00	1.00	0.00	1.00	0.00	1.00
001-2620-733-108-000 NEW FURNISHINGS & FIXTURES		1,592.84	1,800.00	1,800.00	1,708.00	(92.00)	1,708.00
001-2620-735-108-000 EQUIPMENT REPLACEMENT		141.88	850.00	850.00	9,716.00	8,866.00	9,716.00
	Kitchen dishwasher \$6,886; (5) Nextel phones \$930; Replace Alarm panel plus install key pads in modulares \$1,900						
001-2620-737-108-000 REPLACEMENT FURN. & FIXTURES		119.97	1.00	0.00	7,210.00	7,209.00	7,210.00
	Library Carpet replacement \$8,500; Materials to build bookshelves, cubbies, etc. \$500; (2) storage doors \$210						
001-2621-520-108-000 SMP INSURANCE		15,428.00	14,749.00	14,524.00	16,199.00	1,450.00	16,199.00
001-2621-510-108-000 MAINTENANCE SUPPLIES		2,005.05	2,675.00	2,675.00	2,751.00	76.00	2,751.00
001-2630-424-108-000 GROUNDS MAINTENANCE		3,370.02	2,840.00	2,840.00	7,288.00	4,448.00	7,288.00
	Student drop-off sidewalk \$3,606; Lawn maintenance \$2,980; Parking lot maintenance \$600; Rain barrels \$100						
001-2640-430-108-000 EQUIPMENT REPAIRS		3,264.77	5,200.00	5,200.00	6,440.00	1,240.00	6,440.00
	General repairs \$3,500; Repair/replace hot water tempering to kitchen & classrooms \$2,940						
001-2640-431-108-000 CONTRACTED SERVICES		12,067.68	15,005.00	15,005.00	16,407.00	1,402.00	16,407.00
001-2640-610-108-000 PREVENTIVE MAINTENANCE		1,394.89	2,000.00	2,000.00	2,150.00	150.00	2,150.00
<b>TOTAL 2600</b>		<b>286,364.75</b>	<b>295,992.00</b>	<b>285,369.00</b>	<b>305,767.00</b>	<b>9,785.00</b>	<b>305,767.00</b>

DEERFIELD SCHOOL DISTRICT - FY 2003-2004 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2001-2002 EXPENDED	2002-2003 BUDGET	2002-2003 PROJECTED	2003-2004 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>2720 PUPIL TRANSPORTATION</b>							
001-2721-519-108-000	TRANSPORTATION CONTRACT	224,838.00	236,086.00	236,088.00	247,896.00	11,808.00	247,896.00
001-2722-518-108-000	SUMMER TRANSPORTATION	13,905.92	24,775.00	14,175.00	18,950.00	(5,825.00)	18,950.00
001-2722-519-108-000	SPECIAL ED TRANSPORTATION	203,268.37	249,833.00	230,614.00	241,400.00	(8,433.00)	241,400.00
<i>Provides for needs of currently identified disabled children</i>							
001-2724-519-108-000	ATHLETIC TRIPS	1,615.50	2,700.00	2,700.00	2,700.00	0.00	2,700.00
001-2725-519-108-000	FIELD TRIPS	4,888.00	6,800.00	6,800.00	6,800.00	0.00	6,800.00
<b>TOTAL 2700</b>		<b>448,515.79</b>	<b>520,196.00</b>	<b>490,377.00</b>	<b>517,746.00</b>	<b>(2,450.00)</b>	<b>517,746.00</b>
<b>2900 OTHER SUPPORT SERVICES</b>							
001-2900-211-108-000	HEALTH INSURANCE	318,857.45	381,693.00	375,192.00	436,292.00	54,599.00	436,292.00
<i>Reflects average increase of 7% plus new positions</i>							
001-2900-212-108-000	DENTAL INSURANCE	27,067.62	27,085.00	26,619.00	29,558.00	2,473.00	29,558.00
<i>Reflects 5.2% rate increase plus new positions</i>							
001-2900-213-108-000	LIFE INSURANCE	6,108.81	8,422.00	7,716.00	8,085.00	(337.00)	8,085.00
001-2900-214-108-000	DISABILITY INSURANCE	3,401.82	4,904.00	4,891.00	4,996.00	92.00	4,996.00
001-2900-220-108-000	FICA	191,609.65	214,253.00	213,253.00	224,896.00	10,643.00	224,896.00
001-2900-232-108-000	TEACHER RETIREMENT	50,737.77	57,704.00	57,162.00	60,621.00	2,917.00	60,621.00
001-2900-238-108-000	SEPARATION BENEFIT	0.00	6,000.00	0.00	0.00	(6,000.00)	0.00
001-2900-239-108-000	ANNUITIES	11,920.69	11,468.00	14,430.00	18,998.00	7,530.00	18,998.00
001-2900-250-108-000	UNEMPLOYMENT COMPENSATION	3,074.81	4,180.00	4,180.00	4,328.00	148.00	4,328.00
001-2900-260-108-000	WORKERS' COMPENSATION	7,584.04	10,047.00	9,967.00	10,431.00	384.00	10,431.00
001-2900-281-108-000	ADMINISTRATIVE INCREASES	0.00	0.00	0.00	14,000.00	14,000.00	14,000.00
001-2900-292-108-000	NON-CERTIFIED INCREASES	0.00	0.00	0.00	19,436.00	19,436.00	19,436.00
<i>Reflects a 2.5 % cost of living increase + 1/2% merit increase</i>							
<b>TOTAL 2900</b>		<b>620,162.66</b>	<b>725,756.00</b>	<b>713,430.00</b>	<b>831,641.00</b>	<b>105,885.00</b>	<b>831,641.00</b>



## DEERFIELD SCHOOL DISTRICT - FY 2003-2004 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2001-2002 EXPENDED	2002-2003 BUDGET	2002-2003 PROJECTED	2003-2004 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND.
<b>4200/4500 FACILITIES ACQUISITION/CONSTRUCTION</b>							
001-4100-710-108-000 SITE ACQUISITION/IMPROVEMENT		374,900.00	0.00	0.00	1.00	1.00	1.00
001-4200-450-108-000 FACILITIES/SITE IMPROVEMENT		0.00	3,000.00	4,388.00	1.00	(3,589.00)	1.00
FY 02/03 - replace front door lock mechanisms \$3,600 (actual cost \$2,588), pave walkway to modulars \$1,800		8,112.23	1.00	(2,351.00)	1.00	0.00	1.00
001-4300-330-108-000 HIGH SCHOOL FEASIBILITY STUDY/OPTIONS		0.00	1.00	0.00	1.00	0.00	1.00
001-4500-451-108-000 CONTRACTED MAJOR BUILDING REPAIRS		0.00	1.00	0.00	1.00	0.00	1.00
<b>TOTAL 4100/4500</b>		<b>383,012.23</b>	<b>3,802.00</b>	<b>2,037.00</b>	<b>4.00</b>	<b>(3,568.00)</b>	<b>4.00</b>
<b>5100 DEBT SERVICE</b>							
001-5110-510-108-000 BONDED DEBT PRINCIPAL		355,000.00	355,000.00	329,500.00	355,000.00	0.00	355,000.00
001-5120-530-108-000 BONDED DEBT INTEREST		75,875.00	52,263.00	52,263.00	28,513.00	(23,750.00)	28,513.00
<b>TOTAL 5100</b>		<b>430,875.00</b>	<b>407,263.00</b>	<b>381,763.00</b>	<b>383,513.00</b>	<b>(23,750.00)</b>	<b>383,513.00</b>
<b>5220 MISC. ACCOUNTS</b>							
001-5221-530-108-000 TRANSFER TO FOOD SERVICES		0.00	1.00	0.00	1.00	0.00	1.00
<b>TOTAL 5221</b>		<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>
<b>GENERAL FUND TOTALS</b>		<b>7,125,538.57</b>	<b>7,878,013.00</b>	<b>7,603,166.00</b>	<b>8,389,658.00</b>	<b>491,645.00</b>	<b>8,389,658.00</b>
<b>FEDERAL PROGRAM GRANTS</b>							
FUND IV FOOD SERVICE PROGRAM		83,400.09	85,000.00	85,000.00	27,774.00	(57,226.00)	27,774.00
WARRANT - COLLECTIVE BARGAINING UNIT		118,033.42	118,399.00	118,399.00	109,578.00	(8,821.00)	109,578.00
WARRANT - EXPENDABLE TRUST - SPECIAL EDUCATION		0.00	0.00	0.00	218,347.00	218,347.00	218,347.00
<b>TOTAL DISTRICT APPROPRIATION</b>		<b>7,324,972.08</b>	<b>8,081,412.00</b>	<b>7,808,565.00</b>	<b>8,600,357.00</b>	<b>718,945.00</b>	<b>8,600,357.00</b>

<b>DEERFIELD</b>			
<b><u>2003/2004 ESTIMATED REVENUE</u></b>			
<b><u>Revenue from State Sources</u></b>		<b><u>2002/03</u></b>	<b><u>2003/04</u></b>
	Adequate Education Grant	1,724,247.00	1,606,182.00
	State Education Tax	1,358,449.00	1,476,514.00
	School Building Aid	125,968.00	125,968.00
	Catastrophic Aid	195,536.00	102,924.00
	Child Nutrition	2,000.00	2,000.00
<b><u>Revenue from Federal Sources</u></b>			
	Federal Program Grants	85,000.00	83,400.00
	94:142 Consolidated Grant	88,910.00	88,910.00
	Child Nutrition	27,040.00	28,000.00
	Medicaid	30,000.00	30,000.00
<b><u>Local Revenue Other Than Taxes</u></b>			
	Earnings on Investments	5,300.00	5,300.00
	Tuition	39,600.00	39,600.00
	Misc. Other Local	300.00	300.00
	Lunch Sales	89,359.00	79,578.00
	Realized Surplus FY 02	160,896.00	-
	Surplus to Expend Trust	-	75,000.00
	Anticipated H.S. Surplus	-	50,000.00
	Anticipated Surplus FY 03	-	40,000.00
<b>TOTAL</b>		<b>\$ 3,932,605.00</b>	<b>\$ 3,833,676.00</b>

DEERFIELD SCHOOL DISTRICT  
SUMMARY REPORT  
SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2000/01</u>	<u>FY 2001/02</u>
Actual Expenditures	\$1,398,384	\$1,942,436
Actual Revenues		
♦ Catastrophic Aid	\$ 36,396	\$ 51,845
♦ Medicaid	60,165	19,561
♦ Federal Grant	65,323	76,910
♦ Tuition	<u>24,447</u>	<u>16,939</u>
Total Offsetting Revenues	\$ 186,331	\$ 165,255

- Notes: • Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
- State Foundation Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

**DEERFIELD SCHOOL DISTRICT  
ANNUAL MEETING  
MARCH 16, 2002**

AT 9:00 AM Moderator Douglas Leavitt called the meeting to order.

The Moderator announced that by order of the Fire Department no persons were to be standing or sitting on the floor during the meeting. He said there was seating for 850 in the gym and additional seating in the cafeteria.

School District Officials and Administrators were introduced: School Board Chair, Kevin Barry; School Board members Gary Roberge, Gay Brearley; Jim Eaves, and Judy Williams, and Building Principal, Paul Yergeau, Superintendent of the SAU #53, Tom Haley; SAU Business Manager, Peter Aubrey; and School Board Counsel, Diane Garrow; Assistant Moderator, Steve Barry; Deputy Clerk, Linda Heon; and Laura Guinan, School District Clerk.

The Moderator announced the election results: Douglas Leavitt, School District Moderator; Harriet Cady, School District Clerk; Cynthia Tomilson, School District Treasurer; and School Board Members, three year term, Judy Williams and Don Gorman.

The Moderator asked that everyone to stand for the Pledge of Allegiance to the flag.

The Rules of the Meeting were reviewed. The Moderator pointed out the seating area for non-voters. He said he would not count votes from anyone without a voter registration card.

The Moderator stated the Meeting would be governed by Roberts Rules of Order, as modified by the moderator in accordance with the rules of the State of New Hampshire. Rulings of the Moderator are subject to appeal by any member of the body. An appeal must be made immediately following the ruling. A second is required. Members vote to sustain or reverse the ruling. A Point of Order may be made at any time.

The Moderator explained that a maximum of two amendments would be allowed on each warrant article and one amendment to an amendment. Amendments cannot change the intent of the article.

A speaker may not both speak and call the question in the same turn.

The order of the day is the School District Warrant. The Moderator stated he would read each Article, recognize a School Board member or a petitioner to move the Article, and then seek a second. The maker of the motion will given the opportunity to speak first, then the Article will be open for discussion.

The Moderator explained the voting procedure. The vote will first be by raised hands with voting cards, unless there is a legal requirement for a ballot vote, as in the case of the bond issue. If the result of the hand vote is unclear, the Moderator will request a Division of the House, a count of votes. A secret ballot will be conducted if there was a written request by five registered voters prior to the hand vote. Deerfield uses the secret ballot shoebox method. He added that it is the responsibility of the individual voter to be on the floor when votes are taken.

The Moderator stated there would be no smoking permitted in the building or on school grounds, by state law. He pointed out the four exits and said these must be kept clear at all times.

Speakers are requested to state their names for the tape recorder. There were three microphones. Each speaker would be allowed three minutes to speak. Each speaker would have a first turn before a previous speaker is given a second turn. All remarks should be confined to the matter under discussion and must be addressed to the Moderator. He also said if a person wishes to accomplish some action but is not certain how to proceed to ask for assistance.

The Moderator reminded people that they are all neighbors, and the views of others should be respected.

The Moderator announced that someone had turned in a lens for a pair of eyeglasses. He also said that the Deerfield Solid Waste Committee and the Bandstand Construction Fund had a Composter for leaf, yard and food wastes from the Governor's Counsel of Recycling, that is on display near the front of the room. One may be ordered for \$30.00.

He announced that Kristin Kelsey is this year's recipient of the F.O.C.U.S. scholarship of \$500.00 for her many hours of service to the community. She has volunteered 200 hours of her time in various community projects.

The Moderator introduced School Board chairman, Kevin Barry, who presented plaques to the Cooperative Planning Committee - Gary Roberge, Larry Lassins, and Paul Murphy. Mr. Roberge thanked the School Board. He also announced that the Auburn School District Meeting had failed to pass the Cooperative Warrant Article. He added that the Coop Committee will be back with a new proposal.

Chairman Barry also thanked Mr. Roberge, who did not seek re-election to the School Board for his years of service to the District. Roberge said he had learned a great deal about the SAU and the school staff. He added that despite what people may read in the Special Education Report, the Board has worked very hard to watch the dollars. The problem with Special Education is with the federal government, which promised financial support and has not given it. This budget does not include wasteful spending. Barry presented Roberge with a gift certificate.

Barry also thanked Laura Guinan, who is stepping down as School District Clerk, for her hard work and dedication. He presented Guinan with a gift certificate.

The Moderator introduced Selectman Andy Robertson, who presented this year's Sherburne Award to John Richards in recognition of his dependability, sense of commitment, and community service. Richards is a member of the Community Church, a volunteer for the Brain Injury Association of New Hampshire, has served on the Municipal Budget Committee, and is co-founder of the Little Center. Richards said he was deeply touched and loves this town.

The Moderator said it was time to take up the Warrant.

**Article 1:** To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

Chairman Barry said there was no action to be taken under this article.

**Article 2:** To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

**MOTION, Barry, to approve Article 2 as read**  
**SECONDED, Roberge**

Barry said this was a housekeeping article to allow the School Board to accept gifts and donations throughout the year.

**The article was approved on a HAND VOTE and so declared.**

**Article 3.** To see if the District will vote to raise and appropriate up to \$105,158 and authorize the use of that amount from the anticipated fund balance in the 2001/02 high school tuition account created by special warrant article for the purpose of offsetting an expected deficit in the overall 2001/02 budget due to projected special education costs.

*School Board recommends approval  
Budget Committee recommends approval*

**MOTION, Judy Williams, to approve Article 3 as read**  
**SECONDED, Roberge**

Williams explained that in October, the Board had begun reporting at its meetings and to the Budget Committee that a sizable deficit existed in the Special Education lines due to an unexpected number of new students moving to town in need of special services, long after the 2001-2002 budget had been approved by the 2001 School District Meeting.. She added the Board had chosen to freeze all discretionary spending as of last fall. The

District has been operating with this freeze for months. Even so a sizable deficit would exist in the budget if this article does not pass.

Tom Foulkes, co-chairman of the Budget Committee, reported that the article received the unanimous support of committee members present when the vote was taken – a vote of 8-0.

Peter Onksen offered the following AMENDMENT to the language of this article: To see if the District will vote to raise and appropriate up to \$105,158 and authorize the use of that amount from the anticipated fund balance in the 2001/02 high school tuition account created by special warrant article. *The purpose of this article is to offset only the projected Special Education costs deficit and no other reason. No other funds, other than from the surplus of the 2001-2002 High School Tuition account may be used for this article.*

**The amendment was SECONDED by Anthony DiMauro.**

Debbie Boisvert asked if the amount of money in the article would cover all of the Special Education overrun. Williams said it would not. The remainder will be paid from the frozen items in the budget.

Jeanne Menard asked Onksen for an explanation why he is presenting this amendment. Onksen said he did not feel that the original language of the article was restrictive enough.

Jonathan Hutchinson asked if the amendment would make a difference to the amount of money spent. Williams said it should make no difference, since the frozen portions of the budget must also be spent to cover these costs.

There being no further discussion, the Moderator reread the amendment and called for a VOTE. **The hand count was indecisive.** The Moderator then called for a division of the house. Since Onksen, the maker of the MOTION, was one of the counters, he recused himself from counting. The Moderator announced that if the hand count was extremely close on a money article, he would ask for a secret ballot to move the meeting along.

The Moderator announced the results of the hand count:

**Yea 138 votes**

**Nay 204 votes**

**The amendment to Article 3 failed.**

There being no further discussion on the main article, the Moderator called for the VOTE. **Article 3 passed on a hand count and was so declared.**



**Article 4.** To see if the District will vote to raise and appropriate the sum of \$1,705,813 to provide for the high school tuition costs of Deerfield students. **This is a special warrant article.**

*School Board recommends approval  
Budget Committee recommends approval*

**MOTION, Barry, to approve Article 4 as read  
SECONDED, Roberge**

Williams offered an AMENDMENT, Seconded by Barry, to Article 4, to change the dollar amount to \$1,653,519.00. The projections for tuition costs are based on present freshmen, sophomores, and juniors and tuition at the schools presently chosen by eight-graders. The most recent amount totals \$1,717,519.00. Williams explained that the Board had decided to risk reducing this total by \$64,000.00 – the cost of eight students at a tuition rate of \$8,000.00 each. She added that historically several students have not used their tuition money. She added the Board didn't dare eliminate more students, because of the large number of housing starts in the community. There is a risk that there could be a deficit. The Board would have to ask the 2003 School District Meeting for a deficit appropriation.

Foulkes commented that, although the Budget Committee eventually voted to support this article, this was a controversial topic, and the vote was split. This is still a substantial increase over last year's budget.

Terry Roberge asked, if there were to be a deficit, where the money to make it up would be taken. Williams said the Board would ask for a deficit appropriation at the 2003 School District Meeting. Terry Roberge asked if the high schools would be willing to wait for a deficit appropriation to receive their tuition money. Williams responded that the final payment at the high schools is not due until after the annual meeting.

Onksen said he supported this move by the School Board.

There being no further discussion, the Moderator called for the VOTE on the AMENDMENT to Article 4. It was a HAND VOTE in the affirmative and so declared.

There being no discussion of the main article, the Moderator called for the VOTE. It was a HAND VOTE in the affirmative and so declared. **Article 4 passed.**

**Article 5:** To see if the District will accept the provisions of RSA 195 (as amended) providing for the establishment of a Cooperative School District, together with the school districts of Auburn, Candia and Fremont, N.H., in accordance with the provisions of the proposed articles of agreement filed with the school district clerk. (Ballot majority vote required.)



Roberge said the Cooperative Committee wished to withdraw the article. Since it failed in Auburn, the Cooperative Committee will return in 30 days with a new proposed cooperative. The Committee intends to ask for a sense of the meeting if the voters wish it to come back with a new cooperative solution.

Jonathan Hutchinson asked if the article could be amended to eliminate the need for a special meeting. Roberge said by state law this article cannot be amended.

Gary Lenehan asked for a sense of the meeting. The Moderator said he could ask for a hand vote to get a sense of the meeting about what direction to take.

**Point of Information:** Harriet Cady asked if the Cooperative Committee will need to go back to the State to request that the present Cooperative be dissolved and a new one formed.

Roberge said since the Articles of Agreement have not yet been approved, the cooperative would not need to be dissolved.

Erick Berglund said he would like to hear opinions for and against the proposal.

The Moderator read the article again and announced that any vote on this article would be non-binding.

Roberge explained that the new information will be for only three towns, and therefore the numbers will not be the same. The Cooperative will receive only 45 percent State Building Aid. The projected enrollment will drop by about 30 percent without Auburn students. He said he could discuss size and curriculum, but the numbers would no longer be accurate.

Ray Cote asked if the new cooperative design would have less space, since Auburn was the largest district. Roberge said this was true.

Onksen said he understood that Deerfield has received offers from both Manchester and Concord and would like to know what these numbers would be.

Board member Jim Eaves said the Non-building Options Committee has received some tentative offers for exclusive contracts. He said he would be explaining this later in the meeting and requesting feedback from the voters. The Board is not presently in negotiations with Manchester but Concord has made an offer to extend its contract and take up to 200 students from Deerfield. He called attention to the printed handout on the information table, summarizing information about Manchester and Concord.

Roberge said the Cooperative Committee did not take a stand on the Manchester or Concord options but still feels the Cooperative is the best option.

Rene Rivard asked, in view of the news about the statewide property tax, how reliable State Building Aid will be in the future. Roberge said Building Aid is not dependent on the statewide property tax, and the 45 percent is provided for by state law.

Steven Robinson asked what the position of the Board would be if Fremont turns down the coop. Roberge said the Committee plans to return with a proposal that will include whichever towns support the coop.

Rivard asked a follow-up question of how the towns could expect state aid when the state cannot afford to support anything. The Moderator said there comes a point when people need to have faith in their elected officials and state laws.

Colleen Guardia pointed out that Concord and Manchester will accept only some of Deerfield's students. The District would have not control over tuition or Special Education costs, and contracting with the cities will provide no solution to either the transportation issue or overcrowding at Deerfield Community School. The town will still need to build a middle school. A cooperative solution would give the community control over costs and solve the middle school and transportation problems as well.

Gary O'Connell asked with Auburn out of the picture, how many middle schools will be planned. Roberge said the Committee had met briefly after the Auburn vote. They discussed either 2 or 3 middle schools and one high school.

Ray Cote said Bedford and Auburn had chosen to stay with Manchester. They will not need to worry about the costs of salaries, medical insurance, start-ups for athletic programs, or building costs. There would be more curriculum choices in the city schools.

**Point of Order:** Roberge said voting on the coop would not exclude seeking other solutions.

Kevin Webber said signing contracts would give the district no control over programs or tuition costs. He recommended supporting the non-binding vote to send a clear message to Candia and Fremont that Deerfield is interested in the coop.

Judy Williams (stepping down to speak as a citizen) said she was concerned about the size of the high school and controlling placements for Special Education students in a large school. Favors a 2 or 3 town cooperative district.

Coop Committee member Larry Lassins said committee members are looking at 465 students in the high school and 450 middle school students, projecting 4 years out. He said the town needs to get to the next level, because the increase in tuition costs is phenomenal. Tuition costs are out of control.

Patricia Callahan felt the coop is the way to go. She said the seventh grade has 80 students, and Concord can take only 200 students. This is not enough

John Richards MOVED THE QUESTION.

The Moderator asked for a VOTE on the MOTION to MOVE THE QUESTION.  
It was a HAND VOTE in the affirmative and so declared.

The Moderator asked for the VOTE on Article 5. It was a HAND VOTE in the affirmative and so declared.

Article 6: To see if the District will vote to raise and appropriate the sum of \$1,000 to support the activities of the Cooperative School District, if approved, or other efforts to seek a permanent high school for Deerfield students.

*School Board recommends approval  
Budget Committee recommends approval*

**MOTION, Roberge, to approve Article 6 as read  
SECONDED, Barry**

Foulkes reported that the Budget Committee voted unanimously to recommend this article.

**MOTION, Lassins, to increase the dollar amount from \$1,000.00 to \$2,000.00.  
SECONDED, Roberge**

Lassins said there will be an increased number of meetings, because of the need to redo the proposal.

Cady asked what amount of the \$25,000.00 appropriated last year remains. Roberge referred this question to SAU #53 Business Manager, Peter Aubrey. He reported that \$1,100.00 is Deerfield's share of what has been spent. Cady asked why more money is needed. Roberge said this money was returned to the General Fund as unspent surplus. Roberge added that if the Special District Meeting occurred within this budget cycle, this money could technically be used. Cady reminded him that the Board could encumber this money.

David O'Neal reminded everyone that money raised today would not be available until July 1. The District still has the \$23,200.00 available for a special district meeting. Lassins withdrew the amendment, and Roberge withdrew Article 6.

Article 7 : .As an advisory article to the School Board, to see if the District wishes the School Board

- a) a long-term, exclusive joint maintenance agreement with the Manchester School District.
- b) a long-term, exclusive tuition agreement with the Concord School District.

**MOTION, Eaves, to vote on each article of this advisory MOTION  
SECONDED, Williams**

Eaves said the Non-building Options Committee continues to negotiate with Manchester and Concord. He said the present Manchester contract ends in June 2003. The town presently has no contract with Concord. This committee is trying to keep as many options open as possible. Manchester has offered a 20-year proposal, based on 35 students. Concord has expressed an interest. Clearly further negotiations are needed. Eaves said he would like to know the level of interest in each of these options.

The Moderator asked for discussion on options A and B.

Cady mentioned that he daughter had graduated from Concord High School. She found it had strong vocational and college preparatory programs. It also offered pre-college credits.

Walter Hooker asked the difference between a joint maintenance with Manchester and an exclusive tuition agreement with Concord. Eaves explained that the Joint Maintenance Agreement was developed about 1840. The difference has to do with the amount of state aid available.

Nancy Shute asked if signing an exclusive contract locks Deerfield into a 20-year agreement. Eaves responded that Deerfield can end the agreement with a 2-year notice. If the District became involved with a construction bond, however, it would be required to pay its share.

Shute asked if Deerfield would have any share in setting policy; if it would have a place on the Board. Eaves responded that Deerfield would not have a place on the Board or on any voting committees. Shute said, in other words, Deerfield would have no say over policy. Eaves agree that this was essentially the situation.

Onksen said he heard two issues: prolonging the present agreements with receiving high schools and seeking long-term agreements. He added his daughter went to Central High School and learned many valuable lessons of the world.

Karen Cote said both her children were graduates of Central High School. Both received an excellent education. She said if the district would adopt Senate Bill 2, everyone could vote.

Vicky Gayhardt said her daughter has intense special needs. She asked why she would want to consider Manchester as an option. Eaves said Manchester could accommodate a Special Education student within their programs. He said Manchester has a diversity of student body. There are many course offerings, including many advanced courses. The present smaller tuition payments are likely to increase. Drawbacks are the condition of the physical plants and overcrowding. The timeline for improving these conditions is not at all clear, but it is based somewhat on what other districts decide to do. Another negative would be the construction bond payment clause. There would be no say in academic policies. And neither a Manchester nor Concord solution would solve the overcrowding issues at Deerfield Community School.

Anthony Cappello asked for cost projections for each of the two options and the effect these costs would have on the tax rate. Eaves said Manchester's present tuition is \$6,350.00 this year, with an increase to \$8,000.00 projected. Concord is predicting a tuition of \$8,474.00 with a projected yearly increase of 2.57 percent.

Roberge said the coop is projected to cost \$9,200.00 a year. It would be more expensive, because of the construction costs. This would represent a \$4/thousand increase in the tax rate.

Williams (speaking from the floor as a citizen) said she would be opposed to Manchester as the sole option. Few Deerfield students presently go there, and they would get lost in such large schools. The tuition does not include Special Education costs. Concord's proposal is vague at this time. Neither proposal will solve the middle school issue.

Jocelyn Messier said she teaches in Manchester. She said that had she wanted to send her children to school there, she would have lived in Manchester. She added that Manchester will promise anything to parents of Special Education students - things they cannot always deliver.

Joe Stone asked Eaves how long ago he had spoken with Manchester. Eaves said in January. Stone asked if Eaves had been in contact with Manchester since Brad Cook took over as negotiator with the out of district schools. Eaves said he met Cook at the public hearing in late January. Cook said he did not realize Deerfield has 200 high school students. He would be willing to discuss an exclusive contract and with more students, and the numbers would look different. Stone said he hoped the Board and the voters would allow all options to remain open.

Erick Gross said he too favors keeping all options open. He would like to see numbers for a kindergarten through Grade 12 solution with an exclusive with Manchester or Concord. He added there will also be building costs associated with a Manchester or Concord option, because the district will still need a middle school.

Eaves said he is in complete agreement with this idea. Up until now, it has been difficult to get other districts to speak to Deerfield about high school. Only during the last six months has there been renewed interest from the cities.

Winslow MOVED THE QUESTION. Various SECONDS.

The Moderator asked for the VOTE on closing debate. It was a **HAND VOTE** in the affirmative and so declared.

The Moderator took separate VOTES on Parts A and B of the article. **Part A, Manchester was decisively defeated on a HAND VOTE, and the Moderator so declared; Part B, Concord, passed overwhelmingly on a HAND VOTE, and the Moderator so declared.**

The Moderator announced that parents need to bring lunch to their children being babysat. He said the eighth grade has food for sale for lunch.

**Article 8.** To see if the District will vote to raise and appropriate the sum of \$61,020 to provide a \$27-per-month stipend to the family of each duly-enrolled high school student legally residing in Deerfield who travels to a high school placement and does not receive other subsidized transportation from the District.

*School Board recommends approval  
Budget Committee does not recommend approval*

**MOTION, Gay Brearley, to adopt Article 8 as read  
SECONDED, Eaves**

Brearley explained that costs for riding the bus to high school have been raised during the school year. Buses can also be eliminated if there are not sufficient riders. Deerfield students attend ten different high schools. The stipend amount represents the difference between last year's cost of \$35 a month to this year's cost of \$62. Student transportation costs are reimbursable, up to 70 percent, under the Adequacy to Education Grant. The reimbursement figures are based on the prior year's transportation costs, so there would be a two-year lag in receiving these funds. This funding, however, would be available to offset these costs in the future.

Foulkes said this is a new initiative and was defeated 1 to 7 by the Budget Committee. The amount of increase to the budget is already substantial. And the community has no history of direct subsidies for high school transportation costs.

Denise Fahey said students are driving other students and this is a dangerous situation. She urged the Board to seek a different solution.



David O'Neal said students driving other students is the reason the buses stop running. He urged defeat of the article. If the article passes, next year voters would be asked to fund the full cost. The residents cannot afford this.

Susan Aubrey said going to a full-service contract, as a cost saving measure, deprived the District of an opportunity to control such transportation issues for the safety of students.

There being no further discussion, the Moderator asked for the VOTE on Article 8. It was a **HAND VOTE in the negative and so declared.**

**Article 9.** To see if the District will vote to raise and appropriate the sum of \$69,374 to fund a District-operated pre-school program at Deerfield Community School.

*School Board recommends approval  
Budget Committee does not recommend approval*

**MOTION, Williams, to adopt Article 9 as read  
SECONDED, Eaves**

Williams explained that the District has an obligation to provide services for pre-school students with special needs that reside in the community. These services are presently provided in several private programs in the area. The District has four aides and other support staff that travel from one pre-school program to another to service these children. The cost next year is expected to be \$73,596.00. These students could be serviced in the school more cost effectively. Another modular would be necessary to free a classroom for these children. The single modular already in the budget. This would need to be increased to a double modular for the additional cost of \$15,000. Transportation for the program would be \$5,400.00, and the cost of the teacher would be \$38,000.00. The number of aides could be cut and services coordinated. The program could also accommodate 10 regular students that would pay tuition of \$200.00 a month. This could be a potential source of revenue. This program would save the district money.

Williams added that the question was raised that admitting 10 regular education students could lead to a requirement that the District educate all pre-school students. She said the answer to this question is no, provided that there be no discrimination as to how these students are chosen. It would have to be on a first-come, first-serve basis.

Foulkes reported that the Budget Committee voted 1 to 7 not to recommend this article. Some of their concerns were how non-special education students would be chosen and the long-term effects of starting this program.

Helen "Holly" Tomilson asked what the dollar figure would be for continuing the present practice. Williams reiterated \$73,596.00. If this article passes, the Board will vote to reduce the bottom line by this amount. There would be a net savings of \$4,222.00 by

passing this article, as well as potential revenue from the tuition paid by the non-special needs students.

Jonathan Hutchinson asked if this would have the effect of reducing the bottom line by a net \$4,000.00. Williams said it would.

Jeanne Menard asked how this would effect employees in present daycare facilities. She would like to hear from these people.

Ray Cote asked where the new program would be housed. Williams said in a regular classroom. Pre-school children cannot be housed a modular classroom.

Margo Dearbhail remarked that pre-school children with special needs must be provided for by law. She added that enrollment of non-special needs students would be entirely optional to their families. Williams said both these statements are correct.

Walter Hooker asked what effect this new program would have on present leach field capacity. Williams said this program would increase total enrollment by only 22 about students.

Mark Robertson said the costs of this program are fairly dramatically underestimated, and the line item next year will be greater. Williams said there is already the cost of a singular modular in the budget.

Helen Tomilson asked what the cost would be for non-Special Education students. Williams said \$200.00 a month.

Colleen Guardia suggested solving the high and middle school issues first and then revisiting this issue.

Harriet Cady suggested this might ruin private daycare facilities. Williams said the program would remove only 10 students from these facilities. Cady asked how many sessions there would be. Williams responded morning and afternoon sessions, a half day each. Cady felt this would discriminate against families that are not available during the day to pick up their children at the end of the half-day session.

Wendy Nelson, representing the Little Center said she was opposed to this article there are already three pre-school facilities in this town that accept special needs students and receive state aid and because the costs of this proposed program are greatly underestimated.

Vicky Gayhardt asked where the present pre-school children with special needs are placed. Williams said some are in town; others are out of district. Gayhardt asked why these children are placed out of district. Williams referred this question to Special



Education Director, Jocelyn Lister, who responded that some children are placed out of district when their needs cannot be met by any of the facilities in the community.

Cathy Bernard, speaking on behalf of TLC, said she is opposed to bringing an additional modular classroom to the school, which is already overcrowded. She suggested looking at other real estate options within the town, such as the George B. White Building.

Colleen Guardia moved the question.

The Moderator said this would not be necessary, since no further speakers were at the microphones. He called for the vote on **Article 9**.

**The VOTE on Article 9 was a HAND COUNT in the negative and so declared.**

**Article 10: BY PETITION:** To see if the District will vote to raise and appropriate the sum of \$12,000 to support the annual five-day environmental camp program for sixth grade students.

*School Board does not recommend approval  
Budget Committee does not recommend approval*

MOTION, Lisa Brochu, to approve Article 10 as read  
SECONDED, Colleen Guardia

Brochu explained that each year the sixth-grade class attends the Stone Environmental Camp. Although students are not required to attend, most wish to take advantage of this wonderful opportunity. Many families, however, cannot afford the \$200.00 tuition cost to send their child to the camp. Although the students raise much of the money themselves, the Parent-Teacher Organization is always asked for additional money to subsidize students whose families cannot afford the cost.

MOTION, Brochu, to amend the amount to \$6,000.00, or \$100.00 per student  
SECONDED, Guardia

VOTE: the amendment passed on a HAND COUNT

The Moderator asked for the VOTE on the main article, as amended; the article was defeated on a HAND COUNT.

**Article 11.** To see what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District, inclusive of all funds appropriated in previous articles on this warrant.

The Moderator explained that this was the operating budget article. At 11:25 a.m. he declared a recess, while the co-chairs of the Budget Committee were asked to join the School Board on the stage. The meeting reconvened at 11:50 a.m.

Budget Committee Co-chairmen Tom Foulkes and Walter Hooker. joined the Board on the stage. The Moderator asked the Budget Committee to move the bottom line of the budget.

**MOTION, Foulkes, to appropriate the amount of \$7,933,038.00**  
**SECONDED, Hooker**

Foulkes explained that the budget had three major sections: high school, special education, and regular education at Deerfield Community School. Many budget items were hotly debated. Special Education and Transportation increased by 59.8 percent over the 2001-2002 budget and 24.5 percent over actual projected expenditures. These are huge increases to budgets that were largely under-funded in the previous year's budget. The remaining budget is down by 5.6 percent, largely because the District will not be purchasing land this year.

The School Board had no comments.

**MOTION, Cindy Hanson, athletic director of the school, to increase lines 1410-110-108, 1410-340-108, and 1410-610-108, by a total of \$5,980.00**  
**SECONDED, Various**

Hanson explained that the number of students participating in athletic activities has increased to the extent that additional equipment and uniforms, as well as additional coaches in basketball and soccer are needed.

**This MOTION was passed on a HAND COUNT.**

Onksen said he had done some comparisons between budgets and actual expenditures for the two or three previous years with the proposed 2002-2003 budget. The 1999-2000 budget was about \$5,200,000. The 2000-2001 budget was about \$5,700,000 – a 10.9 percent increase. The 2001-2002 budget was about \$7,180,000 – an increase of 25 percent over the actual 2000-2001 expenditures and an increase of 38 percent over the 1999 actual expenditures. At the same time the total enrollment of the Deerfield Community School increased by only 3.2 percent and the high school enrollment increased by 4.8 percent according to figures presented last year during the discussion of the high school building project.

The proposed budget is up 10.4 percent over the present 2001-2002 budget and 52 percent over the 1999-2000 actual expenditures. Onksen added that this will result in an additional \$3.28/thousand on the tax rate. He would like to level fund the budget at the 2001-2002 level.

The Moderator asked if Onksen proposed any specific lines from which the decrease be taken. Onksen said the bottom line. The Moderator asked Onksen what the total figure is that he is proposing as a bottom line. Onksen said \$7,180,596.00.

MOTION, Onksen, to appropriate the amount of \$7,180,596.00  
SECONDED, Various

The Moderator said there is a MOTION to decrease the proposed bottom line from \$7,933,038.00 to \$7,180,596.00. He asked for discussion on the amendment.

Chris Hatfield said it would be disrespectful to the School Board and the Budget Committee, who have put hours into analyzing this budget, to simply level fund it. She added that she would listen to a well-reasoned argument to cut any particular line of the budget but does not feel that it is responsible to say in effect, "I don't like the bottom line, so let's cut it by 10 percent."

Colleen Guardia said new students with out-of-district placements account for \$350,000.00, which would have to be taken from regular education.

Nancy Shute said the budget has been frozen since last fall. She has been purchasing supplies for her class out of her own pocket. The actual regular education budget at Deerfield Community School has decreased. The students that will be hurt by this across the board cut in the budget are regular education students at Deerfield Community School. . She urged defeat of the amendment.

Robert Davitt said he had attended that public hearing on the school budget and understood that if one removed Special Education expenditures, the budget is down 2 to 3 percent. He asked the Budget Committee to comment on this statement.

Foulkes said if one removes high school tuition and Special Education costs, the actual regular education budget at Deerfield Community School is down 5.6 percent. The principal reason for this is that no land is being purchased this year.

Davitt asked the School Board where the money from level funding would be made up. Williams said Special Education cannot be cut. It would be more responsible to address individual line items – not reduce the budget by \$700,000.00.

Davitt urged defeat of the amendment.

Rebecca Hutchinson moved the question. **The VOTE on closing debate on the amendment was a HAND COUNT in the affirmative.**

**The VOTE on the AMENDMENT was a HAND COUNT in the negative and the AMENDMENT failed.**

Debra Clark said she was hearing a contradiction. People have a problem going against the number the School Board and Budget Committee proposed, yet they are willing to spend an extra \$5,000.00 for athletic purposes. There seems to be no problem increasing the proposed budget, only in decreasing it.

Erick Gross requested the bottom line with the decrease in high school tuition, which was voted earlier. The Moderator said the figures were being reworked.

The Moderator requested that Foulkes move a new figure, which should have been the number introduced. Foulkes said the new figure was **\$8,081,412.00**.

Gross asked if the teachers' contract raise was already in the budget. Williams said there is also a new eighth-grade position. Gross remarked that high school tuitions are up by \$280,000.00. The other large increase was in Special Education. Most of the increase is in non-discretionary lines.

Patrice Kilham said Special Education costs cannot be controlled at the local level, She remarked that, if problems are caught early, it may save money later. She urged people to contact their congressman to vote for funding for Special Education at the federal level. Locally residents need to support the teachers.

Harriet Cady said that \$375,000 was appropriated last year to purchase land. These funds are in this budget. She added that deducting the one-time expenses \$400,000.00 would be back in this budget. These monies are available for next year's budget to purchase needed supplies.

Onksen asked how many Special Education students leave the program in later years. Williams said, once a student has been coded, they tend to remain coded for the entire school career.

Elizabeth Wunderlich asked about the teacher Cost of Living increases. Williams said these increases were step increases – not cost of living increases. The goal of the Board was to try to bring salaries more into line with the state average. Wunderlich asked about the percentage of increase. Williams said this was basically a 14 percent increase over a two-year period.

Wunderlich asked what percent age of the health care plan is funded by the district. Williams responded 90 percent for an individual policy.

Wunderlich asked about dental, life and disability insurance. Williams said the district funds 85 percent to the dental premium and 50 percent of the life and disability.

Foulkes said the step increase was about 3.5 percent.

MOTION, Joe Dubiansky , to suspend debate and move the bottom line  
SECONDED, Various

**The MOTION to suspend debate passed on a HAND COUNT.**

Erick Berglund asked that the amount of the bottom line be clarified. He said the new number had not been moved or seconded.

The Moderator said the new number was introduced. Birlund stated that he does not believe the new number has been moved and seconded.

The Moderator asked Foulkes if he was confident that the new number introduced was the correct number to be voted . Foulkes said he was confident.

The Moderator said he would proceed to a vote on the bottom line.

**Point of Order:** Joe Stone said there was a great deal of confusion among voters concerning the amount of the bottom line. He asked that the Budget Committee go through the accounting process once again to determine how the new figure was calculated.

The Moderator said he was not going to allow this, because he feels the figure is clear. He urged Stone to challenge the ruling of the Moderator, if he is not satisfied.

**Point of Order:** Rodney Swanson said the amended amount of the bottom line needed to be moved and seconded. Once the original bottom line that was moved was determined to be incorrect, an amended bottom line should have been moved and seconded.

The Moderator said this had been done and a MOTION to close debate had been voted, but added that his ruling could be challenged. Swanson said he would challenge the ruling of the Moderator.

Rebecca Hutchinson said this challenge was being made to address a technical concern about the final bottom line number. This did not imply a need to reopen the entire budget to debate. The Moderator said he would be guided by what the body wanted to do. He explained the process of voting to challenge a ruling of the Moderator.

**The challenge to the ruling of the Moderator carried by a HAND VOTE.**

Stone said he would like to have the Budget Committee began with the original bottom line and explain exactly how the new figure was derived.

Foulkes explained that he had taken the original bottom line - \$8,271,120.00 - subtracted \$1,000.00 for the Cooperative Committee expenses, \$61,020.00 for the high school tuition stipends, \$69,234.00 for the pre-school program, \$12,000.00 for the Stone

Environmental Camp stipends, and \$52,294.00 from the high school tuition warrant article. To this he added the \$5,980 for the athletic equipment. He said this should total \$8,081,412.00

It was pointed out that the figure for the pre-school program should have been \$69, 374.00. Foulkes suggested people use the figures printed in the Town Report for their calculations.

Mark LaMontagne remarked he had received no cost of living increase. He said a great deal had been said in favor of being able to control costs of high school at the local level. He said, in his opinion, the receiving high schools were doing a better job controlling costs than the local district. He thought reducing the bottom line by a given percent was a great idea. In his work, he had to operate within a budget and felt the School Board should be given the same opportunity to control its costs.

Jim Alexander said there was a question on the floor about whether the new bottom line had been placed in motion. He said in that case he would move the new bottom line.

**MOTION, Alexander, to amend the bottom line to appropriate a total of \$8,081,412.00**

**SECONDED, George Keech**

**The amendment to the bottom line carried on a HAND COUNT.**

**MOTION, Phil Bilodeau, to move the bottom line at a figure of \$8,081,412.00**

**SECONDED, Various**

**Point of Order:** Harriet Cady said she was still not certain what bottom line she was voting. The Moderator said a number has been agreed upon, and there is a MOTION on the floor to approve the bottom line of the 2002-2003 school budget.

Cady said she would like her protest noted and added without this clarification, this was an illegal meeting. The Moderator said he could live with that.

**The MOTION carried on a HAND VOTE**

Article 12: BY PETITION: We the undersigned registered voters in the Town of Deerfield, NH request insertion at both the next Town and School District meetings of the following warrant article:

**This warrant article establishes an Ethics Committee of five (5) Deerfield residents, to be elected during the next town election for staggered three-year terms. During the first election, two seats will be for a term of three years, two seats for a term of two years, and one seat for a term of one year.**



The first purpose of this committee is to **establish legally binding guidelines for ethical standards of conduct for all town & school officials (elected or appointed) and employees**, defining those actions that are incompatible with the best interest of the town, and requiring that these officials and employees fully disclose any private financial or other interests in matters affecting the town. An ethics code will be adopted by the Ethics Committee after a public hearing at which they will receive citizens' comments.

A secondary purpose is to **provide forum for Deerfield citizens to submit written complaints of ethical violations by town officials or employees**. The Ethics Committee shall be responsible to the voters to conduct appropriate investigations, issue findings and recommend appropriate actions.

No member of the Code of Ethics Committee may be a public official (either employed, appointed, or elected), nor may they be a linear relative (to third generation) of said public officials according to inheritance rules.

The Moderator asked that a petitioner move this article.

The MOTION was made and seconded to adopt Article 12 as read.

Helen Tomilson asked for the names of the signers of the petition. No copy of the petition could be located. The Moderator said a list could be provided to her at a later time.

Karen Cote said she favored the formation of the committee, because it would increase the confidence of citizens in their government. She believes trust is the issue for all.

Jeanne Menard asked what sources citizens could access at the present time if they have concerns about the ethical conduct of officials.

The Moderator addressed the question to the appropriate officials.

Judy Williams said citizens can go to the School Board or the SAU with concerns about school staff and the School Board Association or the Attorney General's Office with concerns about a Board member.

Andy Robertson said the office of the Attorney General's office with concerns about the conduct of town officials.

Harret Cady said the reality is that an ordinary citizen can address ethical concerns only in the Superior Court.

Erick Gross said the article refers to both the town and the school district. This meeting cannot take action of affairs pertaining to the town. He added that he sees no reason to set up this committee. He said there are no grand scandals in the community.

Robertson said he finds the petition rather insulting. He said he personally attends over 65 meetings a year. He knows many officials that put their time and hearts into working for the community. The boards and committees act within very specific state rules. He added that voters could vote someone out of office if they do not like them. He added that he would urge the signers of the petition to take a more active role in government and less time creating watch-dog groups. He said the community has functioned without such a committee for 235 years.

Peter Menard said he tended to be suspicious of any proposal that the petitioners will not come forward to defend.

Gay Brearley said the School Board conducts its business under the Right to Know Law in meetings that are open to citizens and the press. She added that this Ethics Committee would run into many contractual and statutory issues with school personnel. She said further that the School Board could not sanction the creation of any committee that would then make its own rules of procedure. She said the article also includes no language for training the committee members in ethical theory, an extremely complex subject. Ethics is far too complicated a topic to be in the hands of a group of citizens, who believe they know what is proper conduct or that they could recognize a conflict of interest, if it existed.

Mary Mahoney moved the question. It received various seconds.

The Moderator said a copy of the petition had been located, and he could now provide a list of the names of the signers. He added that he could see no purpose in reading all the names at this time.

**The MOTION to close debate was approved on a HAND COUNT.**

**Article 12 failed on a HAND COUNT.**

**Article 13:** BY PETITION: We the undersigned voters in the town of Deerfield petition the Deerfield School District for the following:

If a cooperative School District is formed all members to it shall be elected by the voters.

The Moderator pointed out that this article is redundant, since all members of the Cooperative Board are elected by law. Roberge said that, by state law, if a cooperative district is created, all board members would be elected. He added that he would like the body to vote on this article, in any case, to make certain that nothing is left out.

**Article 13 was approved by a HAND COUNT.**



**Article 14:** To choose Agents and committees in relation to any subjects embraced in the Warrant.

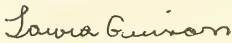
There was no action to be taken under this article.

**Article 15:** To transact other business that may legally come before said meeting.

**MOTION, George Keech to AJOURN the meeting**  
**SECONDED, Various**

**The MOTION was approved on a HAND COUNT, and the meeting stood ADJOURNED at 1:57 p.m.**

A True Copy of Record  
Attest:

  
Laura Guinan  
School District Clerk

## STATEMENT OF EXPENDITURES

For the Year Ending June, 2002

### INSTRUCTION

Regular Education Programs	\$ 1,904,594.71
Special Education Programs	620,316.06
Other Instructional Programs	12,323.83

### SUPPORT SERVICES

Student	704,265.02
Instructional Staff	97,131.02
General Administration	189,612.02
School Administration	228,426.74
Operation/Maintenance of Plant	294,205.64
Pupil Transportation	290,001.66

### INSTRUCTION – HIGH SCHOOL

Regular Education Program	1,380,499.53
Special Education Program	426,660.57
Student	5,100.41
Pupil Transportation	158,514.13

### INSTRUCTION – DISTRICT WIDE

Facilities Acquisition & Construction	383,012.23
Debt Service – Principal	355,000.00
Debt Service – Interest	75,875.00

### SPECIAL REVENUE FUNDS

Regular Education Program	68,174.78
Student	10,244.14
Instructional Staff	2,885.00
General Administration	1,619.89
Other	476.28

### FOOD SERVICE FUND

Food Service	<u>116,033.42</u>
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### TOTAL EXPENDITURES

\$ 7,324,972.08

# STATEMENT OF REVENUES

For the Year June 30, 2002

## REVENUES FROM LOCAL SOURCES

Current Appropriation \$ 3,652,898.00

## TUITION

### *Tuition from Individuals*

Regular School Day 686.00

### *Tuition from Other LEAs Within NH*

Regular School Day 45,720.16

Special Education 16,939.47

63,345.63

## OTHER LOCAL REVENUES

Earnings on Investments 5,299.89

Food Service 81,331.77

Other Local Revenue 61,882.64

## FROM LOCAL REVENUES

148,514.30

## TOTAL LOCAL REVENUES

3,864,757.93

## REVENUE FROM STATE SOURCES

Adequacy Aid (Grant) 1,713,488.00

Adequacy Aid (State Tax) 1,256,902.00

School Building Aid 125,968.22

Catastrophic Aid 51,845.25

Child Nutrition 1,993.00

Public Inter Agencies 476.28

## TOTAL STATE REVENUE

3,150,672.75

## REVENUE FROM FEDERAL SOURCES

Elementary/Secondary – Title I 44,699.97

Elementary/Secondary – Other 38,223.84

Child Nutrition Program 27,909.54

Medicaid Distributions 19,560.80

## TOTAL FEDERAL REVENUE

130,394.15

## TOTAL REVENUES

\$ 7,145,824.83

# REPORT OF SCHOOL DISTRICT TREASURER

For the Fiscal Year July 1, 2001 to June 30, 2002

**CASH ON HAND JULY 1, 2000** \$ 575,621.14

Received from Selectmen	\$4,909,800.00
Revenue from State Sources	2,060,260.74
Received from all Other Sources	<u>279,296.84</u>

**TOTAL RECEIPTS** 7,249,357.58

Total Amount Available for Fiscal Year \$7,824,978.72

Less School Board Orders Paid 7,324,560.96

**BALANCE ON HAND JUNE 30, 2001** \$ 500,417.76

Cynthia E. Tomilson  
District Treasurer

## SUPERINTENDENT'S SALARY

2001/02

Allentown	\$13,578
Chichester	8,298
Deerfield	16,092
Epsom	13,327
Pembroke	<u>32,520</u>
	\$83,815

## ASSISTANT SUPERINTENDENT'S

### SALARY

2001-02

Allentown	\$11,340
Chichester	6,930
Deerfield	13,440
Epsom	11,130
Pembroke	<u>27,160</u>
	\$70,000

## BUSINESS ADMINISTRATOR'S

### SALARY

2000-01

Allentown	\$ 8,910
Chichester	5,445
Deerfield	10,560
Epsom	8,745
Pembroke	<u>21,340</u>
	\$55,000

## STATISTICAL REPORT

YEAR	REGISTERED	AVERAGE DAILY ATTENDANCE
1998/99	570	502.4
1999/00	602	525.5
2000/01	621	539.9
2001/02	614	533.0

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## CLASS BREAKDOWN

2002/03

Kindergarten	56
Grade 1	70
Grade 2	55
Grade 3	63
Grade 4	62
Grade 5	69
Grade 6	66
Grade 7	56
Grade 8	70

## DEERFIELD COMMUNITY SCHOOL

### Class of 2002

Benjamin S. Ashforth  
Emily R. Aubrey  
Maura D. Barry  
Brian E. Belgard  
Kristofer M. Berry  
Warren D. Billings, IV  
Elizabeth A. Brodeur  
Andrew C. Burgess  
David L. Burnett-Menard  
Benjamin H. Campelia  
Benjamin W. Carozza  
Joshua M. Carter  
Tristin H. Chartier  
Gary G. Clark  
Samuel S. Coco  
Christopher S. Cook  
Abbey L. Cumings  
Arthur J. Curtis  
Jennifer E. DeFisser  
Brigitte A. Dulac  
Leah T. Farber  
Rebecca A. Gamsby  
Anna K. Gill  
Nicholas M. Goumas  
Justin W. Haberstroh  
Richard A. Hammond  
Zachary R.G. Heon  
Joeline J. Horton  
Laura M. Jennings  
Justin J. Jobin

Matthew A. Jones  
Carolyn G. Kelsey  
Ross A. King  
Monika A. Koch  
Jared T. Kukla  
Corey L. Lambert  
Marc S. Langlois  
Shawn M. Lemmon  
Patrick A. Lindley  
Kyle A. Longfellow  
Brandon M. MacLeod  
Heather L. Mason  
Felicia A. Nicholson  
Peter J. O'Connell  
Jeffrey P. O'Donnell  
Hannah E. O'Rourke  
Antonio J. Palazzo  
Joshua F. Raymond  
Ashley B. Reagan  
Lisa M. Reece  
Evan S. Roberge  
Jamie S. Ross  
Ashley, M. Rowe  
Alicia H. Rowell  
Emma G. Shepard  
Mark A. Souther  
Sara D. Talon  
Calvin D. Todd  
Danielle L. Tufts  
Corey J. White

Christy L. Woods

## SCHOOL NURSE REPORT

The Health Office continues to be a busy corner of DCS. Some of the services I provided in the 2001-2002 school year included:

- Annual health screening for vision, hearing, height, weight and blood pressure on every student and scoliosis screening on fifth through eighth grade students.
- Compiling and maintaining health records and reports, including the monitoring and implementing of state immunization laws.
- Reviewing and preparing records on 101 new students entering DCS in the 2001-2002 school year.
- Administering first aid and emergency care, providing nursing care and assessment, administering medications, referring students and staff as necessary and providing follow up care and interpretation of orders by medical care providers.
- Assisting in health related classroom presentations including Basic Aid Training (BAT) for all fourth grade students, CPR to all eighth grade students as well as classes on sexuality, and AIDS.
- Participating in conferences with staff and parents. .
- Helping the Deerfield Brownie Troops with the twelfth annual Red Cross blood drive. We had 36 pints of blood donated at the April 10, 2002 drive.
- Running a spring helmet program that provided 43 children and adults with ski and bike helmets.

My 2001-2002 Goals included:

- Teaching Infant/Child/Adult CPR and Standard First Aid to staff members. The total numbers of teachers certified in the 01-02 school year were 15.
- Initiating the work on the "phone tree" which was organized and completed by Colleen Guardia and the Room Mothers.
- Promoting health and wellness through one on one counseling in the health office as well as classroom presentation.
- Working on the Joint Loss Management Committee to review and improve the health and safety at DCS.
- Starting a Wellness Team and helping to plan wellness activities for the staff and students.

The list of volunteers who helped me in the Health Office continues to grow. I am grateful to have parents and community members who are willing to give their time and talents. I would like to thank Mary Ann Johnson for her continuing help with medical consultations and scoliosis screenings, Jo-Ann O'Connell for help with scoliosis and annual health screenings, Mark Tibbetts for his help with the fire unit in the BAT Program, and John Dubiansky for helping with CPR. Thank you also to Dolly Lemay, Audrey Barnes, Beth Mokas, Pat Moore, Donna Mullen, Cindy Young, Patrice Kilham, Susan Seitz and Matty Costa for their help with yearly screenings.

Thank you to everyone who has helped. Your support enables me to devote more time to individual students and their health needs as well as teaching programs that I hope will help students throughout their lives.

Louise Matteson, RN, School Nurse

2001-2002

Interventions

Total visits to the Health Office	4286
First Aid Visits	492
Medical Visits	3794
Referrals	122
Parent contacts	599
Classroom Presentations	48



# DEERFIELD COMMUNITY SCHOOL

TEACHER'S NAME	SUBJECT	2002/03	YEARS EXPERIENCE
Yergeau, Paul	Principal	63,718.00	26
Young, Patricia	Assistant Principal	46,118.00	9
Arcari, James	Elementary	47,033.00	25
Arzigian, Diane	Elementary	47,968.00	27
Barnes, Sarah	Elementary	29,485.00	5
Beaulieu, Kelli	Elementary (P.T.)	14,743.00	5
Boisvert, Deborah	Tech. Coord.	48,947.00	16
Brunnert, Almut	Elementary	46,533.00	15
Campelia, Deborah	Phys. Education	47,033.00	24
Cannon, Elizabeth	Elementary	28,479.00	3
Carlson, Anna	Music	41,341.00	21
Chouinard, Andrew	Phys. Education	26,841.00	3
Daigle, Judy	Elementary	31,193.00	6
Driscoll, Mary Ann	Literacy	41,907.00	9
Dudley, Robert	Math	26,841.00	3
Ferguson, Matthew	Elementary	47,968.00	15
Fladd, John	Social Studies	30,328.00	5
Goroski, Kira	Elementary	32,198.00	5
Hahn, Gail	Literacy	46,533.00	15
Hanson, Cynthia	Elementary	34,913.00	8
Kelley, Debra	Elementary	41,157.00	9
Knee, Maria	Elementary	47,968.00	24
Latour, Roberta	Music (P.T.)	23,267.00	15
Leavitt, Karen	Elementary	44,256.00	33
Mason, Karen	Elementary	18,468.00	10
Matthews, Kathleen	Elementary	48,947.00	29
Maxfield, Lynsey	Elementary	32,198.00	5
McGarry, Penelope	Art (P.T.)	14,743.00	5
McKenzie, Heidi	Elementary	28,479.00	3
Miller, Jane	Elementary	47,968.00	27
Mommsen, Linda	Elementary	32,198.00	5
Nelson, Sherri	Elementary	44,263.00	14
Nicols, Patricia	Elementary	41,841.00	27
O'Donnell, Ellen	Math/Science	33,162.00	5
Plater, Sarah	Elementary	32,198.00	5
Powers, Martha	Elementary	46,533.00	17

TEACHER'S NAME	SUBJECT	2002/03	YEARS EXPERIENCE
Ryan, Ann	Elementary	44,256.00	33
Sanborn, Susan	Elementary	36,403.00	7
Schmidtchen, Ardith	Elementary	27,870.00	4
Shute, Nancy	Elementary	43,093.00	20
Tanguay, Jason	Elementary	24,900.00	1
Tatulis, Edith	Elementary	47,033.00	17
Voveris, Laura	Art	38,724.00	9
Auger, Leslie	Speech Pathologist	41,157.00	10
Crane, Christina	Special Education	30,282.00	4
King, Judith	Special Education	47,256.00	26
Korth, Gail	Speech Pathologist	45,482.00	14
Leuchter, Valerie	Special Education	26,601.00	3
Lister, Jocelyn	Special Ed. Coord.	47,694.00	22
McCann, Lyn Norris	Special Education (P.T.)	14,774.00	11
Miller, Nannette	Special Education	38,707.00	8
Rose, Patricia	Occu. Ther.	42,593.00	18
Stanley, Sheri	Special Education	29,924.00	5
Tebo, Molly	Speech Pathologist	26,784.00	1
Swanson, Heather	Guidance Couns.	32,198.00	5
Turnquist, Bruce	Special Education	47,968.00	21
Whittaker, Kathleen	Special Education	28,479.00	3
Yuknewicz, Greg	Guidance Couns.	36,403.00	7
Matteson, Claire L.	Nurse	39,200.00	23
Bilodeau, Joan	Librarian	39,724.00	9

## REPORT OF THE SCHOOL BOARD

It was our devout wish to use this space to celebrate a long-term high school placement solution for all Deerfield students. While we have not yet attained it, the school board believes it to be achievable. At the March 2002 school district meeting, we planned to vote on the articles of agreement for a cooperative district with Candia, Auburn and Fremont. The defeat of the proposal in Auburn on the evening before our meeting made the question moot. By May, the articles had been rewritten for a three-town cooperative with Candia, Fremont and Deerfield. A special meeting was called for May 11, and this time it was Candia that defeated it. While the cooperative committee was willing to try for a two-town approach with Fremont, it had become clear that there was potential for a real opportunity to develop a long-term arrangement with Concord High School. In the autumn we signed a five-year contract for a minimum of 41 students for five years, and as of this writing a long-term contract for all Deerfield students has been tabled pending a consultant's review of Concord's student capacity. During the negotiation process with Concord, the cooperative committee has graciously entered an inactive phase. In the meantime, our eighth graders are yet again undergoing the stressful process of applying to an ever-shrinking choice of schools.

The lack of a definitive solution to high school placement has also made it imprudent to move ahead with a solution to the space needs at the elementary and middle school levels. This board feels that high school placement is its most pressing priority and we cannot responsibly promote a bond issue for the lower grades until we are certain we will not need to build a high school in the near future. In the meantime, we commissioned an architectural survey to assess the current functional capacity of the Deerfield Community School. Conclusions of the architect are that we are 100 students over capacity, many of the specialized spaces are grossly undersized or have been eliminated to meet classroom needs and the only real potential for expansion is into a boggy area because of site restraints. A room-by-room survey of the building has been done and is being evaluated to determine the probable future of the school with respect to elementary vs. middle school use.

This year's school district warrant contains an article to establish an expendable trust fund to provide for special education costs. With the budget freeze of the 2001-2002 school year fresh in our minds, it seems a good time to plan ahead to moderate the effects of unexpected demands on the annual budgets.

This year and in the year to come, the funding of public education is the subject of much debate on the national, state and local levels. Nationally, the new federal guidelines under the "No Child Left Behind" legislation will require schools to implement assessment standards that the local districts may or may not consider a good use of time and resources, impose more rigorous standards on teacher and paraprofessional certification, and implement numerous other changes that this legislation requires. All this new regulation will be costly, yet less than 20% of the estimated cost of implementation will be covered by federal dollars. On the state level, our new governor is looking for ways to freeze or decrease the amount of money sent to local districts.

With federal regulation increasing, and state dollars decreasing, there is no question that the added financial burden will fall on local school districts. In a town like Deerfield, with little commercial and/or industrial tax base, the added burden will be to homeowners, who ought to have more control over the spending priorities of their schools than these new federal regulations allow.

Whatever our challenges, it is important that we celebrate our many successes. In Deerfield, we have the advantage of great leadership from our superintendent, Tom Haley, and our principal, Paul Yergeau. Our teaching staff is dedicated, talented and experienced. Our students are regularly lauded by their high schools for their ability to seamlessly make the transition from our small-town elementary school to a more cosmopolitan setting. As we gather to conduct the school district's business for another year, let's all take the time to congratulate ourselves that we are continuing to do what's best for our children and our community.

Respectfully submitted,

Deerfield School Board  
Kevin Barry, Chair  
Gay Brearley  
James Eaves  
Donald Gorman  
Judith Williams

## PRINCIPAL'S REPORT

Education, luckily, remains a very important topic in the minds of our citizens. As we meet and greet people running for various offices - locally, on the state level, or nationally, each seems to have a vision for improving education. We should all be thankful. During the past year, assessment trends, funding debates, and class size concerns continue to dominate conversations about education. Though we may not always agree on the path to follow, we can be assured that the spirited discussions will result in watchful eyes that will guide us in the right direction.

DCS is clearly an "overcrowded building". This fact does not come as a surprise to those who work here or to the parents who consistently volunteer in our building during the day. Many faculty members have worked together to configure spaces that will maximize the educational opportunities for all of our children but we are at the point where modular classrooms are now embellishing our landscape. Many creative proposals have been presented which will have the least negative effect on our school's offerings. We have tried to minimize the number of teachers who must teach from a cart, but the tradeoffs have been great. Children coming through the snow, rain, and ice to use inside facilities have taken their toll in many ways. The School Board has discussed expansion and building proposals that will eventually be presented to the voters. Hopefully we will not continue to impact too many programs before a permanent solution is acted upon.

This year we also presented a Preschool initiative to the voters which would allow the Deerfield preschool population to be educated in our own school's system. The impetus for the proposal was the spiraling cost of special education and the impact that placement of special education preschool students has on staff. Currently, as the Federal laws are written, we, as a community, are responsible for providing special education services to students who are at least three years old. When those students attend local or area preschools, we must travel to many different sites to offer the services required by their Individual Education Plans (IEP). Having children in many different preschools with separate philosophies is often counterproductive. Time spent in transit for service providers would be more wisely spent providing services. Though the initiative was not supported at this time, the community understood that it is a cost saver for the town. It should be reviewed again in the future when there is space in our building(s), and when we can articulate the impact on local area preschools.

Our staff and School Board, each year, continue to look at strategic areas for program improvement. One area of focus has been our middle school program - specifically grades 7 and 8. We have identified this area of staffing philosophy for review. This past year, the decision was made to maintain teachers in each of the four disciplines (math, science, social studies, and English / language arts). As we continue to raise the bar of excellence, we want to provide teachers who are equipped to teach in their area of expertise rather than have teachers who must teach outside their area of specialization. This has resulted in a much stronger middle school program that has been hailed by the parents and community in general. On a related note, the teacher shortage in our country has been discussed in many forums. We have begun to see that concern surface in Deerfield as well. Newly created positions, or vacant positions were harder to fill this year. There were far fewer applicants, and those who applied had far less experience and many lacked appropriate certification. The low salaries in this area, as well as the identified critical shortage areas, combined to make the hiring of qualified staff a lengthy and arduous process. We have been successful, with diligent efforts, to attract truly qualified faculty to continue our tradition of excellence.

The Curriculum Review Board, which is charged with monitoring the review and writing cycle for all areas of curriculum, oversaw the newly developed and implemented guidance curriculum. New laws have mandated a firm look at bullying in schools. This area has been critically addressed in program development as well as curriculum design. We have also revised our reading curriculum to match current practice as well as mirror the state and national standards. Both of these curricular areas incorporate the newest available research. Professional development opportunities were offered to allow for effective implementation of each curriculum.

We are strong believers in providing our students with real world learning experiences. Hence, our sixth grade students continue to attend a weeklong program at the Stone Environmental School. Our fifth grade is frequently on the road with their "Deerfield to the Sea" unit which culminates their water studies. These students do geographic, geologic, historic and scientific experiments on the Lamprey River as they leave Deerfield and head toward the mouth of the river in the NH seacoast. This same grade retraces the Freedom Trail through historic Boston before spending an overnight experience at the Museum of Science. Most other grades enhance the educational opportunities for their students by heading out to visit the outside world and reinforce what is learned in class.

This year, DCS has formalized a school / business partnership. The Timberland Company "adopted" the Deerfield school district as part of their Serv-a-Palooza community service program. Timberland "practices what they preach". What they preach is giving back to the community, which is a critical component to improving life for everybody. They back up their beliefs with action. Each year, Timberland employees, through the active partnerships with the communities that they serve, are expected to provide 40 hours of community service during their regular work schedule. Our school presented a proposal and Timberland staff, along with local volunteers, excitedly came to build a small stage in our kindergarten playground, and built "amphitheater" seats into the hillside. They also constructed raised beds so that our seventh graders could plant the crops they had begun from seedlings in their classrooms. Once grown, the vegetables from these mature plants would be harvested, by students, during the summer and donated to the Deerfield Food Pantry. The team also dug flower beds that would be planted with perennials to beautify our school landscape. So much was accomplished in one day by the many hands working together!

We will monitor all aspects of our school with a focus on continuous improvement of appropriate and challenging programs. We will continue to look to you, the citizens of Deerfield to work with us as partners and guide us with your visions of quality education. We will challenge you with ideas that can develop our students as well rounded thinkers. We will continue to enjoy the children you share with us each day.

Respectfully submitted,

Paul Yergeau  
Principal

*Mrs. Jocelyn Lister, DCS Special Education Coordinator, has left our school to accept a new position. As we are in the process of transitioning to a new special education administrator, there is no report from the Special Education Coordinator this year.*



## SUPERINTENDENT'S REPORT

President Bush's "No Child Left Behind" Act has recently received considerable attention in both the print and electronic media. This legislation, officially called the Elementary and Secondary Education Act (ESEA), was passed by both houses of Congress and signed into law by President Bush in January, 2002. It has been described as the most sweeping federal education mandate since the special education law was adopted in the 1970's. In fact, many observers feel that this law will dwarf the impact that special education has had on local school districts across the nation.

The "No Child Left Behind" Act contains several major regulatory sections, among them:

- Accountability – Each State must set academic standards regarding what students should know and be able to do. Achievement will be measured for most students almost every academic year. The results of these annual assessments will be used to measure "Adequate Yearly Progress," the minimum level of improvement that states, school districts, and schools must achieve each year. Not only must schools show steady improvement, but subgroups including specific minorities, students with limited English skills and special education students must separately show constant improvement as well. Lack of Adequate Yearly Progress by any subgroup will mean that the entire school has failed for the year. There are very serious implications associated with failure to maintain and improve upon Adequate Yearly Progress. Schools which do not meet yearly goals will be required by law to allow public school choice and to provide supplemental educational services, both at district expense, and could eventually be mandated to replace all current staff and administrators, adopt a government-specified curriculum, extend the school year and finally submit to a complete state take-over.
- Highly Qualified Educators – Under No Child Left Behind, public schools will be limited to employing only teachers categorized as "highly qualified" within three years. This could curtail hiring candidates who move here from other states and must wait for the certification process to be completed or those who wish to begin teaching after careers in the private sector or the military. We now commonly employ teachers in these categories under alternative certification plans. It will also limit teaching outside one's specific area of certification. For example, a certified science instructor who also teaches one math class would no longer be approved.

Some teacher aides will also need to be "highly qualified" to be employed. While specific standards are yet to be determined by the federal government, successful completion of an associate's degree or a nationally recognized academic skills test are probable criteria for attaining highly qualified status.

- Miscellaneous Requirements – Included in the No Child Left Behind Act are a number of unrelated provisions, among them clauses ensuring access to student information for military recruiters, guaranteeing use of school facilities for Boy Scout activities, defining student religious rights, protecting teachers from discipline-related negligence claims, and allowing student transfers from schools the state labels "persistently dangerous."

Public educators are generally very supportive of the major goals reflected in the No Child Left Behind Act. Who can fault requirements for a highly qualified faculty and rigorous, valid accountability practices? What concerns many, however, are the significant unfunded and under-funded mandates which this legislation seems to contain. For example, who will assume the extra expense of a staff where all teachers and some teaching assistants are "highly qualified" as defined by the law? What costs will be entailed in bringing current employees into compliance? Who will pay for the development and implementation of additional improvement plans for regular and special education students as well as those with limited English proficiency? Will tuition and transportation costs associated with public school choice or an extended school year schedule be covered by federal funds? These prospective expenses could represent over one hundred million extra dollars per year statewide. It is vitally important that federal resources are available and sufficient to support this law's significant mandates. It is equally important that our state's strong tradition of local control for educational decision-making is maintained. We can only hope that the No Child Left Behind Act will be implemented without the huge unfunded mandates and onerous inflexible regulations that have defined the federal special education program. It is clear, however, that the No Child Left Behind Act poses many unanswered questions and will affect us all; taxpayers and educators, parents and children, for years to come.

Respectfully Submitted,  
Thomas Haley  
Superintendent of Schools



**BRENT W. WASHBURN, CPA**  
**64 Hooksett Turnpike Road**  
**Concord, New Hampshire 03301-8400**  
**Telephone (603) 224-6133**

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

December 8, 2001

The School Board  
Deerfield School District  
Deerfield, New Hampshire 03234

I have audited the general purpose financial statements of the Deerfield School District as of and for the year ended June 30, 2001, and have issued my report thereon dated December 8, 2001. I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Deerfield School District's financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance.

Internal Control Over Financial Reporting

In planning and performing my audit, I obtained understanding of the Deerfield School District's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financially reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one of more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information of the Audit Committee, management, and federal awarding agencies, pass through entities. However this report is a matter of public record and its distribution is not limited.

I extend my thanks to the officials and employees of the Deerfield School District for their assistance during the course of my audit.

Brent W. Washburn, CPA

## Appendix on Internal Controls

This is an Appendix to the December 8, 2001 Deerfield School District report on internal controls and compliance based on an audit performed in accordance with Government Auditing Standards. The following are items that came to my attention during the audit regarding the design and operations of internal controls and compliance with laws, regulations, and other provisions of contracts and grants:

### 1. Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants has been maintained. The School District would need to implement the new reporting model for years beginning after June 15, 2003 as required by the Governmental Accounting and Financial Reporting Standards: Statement 34 – Basic Financial Statements and management’s Discussion and Analysis for State and Local Governments. This new model requires fixed assets to be included although it would not require retroactive infrastructure reporting.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule.

Management Response: Initial physical inventory of assets accomplished in November 2000 by American Appraisal Associates. Currently in process of updating database with changes which have occurred since the physical inventory.

State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT BIRTH REPORT  
01/01/2002 - 12/31/2002  
--DEERFIELD--

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
GAMACHE, AMANDA MICHELLE	01/09/2002	CONCORD, NH	GAMACHE, CHRISTOPHER	GAMACHE, MICHELLE
GROSS, CHLOE CATHERINE	01/27/2002	MANCHESTER, NH	GROSS, ERIK	GROSS, NANCY
FITZGERALD, JESSA ANNA KATHER	02/01/2002	MANCHESTER, NH	FITZGERALD, DAVID	FITZGERALD, KATHERINE
PIWOWARCZYK, GAGE KEVORKIAN	03/09/2002	PORTSMOUTH, NH	PIWOWARCZYK, STEVEN	PIWOWARCZYK, KERI
BISSONNETTE, QUINN BERTRAM	04/01/2002	EXETER, NH	BISSONNETTE, STEVEN	BISSONNETTE, LAUREL
HOGAN, JOSHUA STEPHEN	04/06/2002	EXETER, NH	HOGAN, STEPHEN	HOGAN, DEBRA
BROWN, ELIZABETH JEAN	04/10/2002	MANCHESTER, NH	BROWN, JOHN	BROWN, NANCY
CHASE, BRIANNE JACQUELINE	04/21/2002	MANCHESTER, NH	CHASE, JOSEPH	CHASE, JILLIAN
NORMANDEAU, OLIVIA ELIZABETH	05/16/2002	MANCHESTER, NH	NORMANDEAU, JAMES	DION, JESSICA
FREED, JACOB SAMUEL	05/22/2002	CONCORD, NH	FREED, JOSHUA	FREED, JOAN
CRAWFORD, AMANDA LEE	05/31/2002	MANCHESTER, NH	CRAWFORD, KURTIS	CRAWFORD, CHERYL
WATTS, GAGE BENJAMIN	06/11/2002	MANCHESTER, NH	WATTS, KEVIN	WATTS, CRISTY
O'BRIEN, JOSEPH THOMAS	06/12/2002	MANCHESTER, NH	O'BRIEN, DARRYL	O'BRIEN, TINA
DICKSON, MADELINE EMILY	06/17/2002	MANCHESTER, NH	DICKSON, PETER	DICKSON, KARA
COOPE, MITCHELL GIFFORD	07/17/2002	MANCHESTER, NH	COOPE, SHAWN	COOPE, JANINE
FREISCHLAG, HUNTER ANDREW	07/19/2002	MANCHESTER, NH	FREISCHLAG, STEPHEN	FREISCHLAG, PAULA
FLYNN, SIDNEY MAE	07/22/2002	DOVER, NH	FLYNN, JOHN	FLYNN, MICHELLE
DUNSTAN, ALEXANDRA ROSE	08/20/2002	MANCHESTER, NH	DUNSTAN, CHRISTOPHER	DUNSTAN, ALICIA
DONOVAN, THOMAS JEROME	08/21/2002	MANCHESTER, NH	DONOVAN, PAUL	DONOVAN, BARBARA
DERUYTER, EVAN JOHN	08/22/2002	MANCHESTER, NH	DERUYTER, KEVIN	DERUYTER, JENNIFER
KURTIAK, LYDIA JANE	09/17/2002	MANCHESTER, NH	KURTIAK, MYRON	HEILMAN, ERIKA
KNOWLTON, SPENSER MCCRACK	09/17/2002	EXETER, NH	KNOWLTON, KEVIN	KNOWLTON, JENNIFER
KEARNS, BRAYDEN FRANCIS	09/24/2002	MANCHESTER, NH	KEARNS, SCOTT	KEARNS, THERESA

State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT BIRTH REPORT  
01/01/2002 - 12/31/2002  
--DEERFIELD--

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
CURRIE, JAELENN VICTORIA	09/27/2002	MANCHESTER, NH	CURRIE, BRIAN	CURRIE, JENNIFER
MARINO, ELIZABETH MARY	10/10/2002	MANCHESTER, NH	MARINO, MARK	MARINO, JOAN
YUREK, JOY MELISSA	10/23/2002	MANCHESTER, NH	YUREK, MICHAEL	YUREK, MELISSA
JOBIN, JACOB ALBERT	11/01/2002	MANCHESTER, NH	JOBIN, JAMES	JOBIN, NICOLE
LEWIS, AMELIA MARIE	11/17/2002	MANCHESTER, NH	LEWIS, NATHAN	LEWIS, ANNA MARIE
RILEY, PATRICK ROBERT	11/21/2002	DERRY, NH	RILEY, CHRISTOPHER	RILEY, ELIZABETH
MAY, CODY JAMES	11/26/2002	MANCHESTER, NH	MAY, STEPHEN	MAY, AMY
EMERSON, ERIN MAY	12/14/2002	MANCHESTER, NH	EMERSON, RUSSELL	EMERSON, CAROLYN
RUSSELL, GAVIN ISAIAH	12/17/2002	CONCORD, NH	RUSSELL, TODD	RUSSELL, LAURIE
SANBORN, LEIGH EDSON	12/18/2002	EXETER, NH	SANBORN, LEIGH	SANBORN, TANYA
CORONATI, KEELAN WOODMAN	12/28/2002	EXETER, NH	CORONATI, JOSEPH	CORONATI, KIMBERLY

Total number of records 34

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The Bureau of Vital Records and Health Statistics provided the above information.

Respectfully Submitted,  
Cynthia E. Heon  
Town Clerk/Tax Collector

State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT DEATH REPORT  
01/01/2002 - 12/31/2002  
--DEERFIELD--

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
AVERKA, FRANCIS E.	01/01/2002	DEERFIELD, NH	AVERKA, FRANCIS	RUSSELL, MARY
POULIN, JOSEPH R.	01/15/2002	MANCHESTER, NH	POULIN, ARTHUR	AUDET, CORDELIA
PEVERLEY, ELINOR C.	01/29/2002	DEERFIELD, NH	POPE, ELMER	CLARK, EDYTHE
DREW, CARMEN I.	03/02/2002	DEERFIELD, NH	DUPERROUZEL, AUBIN	KNOT, GLADYS
MOORE, JOHN A.	03/13/2002	CONCORD, NH	MOORE, JOHN	BLUM, ANNIE
THIBEAULT, RONALD R.	03/19/2002	EXETER, NH	THIBEAULT, WILFRED	LEDUC, ALICE
GRACE, GLORIA J.	04/25/2002	EXETER, NH	ADAMS, GEORGE	SMART, SARAH
CICCHETTO, MATTHEW R.	05/01/2002	EPING, NH	CICCHETTO, ROBERT	GUPTILL, HELEN
LINDAHL, ALF G.	06/19/2002	DEERFIELD, NH	LINDAHL, GUSTAV	ZETTERBERG, MARTA
HARTIGAN, WILLIAM F.	06/30/2002	CONCORD, NH	HARTIGAN, WILLIAM	COLUMBUS, ELSIE
KNOETTNER, GRACE V.	07/03/2002	DEERFIELD, NH	MCMASTERS, GEORGE	COWAN, GRACE
GAGNON, JOHN H.	07/13/2002	DEERFIELD, NH	GAGNON, ROGER	WIGGIN, SUSAN
PFEIFFER, JOHN L.	07/18/2002	SALEM, NH	PFEIFFER, BENEDICT	O'BOYLE, AGNES
BROWN, JOSEPH T.	07/20/2002	CONCORD, NH	BROWN, GEORGE	RAND, BERTHA
COCO, SAMUEL S.	07/21/2002	BEDFORD, NH	COCO, SALVATORE	LAROSA, GRACE
O'NEAL, LINDA A.	08/17/2002	DEERFIELD, NH	LINDBLOOM, ROBERT	DESCHUTTEER, JOANNE
LECLERC, ROLAND E.	09/21/2002	MANCHESTER, NH	LECLERC, SYLVIO	LADRIERE, ERNESTINE
FINNEY, ADA R.	10/12/2002	CONCORD, NH	KNAPP, ASA	RANSOM, JENNIE
WALTON, KENNETH I.	11/06/2002	DEERFIELD, NH	WALTON, KENNETH	EDWARDS, NANCY

Total number of records 19

The Bureau of Vital Records and Health Statistics provided the above information.

Respectfully Submitted,  
Cynthia E. Heon  
Town Clerk/Tax Collector

State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT MARRIAGE REPORT  
01/01/2002 - 12/31/2002  
--DEERFIELD--

Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
SANBORN, LEIGH E.	DEERFIELD, NH	DEVVOY, TANYA S.	DEERFIELD, NH	DEERFIELD	DEERFIELD	01/05/2002
DEFRANCESCO, ROBERT M	DEERFIELD, NH	PETERS, MARION S	DEERFIELD, NH	DEERFIELD	DEERFIELD	01/25/2002
FOSS, MARK E.	DEERFIELD, NH	NICHOLSON, JODY C.	DEERFIELD, NH	DEERFIELD	BARRINGTON	02/09/2002
GLEISSNER, JOSEPH M.	MANCHESTER, NH	ZIMMERMAN, BRITA K	DEERFIELD, NH	MANCHESTER	MANCHESTER	04/06/2002
BROWN, RICHARD A.	MANCHESTER, NH	VALLANCE, DARLENE E	DEERFIELD, NH	MANCHESTER	NORTHWOOD	06/01/2002
CORBEL, DONALD J	DEERFIELD, NH	PTAK, CATHERINE M.	DEERFIELD, NH	MANCHESTER	MANCHESTER	06/08/2002
COLLINS, JACK D.	DEERFIELD, NH	MCGRATH, CHRISTINE M	DEERFIELD, NH	DEERFIELD	NOTTINGHAM	06/16/2002
JOHNSON, RONALD D	DEERFIELD, NH	MATHIEU, KAREN L.	RAYMOND, NH	RAYMOND	CANDIA	06/22/2002
STEVENS, THOMAS D.	DEERFIELD, NH	COMTOIS, JENNIFER R.	NEWPORT, VT	DEERFIELD	WATERVILLE VALLEY	06/22/2002
MCCRACKEN, SCOTT A.	DEERFIELD, NH	BROWN, PENNI F.	EPHING, NH	EPHING	RAYMOND	06/26/2002
WALTON, KENNETH I	DEERFIELD, NH	MAIN, BARBARA F.	DEERFIELD, NH	DEERFIELD	DEERFIELD	07/05/2002
NELSON, CLIFFORD W	DEERFIELD, NH	BANNON, KATHLEEN M	DEERFIELD, NH	DEERFIELD	DEERFIELD	07/14/2002
HURO, STEVEN F	DEERFIELD, NH	JALALON, ELENA B	DEERFIELD, NH	DEERFIELD	DEERFIELD	08/16/2002
SIPPEL, BRIAN A	DEERFIELD, NH	FOLLIEN, GWENDOLYN E.	DEERFIELD, NH	DEERFIELD	HAMPSTEAD	09/15/2002
PITMAN, RICHARD W.	DEERFIELD, NH	LEDDY, PATRICIA M	LEBANON, ME	DEERFIELD	DEERFIELD	10/13/2002
CHASE, STEPHEN A	DEERFIELD, NH	HUBER, ALISON D.	DEERFIELD, NH	DEERFIELD	CHICHESTER	10/19/2002
ST GERMAN, KETHA A	DEERFIELD, NH	CURRIER, KATHERINE K	DEERFIELD, NH	DEERFIELD	DEERY	10/19/2002
SKOOG, ROBERT C.	DEERFIELD, NH	MCPHERSON, JANE F.	CONCORD, NH	CONCORD	CONCORD	11/02/2002
Total number of records						18

The Bureau of Vital Records and Health Statistics provided the above information.

Respectfully Submitted,  
Cynthia E. Heon  
Town Clerk/Tax Collector

# 2003

## January

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## May

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## August

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## September

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## October

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## November

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## December

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28	29	30	31			







